

ASH PARISH COUNCIL

Minutes of the Meeting of the Council held in the Ash Centre, Ash Hill Road, Ash on Monday 11 July 2022 which commenced at 6:30pm

Chairman of the Council:	Cllr Nigel Manning	✓
Vice Chairman	Cllr John Tonks	✓
	Cllr Andrew Gomm	✓
	Cllr Helen Gorham	A
	Cllr Tony Gorham	A
	Cllr Nigel Kearse	A
	Cllr Marsha Moseley	✓
	Cllr Jo Randall	✓
	Cllr Martin Burgess	A
	Cllr Bill Cole	A
	Cllr Carla Morson	✓
	Cllr Pat Scott	✓

✓ Present

x Not Present

A Apology for Absence

Cllr John Tonks acted as chairman for the meeting in the absence of Cllr Nigel Manning.

Part I – Public Session

31. **Apologies for Absence.** (*agenda item 1*)

Apologies for absence were received from Cllr Bill Cole, Cllr Nigel Kearse, Cllr Helen Gorham, Cllr Tony Gorham and Cllr Martin Burgess.

32. **Declarations of Interest.** (*agenda item 2*)

There were no declarations of interest for this meeting.

33. **Confirmation of the Minutes.** (*agenda item 3*)

The minutes of the Meeting of the Parish Council held on Monday 13 June 2022 copies of which have been circulated to members, were confirmed as a true record, and will be signed by the Chairman of the Council.

34. **To receive Declarations of Interest.** (*agenda item 4*)

The Local Code of Conduct – Disclosure of Interests for Committee Meetings held during April 2022 as indicated at Agenda Appendix A were noted. There were no disclosures of interest declared for this meeting.

35. **Chairman's Announcements.** (*agenda item 5*)

Blackwater Valley (A331) will have lane closures on 13th July for signage replacement.

Summer Fun Day on Saturday was a great success, and a lot of money was raised for charity, even though the dog show had to cancel due to the hot weather. Thanks to all the Parish Council staff for their hard work and to Richard Tolley for running the beer tent.

After being made aware of the issues with Lloyds Pharmacy in Ash Wharf, The Chairman sent a letter to the Lloyds Pharmacy's Managing Director with copies sent to the General Pharmaceutical Council and Michael Gove, MP. We have received a response from Lloyds Pharmacy stating that they will be launching an investigation into the issues and will report back once completed.

Cllr Carla Morson has also contacted Lloyds Pharmacy by phone and was waiting for a call back.

Cllr Pat Scott advised that Lloyds Pharmacy in Ash Wharf had changed their opening times (9-5 pm Mon to Fri and not open on a Sat).

APC have approached Ellen about rearranging the dog show for when we have The Friary Brass Band concert on Saturday 17th September (concert will be a ticketed event).

36. Reports of Committees. (agenda item 6)

The following committee reports, copies of which have been circulated were received, considered and the recommendations therein were adopted:

Planning	June 27 2022	Minute Number	100 to 109
AFA	June 27 2022	Minute Number	124 to 135

37. Monthly Payments List. (agenda item 7)

Members received and approved the monthly payments list giving details of the May 2022 expenditure as attached at Agenda Appendix B.

38. Internal Audit Report 2021/2022 Final. (agenda item 8)

Members received and approved the Internal Audit Report Final Update 2021/2022.

39. The Ash Centre Car Park Redevelopment. (agenda item 9)

Members to consider the Ash Centre car park redevelopment quotations from the Lighting & CCTV term contractor.

and it was:

Resolved upon consideration that the council would proceed with the redevelopment at a cost of £83381.04 including VAT.

40. New Chairs for Ash Centre. (agenda item 10)

At the AFA meeting on 27 June 2022 members approved the purchase of 120 new chairs rather than 48 new chairs for the Ash Centre. Members to ratify the replacement cost of £5,026.80 including VAT & delivery.

and it was:

Resolved upon consideration that the council would proceed with the replacement at a cost of £5,026.80 including VAT & delivery.

41. Instruction Brief To Barristers. (agenda item 11)

The Clerk has sought prices to provide legal advice from various chambers as per minute 28 of the last Council meeting.

Members to approve the Chambers to provide legal advice regarding the non-attendance of public meetings for two Councillors.

and it was:

Resolved upon consideration that the council would proceed with appointing Chambers B at a cost of £2,400.00 including VAT and that a deadline of the end of August would be included in the instruction.

42. Correspondence. *(agenda item 10)*

There was no correspondence to report.

43. Next Meeting. *(agenda item 11)*

The next meeting is on Monday 12 September 2022 at 18:30.

