

## ASH PARISH COUNCIL

### Minutes of the Meeting of the Council held in the Ash Centre, Ash Hill Road, Ash on Monday 12 September 2022 which commenced at 6:30pm

Chairman of the Council:	Cllr Nigel Manning	A
Vice Chairman	Cllr John Tonks	✓
	Cllr Andrew Gomm	✓
	Cllr Helen Gorham	A
	Cllr Tony Gorham	A
	Cllr Nigel Kearse	A
	Cllr Marsha Moseley	A
	Cllr Jo Randall	✓
	Cllr Martin Burgess	✓
	Cllr Bill Cole	A
	Cllr Carla Morson	✓
	Cllr Pat Scott	✓

✓ Present

x Not Present

A Apology for Absence

Cllr John Tonks acted as chairman for the meeting in the absence of Cllr Nigel Manning.

### Part I – Public Session

#### **44. Apologies for Absence.** *(agenda item 1)*

Apologies for absence were received from Cllr Nigel Manning, Cllr Marsha Moseley, Cllr Bill Cole, Cllr Helen Gorham, Cllr Tony Gorham and Cllr Nigel Kearse.

#### **45. Declarations of Interest.** *(agenda item 2)*

There were no declarations of interest for this meeting.

#### **46. Confirmation of the Minutes.** *(agenda item 3)*

The minutes of the Meeting of the Parish Council held on Monday 11 July 2022 copies of which have been circulated to members, were confirmed as a true record, and will be signed by the Chairman of the Council.

#### **47. Chairman's Announcements.** *(agenda item 4)*

Following the death of HM The Queen, the flags on all council buildings are being flown at half-mast.

The Brass Band Concert due to be held on Saturday 17 September 2022 in celebration of HM The Queen's Platinum Jubilee has been cancelled and will be rescheduled for next summer.

The dog show on Saturday 17 September 2022 at Ash Recreation Ground is still going ahead.

**48. Reports of Committees. (agenda item 6)**

The following committee reports, copies of which have been circulated were received, considered and the recommendations therein were adopted:

<b>Planning</b>	<b>July</b>	<b>25</b>	<b>2022</b>	<b>Minute Number</b>	<b>110 to 117</b>
<b>AFA</b>	<b>July</b>	<b>25</b>	<b>2022</b>	<b>Minute Number</b>	<b>136 to 149</b>
<b>Planning</b>	<b>August</b>	<b>22</b>	<b>2022</b>	<b>Minute Number</b>	<b>118 to 125</b>

**49. Monthly Payments List. (agenda item 7)**

Members received and approved the monthly payments list giving details of the June and July 2022 expenditure as attached at Agenda Appendix B.

**50. First Draft Budget 2023/24. (agenda item 8)**

Members noted the first draft of the 2023/2024 budget.

**51. Concurrent Function Grant Applications. (agenda item 9)**

Members to consider the following concurrent function grant applications for 2023/2024.

A.	Replace the Seesaw and Roundabout at Ash Recreation Ground	£19,750.00
B.	Install new Dip Tanks to Shawfield Road Allotments	£7,500.00

and it was:

***Resolved upon consideration that the council would proceed with both applications.***

**52. Close Brothers Savings Account. (agenda item 10)**

Members noted that during the summer break the Clerk reinvested the two Close Brothers investments which will come to maturity on the 24 July 2023.

**53. Response from Barrister. (agenda item 11)**

Members noted that no response had been received from the Barrister regarding the non-attendance of public meetings for two Councillors despite being chased.

**54. Teen Shelter. (agenda item 12)**

Members noted that the Teen Shelter has been ordered and that there is a seven-week lead time before delivery.

**55. Christmas Motifs Installation. (agenda item 13)**

Members approved the quotation to install Christmas Motifs onto Surrey County Council streetlamp columns and Ash Parish Council streetlamp columns.

