

**ASH PARISH COUNCIL****Minutes of the Meeting of the Amenities, Finance and Administration Committee  
held via Microsoft Teams  
on Monday 23 May which commenced at 7:00pm**

Chairman:	Cllr John Tonks	✓
Vice Chairman:	Cllr Nigel Manning	✓
	Cllr Martin Burgess	x
	Cllr Bill Cole	✓
	Cllr Andrew Gomm	A
	Cllr Carla Morson	✓

Substitutes: All councillors not committee members  
Cllr Jo Randall substituted for Cllr Andrew Gomm

✓ Present                      x Not Present                      A Apology for Absence

**Part I – Public Session****114. Accept Apologies for Absence. (agenda item 1)**

Apologies for absence were received from Cllr Andrew Gomm.

**115. To Receive Declarations of Interest. (agenda item 2)**

There were no declarations of interest.

**116. Confirmation of the Minutes. (agenda item 3)**

Members agreed the minutes of the Amenities, Finance and Administration Committee meeting held on Monday 25 April 2022 the minutes have been before the full Council at which they were duly considered, approved, and adopted, and will be signed by the Chairman of the Committee, Cllr John Tonks.

**117. Adjournment. (agenda item 4)**

This meeting was **not** held in public. Any members of the public wishing to join the meeting were advised to click the following link;

[https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_NzFINGYzODEtYjFjYy00YTlmLWFmN2MtYWRhNjUyODFhZTc0%40thread.v2/0?context=%7b%22Tid%22%3a%22655dc6d2-cc35-4837-9012-8b3f621f8869%22%2c%22Oid%22%3a%2252a651d8-60cc-4ef0-b8b8-8585a26a9914%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_NzFINGYzODEtYjFjYy00YTlmLWFmN2MtYWRhNjUyODFhZTc0%40thread.v2/0?context=%7b%22Tid%22%3a%22655dc6d2-cc35-4837-9012-8b3f621f8869%22%2c%22Oid%22%3a%2252a651d8-60cc-4ef0-b8b8-8585a26a9914%22%7d)

Full details on how to access the meeting are available on the Parish Council website;

<https://www.ashpcsurrey.gov.uk/public-access-to-virtual-meetings-during-covid-19-pandemic/>

There were no members of the public present.

**118. Monthly Accounts.** (agenda item 5)

Members noted the monthly accounts ending 30 April 2022 will not be available until after the end of year shutdown is completed at the end of May 2022.

**119. Bank Reconciliation.** (agenda item 6)

Members noted the bank reconciliation ending 30 April 2022 will not be available until after the end of year shutdown is completed at the end of May 2022.

**120. Ash Centre Internet Firewall.** (agenda item 7)

The Ash Centre internet firewall system is currently out of support and has numerous hardware faults causing internet failure. Members are to consider the installation of a new firewall system supplied by the Council's IT term contractor.

System A	Cost	VAT	TOTAL
PfSense firewall router	£523.00	£104.60	£627.60
3 access points (£153.96 each)	£461.88	£92.38	£554.26
No Annual Renewal Fee	£0.00	£0.00	£0.00
Total	£984.88	£196.99	£1181.86

System B	Cost	VAT	TOTAL
SonicWall firewall router	£848.40	£169.68	£1018.08
3 access points (£414 each)	£1242.00	£248.40	£1490.40
Yearly Annual Renewal Fee	£462.00	£92.40	£554.40
Total	£2552.40	£510.48	£3062.88

System C	Cost	VAT	TOTAL
Sophos firewall router	£421.20	£84.24	£505.44
3 access points (£187.20 each)	£561.60	£112.32	£673.92
Yearly Annual Renewal Fee	£179.20	£35.84	£215.04
Total	£1162.00	£232.40	£1394.40

Installation	Cost	VAT	TOTAL
Installation cost for each System	£1,500	£300	£1800

**Resolved upon consideration to agree to System A.**

**121. Ash Centre Air Conditioning / Heating Equipment Maintenance Contract.** (agenda item 8)

Members to consider renewing maintenance contract with the Councils' current term contractor for a period of three years for the sum of £4,698. £939.60 VAT Total £5637.60.

This will include two maintenance visits per year for the sum of £1,566.00 £313.20 VAT Total £1879.20 per year payable in one yearly instalment in advance each year for the Air Conditioning / Heating equipment

**Resolved upon consideration to agree to renew with current supplier, as the Ash Centre is currently out of contract and additional expense would be incurred should repairs be required whilst waiting for further quotes.**

**122. Correspondence.** *(agenda item 9)*

There was no correspondence.

**123. Date of Next Meeting.** *(agenda item 10)*

The date of the next meeting is **Monday 27 June 2022** commencing at 7.00pm or following the close of the Planning Committee meeting, if this is later.

*The meeting closed at 19:18pm*

Chairman: \_\_\_\_\_ Date: \_\_\_\_\_