

ASH PARISH COUNCIL

Minutes of the Meeting of the Council held in the Ash Centre, Ash Hill Road, Ash on Monday 11 April 2022 which commenced at 18:30pm

Chairman of the Council:	Cllr Nigel Manning	✓
Vice Chairman	Cllr John Tonks	A
	Cllr Andrew Gomm	✓
	Cllr Helen Gorham	A
	Cllr Tony Gorham	A
	Cllr Nigel Kearse	✓
	Cllr Marsha Moseley	✓
	Cllr Jo Randall	✓
	Cllr Martin Burgess	A
	Cllr Bill Cole	A
	Cllr Carla Morson	✓
	Cllr Pat Scott	✓

✓ Present

x Not Present

A Apology for Absence

Part I – Public Session

129. To receive Apologies for Absence. (agenda item 1)

Apologies for absence were received from Cllr John Tonks, Cllr Helen Gorham, Cllr Tony Gorham, Cllr Martin Burgess and Cllr Bill Cole.

130. To receive Declarations of Interest. (agenda item 2)

There were no declarations of interest for this meeting.

131. Confirmation of the Minutes. (agenda item 3)

The minutes of the Meeting of the Parish Council held on Monday 14 March 2022 copies of which have been circulated to members, were confirmed as a true record and will be signed by the Chairman of the Council.

132. Chairman's Announcements. (agenda item 4)

The first phase of the reopening of the Ash Ranges is now open. This means access to the Southern area between Enfield Road and Normandy Hill, of approximately 15 acres, can be gained 24/7 when the flags are not flying.

A survey was carried out by the MOD/DIO for the fence through the middle section of the firing plate, which has highlighted some issues which will require further investigation.

The East-West corridor is the next phase. However, works have stopped due to it being bird nesting season. Works should be completed by the end of October 2022.

A resident sent an email to APC and the monitoring officer at Guildford BC regarding non-attendance of two councillors at public meetings. The monitoring officer sent a reply, confirming his opinion for attendance of councillors at public meetings. However, this reply

was too late for this matter to be added to this meeting's agenda. Therefore, this matter will be on the next council agenda in May.

133. Adjournment. (*agenda item 5*)

Members considered adjourning the meeting for a maximum period of 25 minutes, to enable members of the public to raise questions and it was:

Resolved that the meeting be adjourned for a maximum period of twenty five minutes to enable a public question period to be held (as at Minute Appendix A).

134. Reports of Committees. (*agenda item 6*)

The following committee reports, copies of which have been circulated were received, considered and the recommendations therein were adopted:

Planning	March	28	2022	Minute Number	74 to 81
AFA	March	28	2022	Minute Number	90 to 102

135. Monthly Payment List. (*agenda item 7*)

Members received and approved the monthly payments list giving details of the February 2022 expenditure as attached at Agenda Appendix B.

136. Ash Centre Car Park. (*agenda item 8*)

Due to a number of recent complaints about the Ash Centre car park having a number of vehicles parked in it continuously for weeks and even longer, members to consider restricting the car parking at the Ash Centre to a maximum stay of 4 hours, unless using the Ash Centre or with specific permission. If approved, the Clerk will research quotations for a car park control company to deal with the removal of offending vehicles.

Members agreed in principle to limit the time vehicles can be parked in the Ash Centre car park to 4 hours and the Clerk will now obtain quotations from companies to undertake the administration of this control to the car park.

137. Correspondence. (*agenda item 9*)

There was no correspondence to report.

138. Next Meeting. (*agenda item 10*)

The next meeting is on Monday 9 May 2022 at 18:30.

The meeting closed at 18:55 pm.

Chairman: _____

Date: _____

AGENDA APPENDIX A**ASH PARISH COUNCIL****LOCAL CODE OF CONDUCT – DISCLOSURE OF INTEREST****March 2022**

DATE OF MEETING	MEMBER	MINUTE REF & PAGE NO.	TYPE AND NATURE OF INTEREST
PLANNING 28 February 2022			None.
AMENITIES, FINANCE AND ADMINISTRATION 28 February 2022			None.