**56. Replacement Christmas Motifs. (agenda item 14)**

Members to approve the replacement of eight Christmas Motifs that failed PAT testing.

and it was:

***Resolved upon consideration that the council would proceed with both options B and C, with two sets of four lights being purchased, one set from each option.***

**57. Christmas & New Year Closing 2022/23. (agenda item 15)**

Members agreed the proposed closures of the Parish Offices for the Christmas and New Year period 2022/2023.

**58. Correspondence. (agenda item 16)**

There was no correspondence to report.

**59. Next Meeting. (agenda item 17)**

The next meeting is on Monday 11 October 2022 at 18:30.

*The meeting closed at 19:20 pm.*

Chairman: \_\_\_\_\_

Date: \_\_\_\_\_

**ASH PARISH COUNCIL****LOCAL CODE OF CONDUCT – DISCLOSURE OF INTERESTS****July 2022**

<b>DATE OF MEETING</b>	<b>MEMBER</b>	<b>MINUTE REF &amp; PAGE NO.</b>	<b>TYPE AND NATURE OF INTEREST</b>
<b>PLANNING</b>  25 July 2022  22 August 2022			<b>None.</b>  <b>None.</b>
<b>AMENITIES, FINANCE AND ADMINISTRATION</b>  25 July 2022			<b>None.</b>

## AGENDA APPENDIX B

## Payments List

Date: 08/07/2022

Ash Parish Council

Page 1

Time: 09:43

Co-op Community Directplus Acc

List of Payments made between 01/06/2022 and 30/06/2022

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
01/06/2022	CO-OP Bank	DD	28.55		BANK CHARGES
01/06/2022	EDF ENERGY	DD	81.00		Electric at Ash Rec Field
01/06/2022	EDF ENERGY	DD	201.00		Electric at Ash Center
01/06/2022	EDF ENERGY	DD	215.00		Electric at Harpers Scout Hut
01/06/2022	EDF ENERGY	DD	232.00		Electric at Ash Public Toilets
01/06/2022	EDF ENERGY	DD	13.00		Electric at Harpers Portacabin
01/06/2022	EDF ENERGY	DD	14.00		Electric at Carrington Compoun
01/06/2022	EDF ENERGY	DD	25.00		Electric at Carrinton PTS
06/06/2022	Ash Road Service Centre Ltd	BACS 26	336.38		Repairs to van ND57NSF
07/06/2022	Scottish and Southern Energy	BACS 1	1,568.95		Street Lights
07/06/2022	HAMPSHIRE FLAG COMPANY	BACS 2	340.79		Bunting for Funday
07/06/2022	Castle Water Ltd	BACS 3	64.26		Water at Shawfield Allotments
09/06/2022	G Tomkins Window Cleaning	BACS 4	20.00		Window Cleaning June
09/06/2022	Hampshire Metalcraft Ltd	BACS 5	54.00		Weld Water Bowser
09/06/2022	Fleet Line Markers Ltd	BACS 6	75.44		SLA Battery
09/06/2022	Viking Direct	BACS 7	96.57		Back up Drive
09/06/2022	Westcotec Ltd	BACS 8	109.80		VAZ machine Battery
09/06/2022	G Greaves Hurd	BACS 9	120.00		Install two double sockets CAB
09/06/2022	Edmundson Ekelectrical Ltd	BACS 10	122.04		Disposable Gloves
09/06/2022	Wild About Water (UK) Ltd	BACS 11	130.78		Water Machine Rental
09/06/2022	Viking Direct	BACS 12	139.70		Cleaning Supplies
09/06/2022	Joel Baker	BACS 13	160.01		Azure Plan for April
09/06/2022	Joel Baker	BACS 14	162.29		Azure Plan for MArch 2022
09/06/2022	Littoralis Ltd	BACS 15	306.00		Disc Licence for 3 Months
09/06/2022	Joel Baker	BACS 16	323.46		Microsft 365 Subscription
09/06/2022	Parish Online	BACS 17	336.00		Annual Fee for Parish On Line
09/06/2022	Joel Baker	BACS 18	390.00		CCTV Site Work
09/06/2022	Amelia's Maids	BACS 19	418.00		Cleaning for May
09/06/2022	Joel Baker	BACS 20	428.04		Microsft 365 and Teams Call
09/06/2022	Shield Security Services Ltd	BACS 21	1,062.60		Security Patrols June 2022
09/06/2022	Joel Baker	BACS 22	1,180.00		Teams Phone Installation
09/06/2022	Accurate Mechanical Services	BACS 23	1,879.20		Annual Maintenance fee
09/06/2022	Joel Baker	BACS 24	2,726.55		New Phone System
09/06/2022	J P and S Services	BACS 25	412.29		Fuel for Vans
16/06/2022	Octopus Energy	BACS 27	10.85		Electric Toilets Carrington
16/06/2022	Octopus Energy	BACS 28	12.64		Electric Carrington Rec
16/06/2022	Octopus Energy	BACS 29	24.99		Electric at Harpers Portocabin
16/06/2022	Octopus Energy	BACS 30	32.26		Electric for Ash Rec Ground
16/06/2022	Octopus Energy	BACS 31	74.61		Electric Harpers Scout Hut
16/06/2022	Octopus Energy	BACS 32	129.84		Electric Public Toilets APC
16/06/2022	Octopus Energy	BACS 33	311.21		Electric at APC Offices
16/06/2022	E-ON	BACS 34	368.09		Gas at the Ash Centre
16/06/2022	Scottish and Southern Energy	BACS 35	603.64		Street Lights
16/06/2022	E-ON	BACS 36	198.17		Gas to Harpers Scout Hut
16/06/2022	Viking Direct	BACS 38	3.47		Stationary
28/06/2022	Viking Direct	BACS 47	102.76		Stationary
28/06/2022	Guildford Borough Council	BACS 39	29.05		Duty of Care Waste Fee

