

**ASH PARISH COUNCIL****Minutes of the Meeting of the Amenities, Finance and Administration Committee  
held via Microsoft Teams  
on Monday 28 March which commenced at 7:04pm**

Chairman:	Cllr John Tonks	✓
Vice Chairman:	Cllr Nigel Manning	✓
	Cllr Martin Burgess	✓
	Cllr Tony Gorham	✓
	Cllr Andrew Gomm	A
	Cllr Carla Morson	✓

Also Present: Cllr Helen Gorham

Substitutes: All councillors not committee members

✓ Present

x Not Present

A Apology for Absence

**Part I – Public Session****90. Accept Apologies for Absence. (agenda item 1)**

Apologies for absence were received from Cllr Andrew Gomm.

**91. To Receive Declarations of Interest. (agenda item 2)**

There were no declarations of interest.

**92. Confirmation of the Minutes. (agenda item 3)**

Members agreed the minutes of the Amenities, Finance and Administration Committee meeting held on Monday 28 February 2022 the minutes have been before the full Council at which they were duly considered, approved, and adopted, and will be signed by the Chairman of the Committee, Cllr John Tonks.

**93. Adjournment. (agenda item 4)**

This meeting was **not** held in public. Any members of the public wishing to join the meeting were advised to click the following link;

[https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_NGExZjq2NWQtZjMNC00YTM3LTliZjAtMzFhYmY0YWJkNGQz%40thread.v2/0?context=%7b%22Tid%22%3a%22655dc6d2-cc35-4837-9012-8b3f621f8869%22%2c%22Oid%22%3a%2252a651d8-60cc-4ef0-b8b8-8585a26a9914%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_NGExZjq2NWQtZjMNC00YTM3LTliZjAtMzFhYmY0YWJkNGQz%40thread.v2/0?context=%7b%22Tid%22%3a%22655dc6d2-cc35-4837-9012-8b3f621f8869%22%2c%22Oid%22%3a%2252a651d8-60cc-4ef0-b8b8-8585a26a9914%22%7d)

Full details on how to access the meeting are available on the Parish Council website;

<https://www.ashpcsurrey.gov.uk/public-access-to-virtual-meetings-during-covid-19-pandemic/>

There were no members of the public present at the meeting.

**94. Monthly Accounts.** *(agenda item 5)*

Members considered and noted the monthly accounts ending 28 February 2022.

**95. Bank Reconciliation.** *(agenda item 6)*

Members considered and noted the bank reconciliations ending 28 February 2022.

**96. Internal Examiners Report.** *(agenda item 7)*

Members considered and noted the report from the internal examiner.

**97. Legionella Risk Assessment: Remedial Works.** *(agenda item 8)*

Members noted that the Chairman and the Clerk had used their delegated powers for remedial works to the Ash Centre & Workshops after the Legionella Risk highlighted issues with pipework.

**98. New Energy Contract.** *(agenda item 9)*

Members considered the new energy quotes and agreed to proceed with a 2-year fixed tariff with Octopus Energy.

**99. Events Working Group.** *(agenda item 10)*

Members noted the minutes of the Events Working Group Meeting held on 23 February 2022.

**100. Ash Matters Working Group.** *(agenda item 11)*

Members noted the minutes of the Ash Matters Working Group Meetings held on 22 February 2022.

**101. Correspondence.** *(agenda item 12)*

There was no correspondence.

**102. Date of Next Meeting.** *(agenda item 13)*

The date of the next meeting is **Monday 25 April 2022** commencing at 7.00pm or following the close of the Planning Committee meeting, if this is later.

*The meeting closed at 19:25pm*

Chairman: \_\_\_\_\_ Date: \_\_\_\_\_