AGENDA APPENDIX B

Payments List

Date: 15/03/2022

Ash Parish Council

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Time: 08:34

Co-op Community Directplus Acc

List of Payments made between 01/02/2022 and 28/02/2022

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
01/02/2022	E-ON	BACS 1	89.76		Gas at Ash Centre
01/02/2022	EDF ENERGY	DD 1	8.00		ELECTRIC - CARRINGTON COMPOUN
01/02/2022	EDF ENERGY	DD 2	9.00		ELECTRIC - HARPERS PORTACABIN
01/02/2022	EDF ENERGY	DD 3	13.00		ELECTRIC - CARRINGTON PTS
01/02/2022	EDF ENERGY	DD 4	24.00		ELECTRIC - ASH REC FIELD
01/02/2022	EDF ENERGY	DD 5	58.00		ELECTRIC - HARPERS SCOUT HUT
01/02/2022	EDF ENERGY	DD 6	96.00		ELECTRIC - ASH REC PTS
01/02/2022	EDF ENERGY	DD 7	201.00		ELECTRIC - ASH CENTRE
01/02/2022	SHIRE LEASING	DD9	210.52		PHONE SYSTEM RENTAL
03/02/2022	G-Force Economy Van Hire	BACS 15	560.40		Tyres for Van YO66EFB
04/02/2022	CO-OP	DD 8	30.30		BANK CHARGES
07/02/2022	Lockrite Security	BACS 2	33.60		Master Keys
07/02/2022	Kebur garden materials	BACS 3	36.48		Post Mix
09/02/2022	Lister Wilder Limited	BACS 4	78.23		Lamp Assy
09/02/2022	Viking Direct	BACS 5	151.48		Cleaning Materials
09/02/2022	Fleet Line Markers Ltd	BACS 6	219.07		White Line Paint
09/02/2022	Kebur garden materials	BACS 7	277.55		Building Materials
09/02/2022	Homebase Ltd	BACS 8	296.80		Building Materials
09/02/2022	FAROL LTD	BACS 9	358.80		Repairs to Kubota Machine
09/02/2022	Guildford Borough Council	BACS 10	364.14		Election Costs
09/02/2022	Neil Curtis & Sons	BACS 11	570.00		2 x Grave Digs
09/02/2022	Shield Security Services Ltd	BACS 12	717.60		Mobile Security
09/02/2022	UK Wood Floors Ltd	BACS 13	1,681.90		Replacement floor Meeting Room
09/02/2022	SURREY PENSIONS	DD	3,203.89		PENSIONS ON JANS SALARIES
09/02/2022	HMRC	DD	3,343.08		PAYE AND NI JANS SALARIES
09/02/2022	Viking Direct	BACS 5	6.00		Stationary
16/02/2022	E-ON	BACS 15	93.58		Gas on Harper Scout Hut
16/02/2022	E-ON	BACS 16	479.62		Gas at Ash Centre
16/02/2022	Scottish and Southern Energy	BACS 17	1,450.87		Unmetered Elec-Street Lights
16/02/2022	SLCC	BACS 18	60.00		Training CiICA
16/02/2022	krystal Hosting Ltd	BACS 19	119.99		Web Site Hosting
16/02/2022	RHINO PLAY LTD	BACS 20	45.00		Replacement caps for Train
16/02/2022	Viking Direct	BACS 21	84.90		Stationary Supplies
16/02/2022	G Greaves Hurd	BACS 22	120.00		New Exit Button - Front Door
16/02/2022	Joel Baker	BACS 23	153.10		Azure Plan November 21
16/02/2022	Joel Baker	BACS 24	161.63		Azure Plan for December
16/02/2022	Joel Baker	BACS 27	323.46		1/12th Licence fee for M365
16/02/2022	Joel Baker	BACS 29	442.46		Office 365 + Enterprise License
16/02/2022	GB Sports & Leisure	BACS 28	374.34		Basketball Net Back Boards
16/02/2022	FAROL LTD	BACS 30	540.01		John Deere Service
16/02/2022	G Greaves Hurd	BACS 31	607.00		lights to CAB shutters
16/02/2022	D P Brookes	BACS 22A	120.00		Fix Flush in Ladies Toilets
16/02/2022	GB Sports & Leisure	BACS 32	733.02		Swing Seats & basket ball nets
16/02/2022	PDW Contracting Services Ltd	BACS 33	2,607.93		MOnthly CCTV Contract
16/02/2022	PDW Contracting Services Ltd	BACS 34	2,668.93		Monthly Light Maintenance Cont
16/02/2022	J P and S Services	BACS 35	311.72		Fuel for Vans and Mowers
22/02/2022	Petty Cash	P/C Top Up	215.09		D Wheeler for Cash Top Up

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Time: 08:34

Co-op Community Directplus Acc

List of Payments made between 01/02/2022 and 28/02/2022

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
22/02/2022	Lockrite Security	BACS 25	192.14		Extra Keys Correction
23/02/2022	Driver & Vehicle Licensing Age	BACS36	275.00		P/Ledger Electronic Payment
23/02/2022	Maynelines Blinds Ltd	BACS37	24.00		P/Ledger Electronic Payment
24/02/2022	Wages	DD	12,482.86		February Salaries
28/02/2022	Information Commissioners Offi	BACS 14	35.00		Registration Fee ICO
28/02/2022	G-Force Economy Van Hire	BACS 15A	-0.40		Purchase Ledger Payment
28/02/2022	Francotyp Postalia Ltd	REFUND	-209.04		Overpayment refunded

Total Payments 37,150.81

Clerk..... 

Chairman..... 

Date..... 11/4/22

MINUTE APPENDIX A

PUBLIC ADJOURNMENT.

Cllr Carla Morson asked why have councillors not received any details regarding the attendance of councillors to public meeting in writing and that it has taken a resident to bring the item up?

The Chairman confirmed advice was given verbally only and this item has been discussed in several council meetings. No formal communication has been sent out.

Cllr Carla Morson asked is are there different methods of communication that not all councillors have access to and what is the preferred method of communication for APC?

The Clerk confirmed the preferred method of communication is email and telephone with the What's App group just being a tool.