Continued on Page 2

Date: 08/07/2022

Ash Parish Council

Page 2

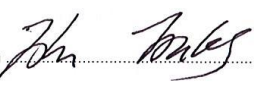
Time: 09:43

Co-op Community Directplus Acc

List of Payments made between 01/06/2022 and 30/06/2022

Date Paid	Payee Name	Reference	Amount Paid	Authorized Ref	Transaction Detail
28/06/2022	Screwfix	BACS 40	38.98		Work Boots and Tape
28/06/2022	Magic signs	BACS 41	40.00		Fun Day Banners
28/06/2022	Kebur garden materials	BACS 44	56.48		Bulk Bag of Top Soil
28/06/2022	GLS Educational Supplies Limit	BACS 46	75.14		First Aid Kit Top Ups
28/06/2022	Accurate Mechanical Services	BACS 48	119.28		Reported Gas Inspection
28/06/2022	Viking Direct	BACS 49	133.69		Cleaning Materials/Stationary
28/06/2022	Fleet Line Markers Ltd	BACS 50	227.18		White Line Paint
28/06/2022	PPL / PRS	BACS 37	220.61		MUSIC LICENCE FOR FUNDAY
28/06/2022	EDF ENERGY	BACS 43	45.08		ELECTRIC AT CARRINGTON
28/06/2022	EDF ENERGY	BACS 45	65.90		ELECTRIC AT HARPERS REC
28/06/2022	Guildford Borough Council	BACS 51	247.00		Refust Collection Cemetery
28/06/2022	TIO Group Event Medical Specia	BACS 52	320.00		Funday Medical Assistance
28/06/2022	Amelia's Maids	BACS 53	342.00		Cleaning for June 2022
28/06/2022	Electric Center	BACS 54	467.98		Flexible Draw Cord
28/06/2022	PDW Contracting Services Ltd	BACS 55	2,607.93		Monthly CCTV Maintenance
28/06/2022	PDW Contracting Services Ltd	BACS 56	2,668.93		Months Streetlight Maintenance
28/06/2022	EDF ENERGY	BACS	1,592.16		ELECTRIC FINAL BILL APC
28/06/2022	SURREY PENSIONS	BACS	3,431.33		PENSIONS FOR JUNE SALARIES
28/06/2022	HMRC	BACS	3,895.88		PAYE & NI ON JUNE SALARIES
28/06/2022	Bluetown	BACS 57	549.58		CHARGES FOR USING BANK CARD
30/06/2022	EDF ENERGY	BACS 42	55.63		ELECTRIC AT CARRINGTON PC
30/06/2022	WAGES	BACS	12,915.04		JUNES WAGES
<b>Total Payments</b>			<b>45,790.08</b>		

