

ASH PARISH COUNCIL

Dennis Wheeler
Clerk to the Council

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21 September 2022

To: The Chairman and Members of the Amenities, Finance and Administration Committee.

Chairman: Cllr John Tonks
Vice Chairman: Cllr Nigel Manning
Cllr Martin Burgess
Cllr Bill Cole
Cllr Andrew Gomm
Cllr Carla Morson

Substitutes: All councillors not committee members

Councillors are hereby summoned, and members of the public are invited and have a right to be present at the virtual meeting of the Amenities, Finance and Administration Committee **on Monday 26 September 2022** commencing at **19:00** or following the close of the Planning Committee if this is later.

This meeting will **not** be held in public. Any members of the public wishing to access the meeting to make a comment or hear the proceedings should click the link below;

https://teams.microsoft.com/l/meetup-join/19%3ameeting_NzU4YTg2MTQtNTVjNS00OTdmLWlyNTgtYjNkNGQyZDFiZTc5%40thread.v2/0?context=%7b%22id%22%3a%22655dc6d2-cc35-4837-9012-8b3f621f8869%22%2c%22oid%22%3a%2252a651d8-60cc-4ef0-b8b8-8585a26a9914%22%7d

Full details on how to access the meeting are available on the Parish Council website;

<https://www.ashpcsurrey.gov.uk/public-access-to-virtual-meetings-during-covid-19-pandemic/>

Provision will be made for Public Question Time.



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Photographing, recording and broadcasting or transmitting by social media of any kind, is allowed during the proceedings of the public session of the Council meeting or its Committee's meetings, providing there is no disruption to Council meeting procedures in relation to this initiative. Any recording must cease if the Council resolves to move into confidential session as per the Public Bodies (Admission to Meetings) Act 1960. Recording equipment may not be left in the meeting room where the confidential session is being held.

AGENDA

1. Accept Apologies for Absence.

2. To Receive Declarations of Interest.

3. Confirmation of the Minutes.

To confirm the minutes of the Amenities, Finance and Administration Committee meeting held on Monday 25 July 2022.

4. Adjournment.

To consider adjourning the meeting for a maximum period of ten minutes to enable members of the public to raise questions, in respect of the business on the agenda. (Standing Order 3e).

5. Monthly Accounts.

Members to consider the monthly accounts ending 31 July 2022 & 31 August 2022.

6. Bank Reconciliation.

Members to consider the bank reconciliations ending 31 July 2022 & 31 August 2022.

7. Outstanding Balance Report.

Members to consider the outstanding balance report ending 15 September 2022.

8. Grants of Exclusive Rights in Respect of Burials.

To authorise the issue of Grants of Exclusive Rights in respect of Burials:

Deed No.	Deed Applicant	Grave Space
1658	Mr & Mrs Oseni (Children's Funeral Fund)	H211
1659	Mr Alan Cobb	J504
1660	Mr Gordon Hopkin	L165
1661	Dr Caroline Page	K643
1662	Mrs Joanne Lane	L151

9. Events Working Group.

Members to note the minutes of the Events Working Group Meetings held on 20 July and 7 September 2022 as at Agenda Appendix A.

10. Ash Matters Working Group.

Members to note the minutes of the Ash Matters Working Group Meetings held on 1 September 2022 as at Agenda Appendix B.

11. Correspondence.

12. Date of Next Meeting.

The date of the next meeting is **Monday 24 October 2022** commencing at 7.00pm or following the close of the Planning Committee meeting, if this is later.

AGENDA APPENDIX A**ASH PARISH COUNCIL****Minutes of the Events Working Group
held on 20 July 2022 via Face to Face and Microsoft Teams
commencing at 15:00**

Present:	Cllr John Tonks	✓
	Cllr Nigel Manning	A
	Cllr Marsha Moseley	A
	Cllr Pat Scott	✓
	Ali Watmore	✓
	Dennis Wheeler	✓
	Mark Ashdowne	✓
	Graham Bidwell	✓
	Jo Packman (Guest)	✓
	Richard Tolley (Guest)	✓

1. Apologies for Absence. (agenda item 1)

Apologies for absence were received from Cllr Nigel Manning and Cllr Marsha Moseley.

