

ASH PARISH COUNCIL

Minutes of the Meeting of the Council held in the Ash Centre, Ash Hill Road, Ash on Monday 13 June 2022 which commenced at 6:30pm

Chairman of the Council:	Cllr John Tonks	✓
	Cllr Andrew Gomm	A
	Cllr Helen Gorham	A
	Cllr Tony Gorham	A
	Cllr Nigel Kearse	✓
	Cllr Marsha Moseley	A
	Cllr Jo Randall	✓
	Cllr Martin Burgess	✓
	Cllr Bill Cole	✓
	Cllr Carla Morson	✓
	Cllr Pat Scott	✓
	Cllr Nigel Manning	A

✓ Present

x Not Present

A Apology for Absence

Cllr John Tonks acted as chairman for the meeting in the absence of Cllr Nigel Manning.

Part I – Public Session

20. **Apologies for Absence.** (*agenda item 1*)

Apologies for absence were received from Cllr Nigel Manning, Cllr Marsha Moseley, Cllr Andrew Gomm, Cllr Helen Gorham and Cllr Tony Gorham.

21. **Declarations of Interest.** (*agenda item 2*)

There were no declarations of interest for this meeting.

22. **Confirmation of the Minutes.** (*agenda item 3*)

The minutes of the Meeting of the Parish Council held on Monday 9 May 2022 copies of which have been circulated to members, were confirmed as a true record, and will be signed by the Chairman of the Council.

23. **To receive Declarations of Interest.** (*agenda item 4*)

The Local Code of Conduct – Disclosure of Interests for Committee Meetings held during April 2022 as indicated at Agenda Appendix A were noted. There were no disclosures of interest declared for this meeting.

24. **Chairman's Announcements.** (*agenda item 5*)

APC car park consultation remains open, and all comments must be received by 26th June 2022.

APC Fun Day is on 9 July 2022, it will have Live Music, Magic Show, Punch Judy Show, Dance by DB Academy Performing Arts, Dog Show, stalls, food, and refreshments. Please can as many councillors and residents' as possible attend this event.

APC Ash in Bloom competition is open and closes 8 July 2022.

Guildford Museum is collecting photographs of its residents Jubilee celebrations. Any photographs sent in will be added to Guildford Museum's archive and a record kept of how the borough celebrated the Queens 70 years of service. For further details visit our website or HeritageServices@guildford.gov.uk.

Surrey County Council is asking residents to suggest locations for EV charging points through an online map. There are already over 400 suggestions from residents, but more are needed to ensure there is full coverage of the county as not all locations suggested will be suitable. For further details visit <https://surreyev.commonplace.is>

St Peter's Church will be holding a Summer Fayre on Saturday 25 June 2022.

25. Reports of Committees. *(agenda item 6)*

The following committee reports, copies of which have been circulated were received, considered and the recommendations therein were adopted:

Planning	May 23 2022	Minute Number	91 to 99
AFA	May 23 2022	Minute Number	114 to 123

26. Monthly Payments List. *(agenda item 7)*

Members received and approved the monthly payments list giving details of the April 2022 expenditure as attached at Agenda Appendix B.

27. Annual Governance and Accountability Return 2021/2022. *(agenda item 8)*

Members received and approved the Annual Governance and Accountability Return for the year ending 31 March 2022.

- i) Section 1: Annual Governance Statement 2021/2022
- ii) Section 2: Accounting Statements 2021/2022

Members noted that the final Internal Audit will not be undertaken until 23 June 2022 and would be reported at the next meeting on 11 July 2022.

28. Instruction Brief To Barristers. *(agenda item 9)*

Members agreed to combining the instruction brief provided by the Clerk with the amended versions by Cllr Carla Morson, Cllr Pat Scott and Cllr Jo Randall.

The Clerk will produce the final version for all councillors to approve within 24 hours.

29. Correspondence. *(agenda item 10)*

There was no correspondence to report.

30. Next Meeting. *(agenda item 11)*

The next meeting is on Monday 11 July 2022 at 18:30.

The meeting closed at 19:30 pm.

Chairman: _____

Date: _____

AGENDA APPENDIX A**ASH PARISH COUNCIL****LOCAL CODE OF CONDUCT – DISCLOSURE OF INTERESTS****May 2022**

DATE OF MEETING	MEMBER	MINUTE REF & PAGE NO.	TYPE AND NATURE OF INTEREST
PLANNING 23 May 2022			None.
AMENITIES, FINANCE AND ADMINISTRATION 23 May 2022			None.