Clerk 

Chairman 

Date 12/9/22

Date: 31/08/2022

## Ash Parish Council

Page 1

Time: 11:36

## Co-op Community Directplus Acc

## List of Payments made between 01/07/2022 and 31/07/2022

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
01/07/2022	Franco typ Postalia Ltd	BACS 1	100.80		Franking Machine Rental Q2
05/07/2022	COOP Bank	BACS	31.95		Bank Charges
05/07/2022	H M Land Registry	BACS	6.00		Land Registry Fee
07/07/2022	Petty Cash	DW070722	211.06		Top up via Dennis Wheeler
11/07/2022	Jonathan Cann	BACS 2	220.00		Magioc Show for Funday
12/07/2022	Octopus Energy	BACS 3	9.79		Electric at Carrington Rec
12/07/2022	Octopus Energy	BACS 4	15.17		Electric for PC Carrington
12/07/2022	Octopus Energy	BACS 5	126.47		Electric at APC Toilets
12/07/2022	Octopus Energy	BACS 6	154.73		Electric at Harpers Scout Hut
12/07/2022	Octopus Energy	BACS 7	195.82		Electric at APC Offices
12/07/2022	Octopus Energy	BACS 8	486.00		Electric at Ash Rec (Field)
12/07/2022	GLS Educational Supplies Limit	BACS 9	11.98		Burn Gel Sachet Pack
12/07/2022	Treasured Memories Limited	BACS 10	52.08		Temp Memorial for Baby
12/07/2022	Farnborough Tool Hire	BACS 11	82.34		Line MArker Spray/Tape/Gloves
12/07/2022	GLS Educational Supplies Limit	BACS 12	98.41		First Aid Kit top ups
12/07/2022	WJ Fire Protection Services	BACS 13	110.16		Annual Extinguisher Service
12/07/2022	Aquavent Ltd	BACS 14	133.00		Monthly Water Treatment
12/07/2022	Dans Garden Services	BACS 15	1,152.00		Grass Cutting in April
12/07/2022	Dans Garden Services	BACS 16	1,152.00		Grass Cutting in May 2022
12/07/2022	STRICTLY TABLES AND CHAIRS	BACS 17	5,085.60		120 Folding Chairs
12/07/2022	DOWNNS VIEW NURSERIES LTD	BACS 148	7,164.18		Summer Flowers
13/07/2022	British Telecommunications plc	BACS 19	1,858.21		Telephone Bill Qtr 3
15/07/2022	Viking Direct	BACS 20	72.40		Stationary
15/07/2022	G Greaves Hurd	BACS 21	120.00		Replace LED Panel in Meeting
15/07/2022	Viking Direct	BACS 22	208.06		Cleaning Materials
15/07/2022	Davies Blunden & Evans	BACS 23	240.00		Legal Fees for Ash Vale Scouts
15/07/2022	Auditing Solutions Limited	BACS 24	552.00		Final Internal Audit 2021/2022
15/07/2022	Shield Security Services Ltd	BACS 25	1,062.60		External Security for July
15/07/2022	PDW Contracting Services Ltd	BACS 26	2,607.93		Monthly CCTV Maintenance
15/07/2022	PDW Contracting Services Ltd	BACS 27	2,668.93		Monthly Street Light Maintenance
18/07/2022	Scottish and Southern Energy	BACS 28	1,647.70		Street Light for June 22
18/07/2022	E-ON	BACS 29	61.92		Gas for Harpers Scout Hut
18/07/2022	E-ON	BACS 30	626.57		Gas for Ash Centre
19/07/2022	Onestop Promotions	BACS 31	155.70		Bunting
19/07/2022	MARSH AGR I SERVICES	BACS 32	288.00		Hedge Cutting Harpers
21/07/2022	SURREY PENSIONS	BACS	3,494.45		PENSIONS ON JULY WAGES
21/07/2022	HMRC	BACS	3,839.92		PAYE ON JUNE SALARIES
21/07/2022	Joel Baker	BACS 33	60.00		Firewall Certificate
21/07/2022	Viking Direct	BACS 34	100.76		Office refreshments/batteries
21/07/2022	Joel Baker	BACS 35	172.79		Azure Plan for May
21/07/2022	Viking Direct	BACS 36	189.42		Hand Soap/Cleaning Materials
21/07/2022	J P and S Services	BACS 37	271.13		Fuel for Vans
21/07/2022	Magic signs	BACS 38	360.00		Fantasia Banners
21/07/2022	Joel Baker	BACS 39	428.04		Office 365 Subscription
21/07/2022	Cathedral Hygiene	BACS 40	1,559.95		Annual Service Agreement
21/07/2022	Amelia's Maids	BACS 41	332.50		Cleaning for July
28/07/2022	VARIOUS	BACS	13,256.03		WAGES FOR JULY

