

ASH PARISH COUNCIL

Dennis Wheeler
Clerk to the Council

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9 November 2022

To Members of Ash Parish Council

Councillors are hereby summoned, and members of the public are invited and have a right to be present at a meeting of the Parish Council **on Monday 14 November 2022** commencing at **18:30pm**.

Provision will be made for Public Question Time.



Dennis Wheeler
Clerk to the Council

AGENDA

Part I – Public Session

1. Apologies for Absence.

2. Declarations of Interest.

To receive declarations of interest relating to Committee Meetings as at Appendix A.

3. Confirmation of the Minutes.

To confirm the minutes of the Council Meeting held on Monday 10 October 2022, which have been previously circulated.

4. Chairman’s Announcements.

To receive the Chairman’s announcements.

5. Adjournment.

To consider adjourning the meeting for a maximum period of 25 minutes, to enable members of the public to raise questions. Strict rotation will be enforced allowing only one person at a time to speak.

6. Reports of Committees.

To receive and agree the following committee reports, copies of which have been circulated:

Planning	October	24	2022	Minute Number	134 to 140
AFA	October	24	2022	Minute Number	162 to 172

7. Monthly Payments List.

To receive and approve the monthly payments list giving details of September 2022 payments as at Appendix B.

8. Third Draft Budget 2023/24.

Members to consider the third draft of the 2023/2024 budget.

9. Annual Governance & Accountability return year ended March 2022.

Members to note the details from the external Auditor’s report.

10. Council Policy Updates.

Members to approve the revised Council policy’s:

Adopted Date	Policy	Revision date
2021	Data Protection Policy	14 November 2022
2019	Debtor and Creditor Management Policy	14 November 2022
2021	Governance and Risk Register	14 November 2022
2019	Pension Discretion Policy	14 November 2022
2019	Policy for Dealing with Unauthorised Encampments	14 November 2022
2021	Finance Regulations	14 November 2022
2019	Statement of Internal Control	14 November 2022

11. Administration of the Control of the Ash Centre Car Park.

Members to approval the signage and contractor to manage the administration of the control of the Ash Centre car park.

12. Open Spaces Projects.

Members to consider the following projects in the Parishes open spaces which could be part funded:

- A) The continuation of the footpath at Carrington Recreation Ground where the current footpath falls short of the rear entrance to Holly Lodge School. Estimated cost of £1700.00 + VAT.
- B) The installation of a new Seesaw at Ash Recreation Ground where the old seesaw has low to medium risk faults. Estimated cost £4500.00 +VAT.

13. Staff Training.

Members to note that the Chairman and the Clerk used their delegated powers to approve Playground Inspection Training for appropriate staff at a cost of £1,780.00 ex VAT.

14. Correspondence.

15. Next Meeting.

The date of the next meeting is **Monday 12 December 2022** at 18.30.

AGENDA APPENDIX A**ASH PARISH COUNCIL****LOCAL CODE OF CONDUCT – DISCLOSURE OF INTEREST****October 2022**

DATE OF MEETING	MEMBER	MINUTE REF & PAGE NO.	TYPE AND NATURE OF INTEREST
PLANNING 10 October 2022			None.
AMENITIES, FINANCE AND ADMINISTRATION 24 October 2022			None.