2. Declarations of Interest. (agenda item 2)

There were no declarations of interest to report.

3. Confirmation of Minutes. (agenda item 3)

The minutes of the Events Working Group Meeting held on Wednesday 8th June 2022 copies of which have been circulated to members.

4. Ash “Virtually” In Bloom 2022. (agenda item 4)

The event has closed for entries and voting for the winners is now open on the APC website. Prizes have been donated by Dover Kia Garage and Squires

Cllr John Tonks made a slight change to how the photographs were displayed on the voting as several entries had been submitted per category from individuals.

Next year entries to be limited to one photograph per category.

It was suggested that we might need to consider the start and closing date for next year's competition as the weather has impacted the growing season. Also consider whether we could add something into the voting to enable those people who have more than one person living at an address but who only have one email address voting rights.

5. Queen's Platinum Jubilee Celebrations – Friary Brass Band Concert. (agenda item 5)

Cllr John Tonks confirmed the Friary Brass Band Concert will be a ticketed free event outside on the field (suggested donation £5 for our charity, Frimley Park Hospital).

We will recommend that people bring their own outside chair but will have some available if reserved on the booking form.

The rainy-day contingency is for the concert to be held inside the Ash Centre Main Hall which has a maximum seated capacity of 200.

Ash Parish Council would recommend residents to pre-register for their FREE ticket. Tickets will be issued on a first come first served basis and will be available by registering online or contacting the Parish Office up until and including 17th September 2022, subject to availability.

A bar will be provided, and all profits will be donated to our charity, Frimley Park Hospital.

Ali to obtain the necessary licences for this event.

Ellen Davies has confirmed that she will run the dog show on 17th September. It will be in the afternoon before the concert.

Cllr John Tonks and Ali will arrange all the details with her directly and provide an update at the next meeting.

6. Remembrance 2022. *(agenda item 6)*

Ali confirmed that a meeting has been arranged with Father Keith to agree the service for this year and that we have managed to find a replacement Lone Piper.

Cllr John Tonks confirmed that we have purchased the additional speakers, which means we will have four outside speakers at this event which will resolve the sound issue.

7. Fantasia 2022. *(agenda item 7)*

Ali confirmed that the event is now open for bookings. It has been limited to one inside table per person/organisation or they can have an outside stall.

Cllr John Tonks confirmed that he had spoken to Len Scott and booked the band, Cllr Nigel Manning and Dennis have a date booked to select the Christmas tree and Father Christmas has confirmed he will switch on the lights.

Cllr John Tonks will speak to Alex from St Mary's about whether they would like to run the crafts for the children this year.

8. Fun Day 2022. *(agenda item 8)*

The committee agreed that :

The event was a great success and probably the best event we have ever had

Keep the bar in this new location as it works the best

Keep the bar prices low as it's more important that people attending can afford to enjoy themselves rather than making a huge profit

Keep to only lending out one table

Keep to having a live band but put up a party gazebo instead of the stage

Keep to having the children's entertainment

Keep to having only the Ash Museum inside the main hall unless a stall holder specifically asks to be inside

Keep to the same time 12 till 4 o'clock

Keep stall price the same with charities being free

Need to have an announcer or a master of ceremony for the running order of events

Need to have the list of stall holders in alphabetical order for the Marshalls on the gate

Need to find a different location for the Tennis Club

Look at having more stalls and less open space

9. Date of Next Meeting *(agenda item 7)*

The date of the next hybrid meeting was agreed as 7 September 2022 at 14:00.

The meeting closed at 16:15

Signed Date

ASH PARISH COUNCIL**Minutes of the Events Working Group
held on 7 September 2022 via Face to Face and Microsoft Teams
commencing at 14:00**

Present:	Cllr John Tonks	✓
	Cllr Nigel Manning	✓
	Cllr Marsha Moseley	A
	Cllr Pat Scott	✓
	Ali Watmore	✓
	Dennis Wheeler	✓
	Mark Ashdowne	✓
	Graham Bidwell	✓
	Jo Packman (Guest)	A
	Richard Tolley (Guest)	✓

Also in attendance : Len Scott

2. Apologies for Absence. (agenda item 1)

Apologies for absence were received from Cllr Marsha Moseley and Jo Packman.