The meeting closed at 19:15 pm.

Chairman: _____

Date: _____

AGENDA APPENDIX A**ASH PARISH COUNCIL****LOCAL CODE OF CONDUCT – DISCLOSURE OF INTERESTS****June 2022**

DATE OF MEETING	MEMBER	MINUTE REF & PAGE NO.	TYPE AND NATURE OF INTEREST
PLANNING 27 June 2022			None.
AMENITIES, FINANCE AND ADMINISTRATION 27 June 2022			None.

AGENDA APPENDIX B

Payments List

Date Paid	Payee Name	Reference	Amount Paid	Authorized Ref	Transaction Detail
03/05/2022	EDF ENERGY	DD	13.00		ELECTRIC AT HARPERS PORTOCABIN
03/05/2022	EDF ENERGY	DD	14.00		ELECTRIC AT CARRINGTON COMPOUN
03/05/2022	EDF ENERGY	DD	25.00		ELECTRIC AT CARRINGTON PTS
03/05/2022	EDF ENERGY	DD	81.00		ELECTRIC AT ASH REC FIELD
03/05/2022	EDF ENERGY	DD	201.00		ELECTRIC AT APC
03/05/2022	EDF ENERGY	DD	215.00		ELECTRIC AT HARPERS SCOUT HUT
03/05/2022	EDF ENERGY	DD	232.00		ELECTRIC AT ASH PUBLIC TOILETS
03/05/2022	TV LICENCE	DD	159.00		TV LICENCE FEE DDA
03/05/2022	SHIRE LEASING	DD	210.52		PHONE SYSTEM LEASE
05/05/2022	CO-OP BANK	DD	30.55		BANK CHARGES
05/05/2022	Hampshire Metalcraft Ltd	Correction	-378.00		Purchase Ledger Payment
06/05/2022	SLCC	BACS 1	215.00		Membership fee for Ali Watmore
10/05/2022	Guildford Borough Council	BACS 2	21.00		Application Fee for TENS
10/05/2022	Insight Systems Ltd	BACS 3	27.37		Printing Costs
10/05/2022	Viking Direct	BACS 5	51.68		Stationary
12/05/2022	CO-OP BANK	DD	25.00		CHAPS FEE
12/05/2022	SURREY PENSIONS	BACS	3,432.37		Pension on April Salary
12/05/2022	CCLA Public Sector Deposit Fun	U00154DX	250,000.00		PRECEPT TRANSFER
12/05/2022	Shield Security Services Ltd	BACS 6	84.00		Emergency Call out Charge
12/05/2022	Aquavent Ltd	BACS 7	133.00		Monthly Water Temp Checks
12/05/2022	Castle Water Ltd	BACS 8	195.80		Water for Harpers Scout Hut
12/05/2022	Homebase Ltd	BACS 9	211.65		Compost/Posts/Masking Tape
12/05/2022	Chambers Waste Management plc	BACS 10	289.79		Skip for floor Clearance
12/05/2022	Accurate Mechanical Services	BACS 11	294.00		Mechanical Service on Air Con
12/05/2022	Neil Curtis & Sons	BACS 12	335.00		Grave dig Thompson Masters
12/05/2022	The Play Inspection Company	BACS 13	396.00		Operational Inspections
12/05/2022	Shield Security Services Ltd	BACS 14	1,090.20		Security Patrols
12/05/2022	Moor & Co Solicitors	BACS 15	1,118.00		Legal Fees - Carrington
12/05/2022	PDW Contracting Services Ltd	BACS 16	2,607.93		Monthly CCTV Maintenance
12/05/2022	PDW Contracting Services Ltd	BACS 17	2,668.93		Monthly Street Light Maintenanc
12/05/2022	J P and S Services	BACS 18	247.53		Fuel for Vans
12/05/2022	Viking Direct	BACS 4	34.78		PAPER AND CARDBOARD
17/05/2022	HM LAND REGISTRY	DD	6.00		LAND REGISTRY 8271869
17/05/2022	Scottish and Southern Energy	BACS 19	2,787.21		Street Lights Electric
24/05/2022	Mrs Morwood	BACS	50.00		Allotment Deposit Refund
24/05/2022	Mrs Collins	BACS	50.00		Allotment Deposit Refund
24/05/2022	SURREY PENSIONS	BACS	3,388.84		PENSION ON MAYS SALARY
24/05/2022	HMRC	BACS	3,684.49		PAYE ON MAYS SALARY
24/05/2022	E-ON	BACS 20	233.02		Gas for Harpers Scout Hut
24/05/2022	Guildford Borough Council	BACS 21	38.00		Trade Refuse extra collection
24/05/2022	Screwfix	BACS 22	45.24		Kick Plate and cable ties
24/05/2022	G Greaves Hurd	BACS 23	75.00		Replace Sensor in Wk Shop
24/05/2022	Kebur garden materials	BACS 24	81.32		Bricks, coping blocks and sand
24/05/2022	Aquavent Ltd	BACS 25	133.00		Monthly Water Treatment
24/05/2022	G Greaves Hurd	BACS 26	710.00		New Down lights to Gents
24/05/2022	Dans Garden Services	BACS 27	1,152.00		Cemetery Grass Cutting
24/05/2022	BREWERS PAINTS LTD	BACS 28	163.44		Paint for the Meeting Room

