

## ASH PARISH COUNCIL

### Minutes of the Meeting of the Council held in the Ash Centre, Ash Hill Road, Ash on Monday 14 March 2022 which commenced at 19:15pm

Chairman of the Council:	Cllr Nigel Manning	✓
Vice Chairman	Cllr John Tonks	✓
	Cllr Andrew Gomm	A
	Cllr Helen Gorham	A
	Cllr Tony Gorham	A
	Cllr Nigel Kearse	✓
	Cllr Marsha Moseley	✓
	Cllr Jo Randall	A
	Cllr Martin Burgess	✓
	Cllr Bill Cole	A
	Cllr Carla Morson	✓
	Cllr Pat Scott	✓

✓ Present

x Not Present

A Apology for Absence

#### **Part I – Public Session**

#### **118. To receive Apologies for Absence. (agenda item 1)**

Apologies for absence were received from Cllr Andrew Gomm, Cllr Helen Gorham, Cllr Tony Gorham, Cllr Jo Randall and Cllr Bill Cole.

#### **119. To receive Declarations of Interest. (agenda item 2)**

There were no declarations of interest for this meeting.

#### **120. Confirmation of the Minutes. (agenda item 3)**

During the voting of the minutes of the Meeting of the Parish Council held on Wednesday 16 February 2022 copies of which have been circulated to members, Mr Tolley asked if the line referring to Love Lane could be amended to Church Path all the way to Ash Church Road instead of from Brittens Close all the way to Old School Close.

The amendments will be made and then will be signed by the Chairman.

#### **121. Chairman's Announcements. (agenda item 4)**

The following works will be operating in Ash :

Pavement patching works in Shawfield Road starting 17<sup>th</sup> March 2022

Bollard replacements works in Lysons Avenue should be happening today

SSE data communications works in Ash Hill Road, Guildford Road & Vale Road from 14<sup>th</sup> – 16<sup>th</sup> March 2022

SSE data communications works in Ash Hill Road 16<sup>th</sup> – 18<sup>th</sup> March 2022

Back in February I announced that a Zebra crossing by Victoria Hall would be installed and completed by 31<sup>st</sup> March 2022. However, this information was not correct as the council have just received a letter from Surrey County Council asking for comments about the installation of the Zebra crossing, to be made by 25<sup>th</sup> March 2022. Please can I ask everyone to log support for this Zebra crossing.

The briefing meeting for the new Ash Bridge Road has been postponed. I will let you know details of the new date as soon as I have it.

**122. Adjournment.** (*agenda item 5*)

Members considered adjourning the meeting for a maximum period of 25 minutes, to enable members of the public to raise questions and it was:

***Resolved that the meeting be adjourned for a maximum period of twenty five minutes to enable a public question period to be held (as at Minute Appendix A).***

**123. Reports of Committees.** (*agenda item 6*)

The following committee reports, copies of which have been circulated were received, considered and the recommendations therein were adopted:

<b>Planning</b>	<b>February</b>	<b>28</b>	<b>2022</b>	<b>Minute Number</b>	<b>65 to 73</b>
<b>AFA</b>	<b>February</b>	<b>28</b>	<b>2022</b>	<b>Minute Number</b>	<b>77 to 89</b>

**124. Monthly Payment List.** (*agenda item 7*)

Members received and approved the monthly payments list giving details of the January 2022 expenditure as attached at Agenda Appendix B.

**125. Request Under S85 (2A) Local Government Act 1972 in respect of Councillor Bill Cole.** (*agenda item 8*)

'Given Councillor Bill Cole's recent illness and hospitalisation, that any absence from Council meetings will not be regarded as non-attendance' for the purposes of S85 (1) LGA 1972.

Members noted the item and agreed to review again in six months' time if required.

**126. Workshop Wicket Gate.** (*agenda item 9*)

Members to consider the replacement of the wicket gate to the workshop. The workshop wicket gate was badly damaged due to the recent break in. The Clerk has sought a quotation to replace the wicket gate from the contractor who installed the new shutters at a cost of £875.13 + VAT £175.03 = £1,050.16.