Continued on Page 2

Date: 31/08/2022

Ash Parish Council

Page 2

Time: 11:36

Co-op Community Directplus Acc

List of Payments made between 01/07/2022 and 31/07/2022

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
29/07/2022	Sanab Rasab	BACS	270.00		Hall Deposit Refund
29/07/2022	AA Fencing UK Ltd	BACS 43	2,471.35		Replace Fence for Shawfields
29/07/2022	Albion Chambers	BCAS 43	2,400.00		Legal Advice on Councillors
<b>Total Payments</b>			<u>57,975.90</u>		

Clerk ..... 

Chairman ..... 

Date ..... 12/9/22

**MINUTE APPENDIX A****PUBLIC ADJOURNMENT.****Phase 2 of the Ash Ranges. Do we know when this is due to commence?**

We have not heard anything regarding this. It is due to be completed by the end of this financial year, so before April 2023. Cllr Jo Randall will chase this.

**Thanks were given to the council staff for clearing Love Lane.**

**At Coronation Gardens, a car, advertising a scrap car business, has been parked there 24-7 for several weeks and should be removed.**

The APC office staff will report this to Guildford Borough Council.

**Concerns were raised over the length of time the APC car park redevelopment is taking.**

The works have taken longer than anticipated. A partial reopen of the car park will happen next week.

**The following questions were asked with regards to Item 11 on the agenda :**

***Has the advice from the barristers been received as it was requested by the end of August and will it be made public?***

***Is the advice from NALC/SALC and Guildford BC's monitoring office not enough to warrant a conclusion to this matter?***

***Should a deadline be put on resolving this issue?***

***Should a decision be made using the evidence provided by other sources?***

***Have we asked Cllrs Gorham's for their opinion on this matter?***

The Chairman confirmed there had been a conversation with SALC/NALC and the area being dealt with is quite grey. His interpretation was that it doesn't conclusively say one way or the other and that the words are not authoritative.

The council had jointly decided which barristers to go with and we are committed to it. When the request was sent in, immediately after the last meeting in July, it was asked that their advice be received by 2 September 2022. When that date passed, they were chased, and they have still not delivered their advice. We will chase them again and once this advice has been received, the council can then bring this matter to conclusion.

**Is it correct that you cannot hold an election within six months of the elections in May 2023? If correct, if no response is received from the barristers by November 2022, the money paid to them would have been wasted and the residents will not be able to vote for new councillors.**

If the barrister's advice was that the councillors were not legally attending meeting and were disqualified, then they would be required to resign and, if it were past the six-month period then no election would happen till May 2023.