2. Declarations of Interest. (agenda item 2)

There were no declarations of interest to report.

3. Confirmation of Minutes. (agenda item 3)

The minutes of the Events Working Group Meeting held on Wednesday 20th July 2022 copies of which have been circulated to members.

4. Queen's Platinum Jubilee Celebrations – Friary Brass Band Concert. (agenda item 4)

Cllr John Tonks confirmed the Friary Brass Band Concert will be a ticketed free event outside on the field (suggested donation £5 for our charity, Frimley Park Hospital).

We will recommend that people bring their own outside chair but will have some available if reserved on the booking form.

The rainy-day contingency is for the concert to be held inside the Ash Centre Main Hall which has a maximum seated capacity of 200.

Ash Parish Council would recommend residents to pre-register for their FREE ticket. Tickets will be issued on a first come first served basis and will be available by registering online or contacting the Parish Office up until and including 17th September 2022, subject to availability.

A bar will be provided, and all profits will be donated to our charity, Frimley Park Hospital.

Ali to obtain the necessary licences for this event.

Ellen Davies has confirmed that she will run the dog show on 17th September. It will be in the afternoon before the concert.

Cllr John Tonks and Ali will arrange all the details with her directly and provide an update at the next meeting.

5. Remembrance 2022. (agenda item 5)

Ali confirmed that a meeting has been arranged with Father Keith to agree the service for this year and that we have managed to find a replacement Lone Piper.

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6. Fantasia 2022. (agenda item 6)

Ali confirmed that the event is now open for bookings. It has been limited to one inside table per person/organisation or they can have an outside stall.

Cllr John Tonks confirmed that he had spoken to Len Scott and booked the band, Cllr Nigel Manning and Dennis have a date booked to select the Christmas tree and Father Christmas has confirmed he will switch on the lights.

Cllr John Tonks will speak to Alex from St Mary’s about whether they would like to run the crafts for the children this year.

7. Date of Next Meeting (agenda item 7)

The date of the next hybrid meeting was agreed as 7 September 2022 at 14:00.

The meeting closed at 14:46

Signed Date

AGENDA APPENDIX B

ASH PARISH COUNCIL

**Minutes of the Ash Matters Working Group
held on 1 September 2022 via Microsoft Teams
commencing at 15:30**

Present:	Cllr John Tonks	✓
	Cllr Nigel Manning	✓
	Cllr Marsha Moseley	A
	Ali Watmore	✓
	Dennis Wheeler	✓
	Mark Ashdowne	✓

3. Apologies for Absence. (agenda item 1)

Apologies for absence were received from Cllr Marsha Moseley.

2. Declarations of Interest. (agenda item 2)

There were no declarations of interest to report.

3. Ash Matters 2022. (agenda item 3)

The working group agreed that we would look to include the following in the next edition :

- Ash Parish Council Car Park Changes
- Upgraded safety surfaces in play areas
- Electric vehicle
- Teen Shelter
- Solar light experiment
- Events – Ash In Bloom, Fun Day, Brass Band Concert & Dog Show
- Future Events – Remembrance, Fantasia & Christmas Card Competition

First draft to be produced by middle of September 2022.

Final draft to be issued to councillors on 21 September 2022 and if no comments have been received back from the councillors, then we would proceed to print at end of September 2022.

Royal Mail delivery to be start of December 2022.

Mark to obtain quote for 8750 and 9000 printed copies.

The working group had a discussion regarding the editions for 2023. The first edition needs to be delivered at end of March. This means the first draft would need to be ready by middle of January with a meeting to discuss contents before Christmas 2022.

5. Date of Next Meeting (agenda item 5)

The date of the next meeting was agreed as 20 September 2022 at 15:00 via Microsoft Teams.

The meeting closed at 16:28

Signed Date