***Resolved upon consideration to agree to the purchase the replacement wicket gate at the cost of £875.13 ex VAT.***

**127. Correspondence.** (*agenda item 11*)

There was no correspondence to report.

**128. Next Meeting.** (*agenda item 12*)

The next meeting is on Monday 11 April 2022 at 18:30.

*The meeting closed at 19:35 pm.*

Chairman: \_\_\_\_\_

Date: \_\_\_\_\_

**AGENDA APPENDIX A****ASH PARISH COUNCIL****LOCAL CODE OF CONDUCT – DISCLOSURE OF INTEREST**

February 2022

<b>DATE OF MEETING</b>	<b>MEMBER</b>	<b>MINUTE REF &amp; PAGE NO.</b>	<b>TYPE AND NATURE OF INTEREST</b>
<b>PLANNING</b> <b>28 February 2022</b>			<b>None.</b>
<b>AMENITIES, FINANCE AND ADMINISTRATION</b> <b>28 February 2022</b>			<b>None.</b>

## AGENDA APPENDIX B

## Payments List

Date: 15/02/2022

Ash Parish Council

Page 1

Time: 11:33

Co-op Community Directplus Acc

## List of Payments made between 01/01/2022 and 31/01/2022

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
04/01/2022	EDF ENERGY	DD	8.00		ELECTRIC
04/01/2022	EDF ENERGY	DD	9.00		ELECTRIC
04/01/2022	EDF ENERGY	DD	13.00		ELECTRIC
04/01/2022	EDF ENERGY	DD	24.00		ELECTRIC
04/01/2022	EDF ENERGY	DD	58.00		ELECTRIC
04/01/2022	EDF ENERGY	DD	96.00		ELECTRIC
04/01/2022	EDF ENERGY	DD	96.00		ELECTRIC
04/01/2022	Franco typ Postalia Ltd	BACS 1	100.80		Rental on Postage machine
04/01/2022	EDF ENERGY	DD	105.00		ELECTRIC
05/01/2022	COOP BANK	DD	37.85		BANK CHARGES
05/01/2022	British Telecommunications plc	BACS 2	1,846.65		Telephone and Broadband
05/01/2022	G Tomkins Window Cleaning	BACS 3	20.00		Window Cleaning Jan
13/01/2022	Screwfix	BACS 5	36.29		Wided Chain
13/01/2022	Magic signs	BACS 6	41.00		Post Caps
13/01/2022	Kebur garden materials	BACS 7	48.81		Post Mix Bags
13/01/2022	Accurate Mechanical Services	BACS 8	84.00		Purchase Ledger Payment
13/01/2022	Shield Security Services Ltd	BACS 9	126.00		Call out Fees
13/01/2022	Joel Baker	BACS 10	150.00		Solving Email issues
13/01/2022	Joel Baker	BACS 11	152.54		Azure Plan for Sept 2021
13/01/2022	Joel Baker	BACS 12	166.03		Azure Plan for Oct 21
13/01/2022	Joel Baker	BACS 15	442.46		Office 365 Licences for April
13/01/2022	Joel Baker	BACS 16	442.46		Microsoft 365 Licences for Dec
13/01/2022	Joel Baker	BACS 17	489.18		Renewal of Adobe Acrobat
13/01/2022	Joel Baker	BACS 21	2,268.36		Microsoft Licence Nov 21
13/01/2022	Farnborough Tool Hire	BACS 13	246.78		Hire of Leaf Blower
13/01/2022	Neil Curtis & Sons	BACS 14	285.00		Grave Dig for Higgs
13/01/2022	PDW Contracting Services Ltd	BACS 18	600.00		Traffic Management x 2
13/01/2022	Shield Security Services Ltd	BACS 19	828.00		Security for Jan 22
13/01/2022	Quick Shopfront Ltd	BACS 22	2,476.14		Roller Shutters for CAB
13/01/2022	J P and S Services	BACS 24	273.82		Fuel for Vans
13/01/2022	G Greaves Hurd	BACS 23	1,195.00		Fit LED Bulkhead Server Room
13/01/2022	3Active Ltd	BACS 26	540.00		Risk Assessment - Water
13/01/2022	Ash Centre Deposit Repayment	BACS 29	250.00		Deposit Refund
13/01/2022	Ash Centre Deposit Repayment	BACS 30	659.00		Refund of Booning Fee
13/01/2022	Quick Shopfront Ltd	BACS 20	1,071.77		Roller Shutter
13/01/2022	Franco typ Postalia Ltd	BACS 31	50.00		Purchase Ledger Payment
13/01/2022	AHMAD	BACS	20.00		DEPOSIT REFUND
14/01/2022	PKF LITTLEJOHN LLP	BACS 27	1,920.00		Annual Review and Return
14/01/2022	Light Angels Ltd	BACS 28	2,376.00		Install and Remove Xmas Lights
15/01/2022	Lockrite Security	BACS 4	30.96		Padlocks
19/01/2022	Scottish and Southern Energy	BACS 29	1,756.71		Street Lights for December
19/01/2022	E-ON	BACS 30	345.14		Gas for Ash Centre
19/01/2022	E-ON	BACS 31	268.02		Gas for Harpers
19/01/2022	Auditing Solutions Limited	BACS 33	30.00		Audit Charities Accounts
19/01/2022	Auditing Solutions Limited	BACS 34	30.00		Audit Charities Accounts
19/01/2022	Lockrite Security	BACS 35	114.00		Repair to Alarm
19/01/2022	Lockrite Security	BACS 36	114.00		Call Out change codes