AGENDA APPENDIX B

Payments List

Date: 07/06/2022

Ash Parish Council

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Time: 15:38

Co-op Community Directplus Acc

List of Payments made between 01/04/2022 and 30/04/2022

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
01/04/2022	Franco typ Postalia Ltd	BACS 1	100.80		Rental on postage machine
01/04/2022	EDF ENERGY	BACS	13.00		ELECTRIC - CARRINGTON COMPOUND
01/04/2022	EDF ENERGY	DD	14.00		ELECTRIC - HARPERS PORTACABIN
01/04/2022	EDF ENERGY	DD	25.00		ELECTRIC - CARRINGTON PTS
01/04/2022	EDF ENERGY	DD	81.00		ELECTRIC - ASH REC FIELD
01/04/2022	EDF ENERGY	DD	201.00		ELECTRIC - ASH CENTRE
01/04/2022	EDF ENERGY	DD	215.00		ELECTRIC - HARPERS SCOUT HUT
01/04/2022	EDF ENERGY	DD	232.00		ELECTRIC - ASH PUBLIC TOILETS
04/04/2022	LAND REGISTRY	DD	6.00		LAND SEARCH 8271869
04/04/2022	LAND REGISTRY	BACS	3.00		LAND REGISTRY
05/04/2022	CO-OP BANK	BACS	39.75		BANK CHARGES
11/04/2022	AMBEROL LTD	BACS 2	157.20		Self Watering Hanging Baskets
12/04/2022	British Telecommunications plc	BACS 3	1,798.56		Telephone and Broadband
13/04/2022	Homebase Ltd	BACS 4	10.50		Nuts and Bolts
13/04/2022	G Tomkins Window Cleaning	BACS 5	20.00		Window Cleaning
13/04/2022	GLS Educational Supplies Limit	BACS 6	38.84		Cleaning Materials
13/04/2022	Treasured Memories Limited	BACS 7	49.86		Cordess Temp Memorial
13/04/2022	Kebur garden materials	BACS 8	59.69		Post Mix
13/04/2022	Institute of Cemetery and Crem	BACS 9	95.00		Corporate Membership
13/04/2022	Edmundson Ekelectrical Ltd	BACS 10	122.04		Disposable Gloves
13/04/2022	Guildford Borough Council	BACS 11	276.65		Refuse Collection Cemetary
13/04/2022	Hampshire Metalcraft Ltd	BACS 12	378.00		Welding of Lugs for Gate
13/04/2022	GB Sports & Leisure	BACS 13	538.29		New Playground Panels
13/04/2022	Neil Curtis & Sons	BACS 14	570.00		2 x Grave Digs
13/04/2022	RBS Software Solutions	BACS 15	720.00		Year End Close Down
13/04/2022	T Hopkins Tree Services	BACS 16	750.00		Oak Tree Shawfield Alts Crown
13/04/2022	Shield Security Services Ltd	BACS 17	1,145.40		Mobile Patrols for April
13/04/2022	PDW Contracting Services Ltd	BACS 18	2,607.93		Monthly CCTV Maintenance
13/04/2022	PDW Contracting Services Ltd	BACS 19	2,668.93		Monthly Light Maintenance
13/04/2022	UK Wood Floors Ltd	BACS 20	2,803.17		Wood Floor for Meeting Room
13/04/2022	PDW Contracting Services Ltd	BACS 21	3,269.86		Replacement CCTV Camera ETC
13/04/2022	Guildford Borough Council	BACS 22	5,651.17		Buisness Rates APC & Cemetary
14/04/2022	Aquavent Ltd	BACS 23	266.00		Water Testing
14/04/2022	Accordial UK	BACS 24	1,866.00		Removal of Sliding Wall
14/04/2022	Zurich Municipal	BACS 25	100.00		Excess Repayment on claim
14/04/2022	Scottish and Southern Energy	BACS 26	2,757.79		Unmetered Street Lights
14/04/2022	E-ON	BACS 27	355.27		Gas for Ash Centre
14/04/2022	E-ON	BACS 28	377.82		Gas for Harpers Scout Hut
14/04/2022	Franco typ Postalia Ltd	BACS 29	50.00		Postage download
19/04/2022	GLS Educational Supplies Limit	BACS 30	10.06		Notebooks and Stationary
19/04/2022	Farnborough Tool Hire	BACS 31	45.00		Ear Defenders
19/04/2022	Treasured Memories Limited	BACS 32	52.08		Temp Memorial - Masters
19/04/2022	Screwfix	BACS 33	63.70		Secateurs/metal disc/flap Disc
19/04/2022	Viking Direct	BACS 34	90.82		Refreshments/Paper
19/04/2022	Viking Direct	BACS 35	212.53		Cleaning Materials/Stationary
28/04/2022	WAGES	BACS	12,908.47		SALARIES FOR APRIL 2022
29/04/2022	Amelia's Maids	BACS 36	342.72		April Cleaning Ash Centre

