

**ASH PARISH COUNCIL****Minutes of the Meeting of the Amenities, Finance and Administration Committee  
held via Microsoft Teams  
on Monday 28 February which commenced at 7:00pm**

Chairman:	Cllr John Tonks	✓
Vice Chairman:	Cllr Nigel Manning	✓
	Cllr Martin Burgess	✓
	Cllr Tony Gorham	✓
	Cllr Andrew Gomm	✓
	Cllr Carla Morson	✓

Also Present: Cllr Marsha Moseley  
Cllr Helen Gorham  
Cllr Pat Scott

Substitutes: All councillors not committee members

✓ Present                      x Not Present                      A Apology for Absence

**Part I – Public Session****77. Accept Apologies for Absence. (agenda item 1)**

There were no apologies for absence.

**78. To Receive Declarations of Interest. (agenda item 2)**

There were no declarations of interest.

**79. Confirmation of the Minutes. (agenda item 3)**

Members agreed the minutes of the Amenities, Finance and Administration Committee meeting held on Monday 24 January 2022 the minutes have been before the full Council at which they were duly considered, approved, and adopted, and will be signed by the Chairman of the Committee, Cllr John Tonks.

**80. Adjournment. (agenda item 4)**

This meeting was **not** held in public. Any members of the public wishing to join the meeting were advised to click the following link;

[https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_MDk0ODNjMjYtZmNmZC00MTM5LThjY2ltMzFjYmM4NGI0M2Q4%40thread.v2/0?context=%7b%22Tid%22%3a%22655dc6d2-cc35-4837-9012-8b3f621f8869%22%2c%22Oid%22%3a%2252a651d8-60cc-4ef0-b8b8-8585a26a9914%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_MDk0ODNjMjYtZmNmZC00MTM5LThjY2ltMzFjYmM4NGI0M2Q4%40thread.v2/0?context=%7b%22Tid%22%3a%22655dc6d2-cc35-4837-9012-8b3f621f8869%22%2c%22Oid%22%3a%2252a651d8-60cc-4ef0-b8b8-8585a26a9914%22%7d)

Full details on how to access the meeting are available on the Parish Council website;

<https://www.ashpcsurrey.gov.uk/public-access-to-virtual-meetings-during-covid-19-pandemic/>

There were no members of the public present at the meeting.

**81. Monthly Accounts.** (*agenda item 5*)

Members considered and noted the monthly accounts ending 31 January 2022.

**82. Bank Reconciliation.** (*agenda item 6*)

Members considered and noted the bank reconciliations ending 31 January 2022.

**83. Ash Parish Council Telephony System.** (*agenda item 7*)

Members to consider a report from the Clerk on the installation of a new telephony system in the Parish Offices.

***Resolved upon consideration to agree to replacing the telephony system at the cost of £3053.57 including VAT.***

**84. Fees and Charges 2022-2023.** (*agenda item 8*)

Members to consider a report from the Clerk on the Fees and Charges for 2022-2023.

***Members considered the report and the option of a price freeze. It was noted that a price freeze was not possible due to increasing costs on utility bills and the withdrawal of funding from Guildford Borough Council. Future reports will include the option of a price freeze.***

***Resolved upon consideration to agree to a 5% increase on the Fees and Charges for 2022-2023.***

**85. Ash Centre Hallway Lighting Upgrade.** (*agenda item 9*)

Members to consider replacing the lighting in the Ash Centre Hallway with 20 new 600 x 600 LED light panels due to the current light bulbs being discontinued and increasingly difficult to purchase.

Contractor	Price	Vat	Total
A	£1640	£328	£1968.96
B	£1600	0	£1600.00

***Resolved upon consideration to agree to replacing the lighting and Contractor B being appointed. The maximum cost of £1600.00 but could be lower if not all 20 LED light panels are required.***

**86. Events Working Group.** (*agenda item 10*)

Members noted the minutes of the Events Working Group Meeting held on 19 January 2022.

**87. Ash Matters Working Group.** (*agenda item 11*)

Members noted the minutes of the Ash Matters Working Group Meetings held on 26 January, 3 February, and 10 February 2022.

**88. Correspondence.** *(agenda item 12)*

There was no correspondence.

**89. Date of Next Meeting.** *(agenda item 13)*

The date of the next meeting is **Monday 28 March 2022** commencing at 7.00pm or following the close of the Planning Committee meeting, if this is later.

*The meeting closed at 19:28pm*

Chairman: \_\_\_\_\_ Date: \_\_\_\_\_