Continued on Page 2

Date: 09/06/2022

Ash Parish Council

Page 2

Time: 12:55

Co-op Community Directplus Acc

List of Payments made between 01/05/2022 and 31/05/2022

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
25/05/2022	PARIBAS LEASING	DD	1,590.00		LEASE ON PRINTER/PHOTOCOPIER
26/05/2022	SALARIES	BACS	12,792.51		SALARIES FOR MAY
26/05/2022	E-ON	BACS 29	610.18		Gas at the Ash Center
Total Payments			291,872.35		

Clerk 

Chairman 

Date 11/7/22

MINUTE APPENDIX A**PUBLIC ADJOURNMENT.**

Cllr Pat Scott expressed thanks to Cllr John Tonks and Ali Watmore, Deputy Clerk for their hard work at Fun Day. Also thanks to the other Parish Staff and The Chairman. The event is greatly appreciated by the Parish.

Concerns were raised about speeding cars in Ash Church Road, too many cars being parked in Foreman Road, and the noise level from cars in Guildford Road.

The Chairman proposed that the Parish's speed monitoring device be deployed and record speeds over seven-ten days.

He also noted that there are no parking restrictions along Foreman Road and therefore, at present, no action could be taken.

A progress report with regards to the bridge at Ash Vale station was requested.

The bridge is going ahead and a catch-up meeting with Network Rail is planned for later in July.

The government funding was due to expire but Guildford Borough Council asked for an extension which presumably has been granted as the project is still going ahead.

An open meeting will be held once the next stage is reached as the project is out for design and tender bids. Balfour Beatty have visited the site for the drilling of boreholes and testing but have not been granted the contract as this is still out for tender.

Can the Shawfield Road tunnel be painted?

The tunnel is the responsibility of Surrey County Council so they will have to be chased up as to what is happening.

Love Lane and its' two adjoining lanes, as well as Church Lane are overgrown. Can these be cut back and maintained?

These public footpaths are not the responsibility of Ash Parish Council but are the responsibility of Surrey County Council.

Parish Ground staff will look at getting these areas cut back next week as they are busy with previous work commitments this week.

Once the school holiday start, the possibility of applying weedkiller to stop/slow regrowth would be investigated.

Harpers Lane has become almost unusable due to overgrown hedges encroaching on the footpath. Can these be cut back?

The Parish Council cannot cut these back as they are on private property. However, it can be reported to Surrey County Council who can either ensure that the landowners cut them back or cut them back themselves at the landowners' expense.

Heathvale Bridge Road has also become overgrown on both sides. Can these be cut back?

As above, the Parish Council cannot cut these back as they are either on private property or MOD land. If on private property, Surrey County Council can ensure that the landowners cut them back or Surrey County Council can cut them back and charge the landowners. If on MOD land, they can be contacted to rectify the situation.

The Chairman will go and have a look and then report to the correct party.

Has there been a response from NALC?

Cllr John Tonks confirmed he had sent an email to SALC on 30 June 2022 who will then if required, contact NALC. To date he hasn't had a response but will chase them again.

Why is the process different this time for contacting NALC?

Cllr John Tonks confirmed it was different this time as it was in writing rather than by telephone.

Why does The Chairman feel that Mr Ricks, Guildford Borough Council's Monitoring Officers reply is just a personal opinion?

Although Mr Ricks is employed in the legal department of Guildford Borough Council, his role is not to provide legal advice on how a Parish Council is run as a Parish Council is an entity, in its own right and not a principal authority, like borough or county so can work slightly differently.

Foreman Road, between Foreman Park and Grange Road, has no footpath. Can this be resolved?

This is the responsibility of Surrey County but may be resolved when the Ash Bridge works are carried out.

Has the cost of the barrister's brief been discussed?

This is item 11 on today's agenda.