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Date: 07/06/2022

Ash Parish Council

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Time: 15:38

Co-op Community Directplus Acc

List of Payments made between 01/04/2022 and 30/04/2022

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
29/04/2022	Hampshire Metalcraft Ltd	BACS 37	378.00		Purchase Ledger Payment
29/04/2022	J P and S Services	BACS 38	442.92		Fuel for Vans
29/04/2022	Road and Traffic Management	BACS 39	750.00		Line Marking in Car Park
29/04/2022	FAROL LTD	BACS 40	786.38		Repairs to ride on mower
29/04/2022	UK Wood Floors Ltd	BACS 41	1,121.27		Final section Meeting room
29/04/2022	Moor & Co Solicitors	BACS 43	1,800.00		Lease on Shawfield Rec
29/04/2022	HMRC	DD	3,760.68		PAYS ON APRIL SALARY
29/04/2022	Aquavent Ltd	BACS 42	1,134.00		Risk Assessment Testing

Total Payments 54,333.15

Clerk.....


Chairman.....


Date.....
13/06/2022

MINUTE APPENDIX A

PUBLIC ADJOURNMENT.

Please close the curtains at the back of the room in front of the mirrors.

The curtains were closed.

As Surrey CC are holding a consultation on EV charging points and parking is at a premium in Ash, has APC considered installing any points anywhere?

The Chairman confirmed that APC have already identified a location for a point and were just waiting for a final quote to be supplied.

Why did Cllr Nigel Manning think the opinion from the monitoring office was just a personal opinion?

The Chairman confirmed that he couldn't answer that question on behalf of Cllr Nigel Manning. Cllr Jo Randall confirmed that the monitoring officer can only give an opinion to APC as it is an entity in its own right and not a principal authority.

Can Cllr Nigel Manning respond to this question upon his return?

The Chairman confirmed he would ask Cllr Nigel Manning to respond.

Cllr Manning referred to a verbal telephone call he had with NALC in April. Can APC not now email NALC for an opinion and their response be made public?

The Chairman confirmed that yes APC could ask for a formal opinion and if they did this then the response would be made public by way of correspondence in a meeting.

How can residents be kept up to date with what is happening on this matter?

The Chairman confirmed that residents are kept up to date by having items on meeting agendas and the minutes of the meetings which are all published for everyone to see.

Can the wording of the brief to the barristers be made public?

The Chairman confirmed that the residents present would hear the outcome during the meeting and that once the quotes had been received there would be another item on an agenda at a future meeting.

Concerned about the time frame for this process as if it gets to November then the public will not have the opportunity to have an election to replace the councillors. Can a deadline be set for responses to be received from barristers?

The Chairman confirmed that the council are looking to conclude this matter without delay. The wording of the brief will be agreed tonight and yes, a deadline can be set for the responses to be received from barristers.

Just for the record I'm amused and disgusted that the council are proceeding with the process of obtaining quotes from barristers. History has shown that if a councillor doesn't attend at least one public meeting within a six-month period they were disqualified.

Why can't the council just put signs up in their car park like the Co-Op?

The deputy clerk confirmed that as the car park is a public space the council does not have the same powers as a business. This is why we have the consultation and will then review the response before getting quotes from a private company to manage the service.

The streetlamp in Church path closest to Old School Close and the iron bridge has the front panel to the electrics missing.

The Chairman confirmed the office staff would report the issue to the contractors.

The replacement streetlamp in Fairview Road (No.8) seems to be very high up in the trees.

The Chairman confirmed the office staff would report the issue to the contractors.

What can be done about the issues with the pharmacy in the village and how can an additional pharmacy be brought into the parish?

The Chairman confirmed that the pharmacy in the village is a business and therefore outside of the council's remit.

The councillors present at the meeting agreed that they would be in favour of an additional pharmacy.