Continued on Page 2

NM

Date: 15/02/2022

## Ash Parish Council

Page 2

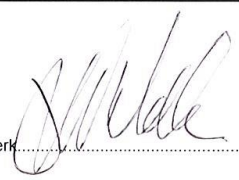
Time: 11:33

## Co-op Community Directplus Acc

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<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
19/01/2022	Edmundson Ekelectrical Ltd	BACS 37	122.04		Disposable Gloves
19/01/2022	Treasured Memories Limited	BACS 38	126.78		3 x Temp Memorials
24/01/2022	J D M Distrution	BACS 32	40.54		Cover for Allotment Padlock
26/01/2022	Amelia's Maids	BACS 39	270.60		Cleaning January 2022
26/01/2022	Littoralis Ltd	BACS 40	306.00		Disc licence 3 months
26/01/2022	Viking Direct	BACS 41	321.77		Cleaning & Stationary
26/01/2022	WJ Fire Protection Services	BACS 42	420.00		New FIKE Unit in Reception
26/01/2022	The Play Inspection Company	BACS 43	432.00		Annual Playground Inspections
26/01/2022	PDW Contracting Services Ltd	BACS 44	2,607.93		Monthly CCTV maintenance
26/01/2022	PDW Contracting Services Ltd	BACS 45	2,668.93		Monthly Light Maintenance
27/01/2022	SALARIES FOR JANUARY	DD	12,448.50		SALARIES FOR JANUARY
31/01/2022	PHYLLIS TUCKWELL	DD	450.00		FANTASIA DONATION
31/01/2022	Session Music	BACS 46	3,586.80		PA Speaker & Poles
31/01/2022	Hurtwood Fire Risk Management	BACS 47	600.00		Fire Risk Assessment

<b>Total Payments</b>	<u>46,743.66</u>
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Clerk.....  


Chairman.....  


Date.....  
 14 March 2022

**MINUTE APPENDIX A**

**PUBLIC ADJOURNMENT.**

**The house next to Victoria Hall has been sold. Can we approach the new owners to see if they would agree to the bells ringing again?**

The Chairman confirmed we can approach them to ask the question.

**Pothole outside 20 Star Lane?**

The Surrey County Councillor present will raise the issue with Surrey County Council.

**Why haven't the councillors Mr and Mrs Gorham attended any public meetings?**

The Chairman confirmed that both councillors do attend the virtual meetings.

**A councillor needs to attend at least one public meeting within a six month period. Who has made the decision that it is ok for the Gorham's not to attend and how can this decision be challenged?**

The Chairman confirmed advice was taken in April 2021 which advised that because the council runs its meetings with a mix of face to face and virtual, as long as the councillors attended virtual meetings then it was acceptable.

Judicial review is how you challenge the decision.

Cllr Marsha Moseley confirmed that Guildford Borough Council have hybrid meetings in place.