AGENDA APPENDIX B

Payments List

Date: 07/10/2022

Ash Parish Council

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Time: 09:31

Co-op Community Directplus Acc

List of Payments made between 01/09/2022 and 30/09/2022

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
05/09/2022	CO-OP Bank	BACS	27.50		Bank Charges
05/09/2022	Insight Systems Ltd	BACS 1	27.37		Printing cost
05/09/2022	Magic signs	BACS 2	30.00		Blank Correx Panels
05/09/2022	Kebur garden materials	BACS 3	62.60		Post Mix Bags x 10
05/09/2022	Brand Pest Control	BACS 4	102.00		Removal Wasp Nest Shawfield AI
05/09/2022	Edmundson Eklectrical Ltd	BACS 5	122.04		Disposable Gloves
05/09/2022	Screwfix	BACS 6	147.96		Toilet Seats
05/09/2022	Lister Wilder Limited	BACS 7	169.03		Parts for Tractor
05/09/2022	Viking Direct	BACS 8	186.65		Stationary and Supplies
05/09/2022	Lister Wilder Limited	BACS 9	263.94		Air Compressor
05/09/2022	TIO Group Event Medical Specia	BACS 10	300.00		First Aid Cover Remembrance
05/09/2022	Littoralis Ltd	BACS 11	306.00		3 Months Disc Licence
05/09/2022	Amelia's Maids	BACS 12	342.00		Cleaning for August
05/09/2022	TIO Group Event Medical Specia	BACS 13	496.00		First Aid Cover for Brass Band
05/09/2022	TIO Group Event Medical Specia	BACS 14	496.00		First Aid cover for Fantasia
05/09/2022	Castle Water Ltd	BACS 15	2,144.46		Water for Ash Centre
05/09/2022	Quick Shopfront Ltd	BACS 16	6,791.08		Security Shutters for Workshop
05/09/2022	Ellack Cleaning CoOntractors L	BACS 17	300.12		Ash Centre Cleaning
06/09/2022	The Lion Brewery	BACS 18	405.00		Refund on Event Deposit
06/09/2022	Fairway Paving	BACS 19	1,440.00		Footpath Works at Carrington
06/09/2022	Fairway Paving	BACS 20	1,440.00		Playground Path Repair Ash Rec
06/09/2022	Fairway Paving	BACS 21	1,680.00		Footpath Repairs Shawfields Pk
06/09/2022	Fairway Paving	BACS 22	6,000.00		Road Works Coronation Car Park
06/09/2022	SLCC	BACS 23	141.80		13th Edition Book Local Gov
06/09/2022	Christmas Tree World	BACS 24	377.99		Artificial Christmas Tree
09/09/2022	Octopus Energy	BACS 25	10.46		Electric at Harpers Portacabin
09/09/2022	Octopus Energy	BACS 26	15.00		Electric at Carrington Toilet
09/09/2022	Octopus Energy	BACS 27	20.64		Electric at Harpers Scout Hut
09/09/2022	Octopus Energy	BACS 28	112.14		Electric at Public Toilets APC
09/09/2022	Octopus Energy	BACS 29	382.58		Electric at APC Offices
13/09/2022	Octopus Energy	BACS 48	12.36		Electric at Carrington Rec
13/09/2022	The Royal British Legion Poppy	BACS 72	100.00		2 Wreaths for Remebrance
14/09/2022	Francotyp Postalia Ltd	BACS 31	50.00		Postage
14/09/2022	Viking Direct	BACS 32	4.79		Stationary
14/09/2022	G Tomkins Window Cleaning	BACS 33	20.00		September Window Clean
14/09/2022	Brand Pest Control	BACS 35	66.00		Treatment for Hornet Nest
14/09/2022	Shield Security Services Ltd	BACS 34	42.00		Emergency Call Out
14/09/2022	Homebase Ltd	BACS 36	70.00		Round Up Weed Killer
14/09/2022	Kebur garden materials	BACS 37	98.00		Paving Slabs
14/09/2022	Kebur garden materials	BACS 38	98.00		Paving Slabs
14/09/2022	Screwfix	BACS 39	120.24		Access cover and Frame
14/09/2022	Wild About Water (UK) Ltd	BACS 40	130.78		Rental on Water Machine
14/09/2022	Aquavent Ltd	BACS 41	133.00		Monthly Water Testing
14/09/2022	Viking Direct	BACS 42	134.57		Stationary/Cleaning Supplies
14/09/2022	RBS Software Solutions	BACS 43	145.20		Annual Support Maintenance
14/09/2022	Viking Direct	BACS 45	154.00		Cleaning Materials
14/09/2022	Magic signs	BACS 44	186.00		Staff Uniforms embroidery

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Date: 07/10/2022

Ash Parish Council

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Time: 09:31

Co-op Community Directplus Acc

List of Payments made between 01/09/2022 and 30/09/2022

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
14/09/2022	WJ Fire Protection Services	BACS 46	288.00		Six Monthly Alarm Mnt
14/09/2022	Farnborough Tool Hire	BACS 47	382.25		Equipment Hire Strimmer/Blower
15/09/2022	J P and S Services	BACS 48	414.91		Fuel for Vans
15/09/2022	Hampshire Metalcraft Ltd	BACS 49	750.00		Barrier Repairs Coronation Gd
15/09/2022	Shield Security Services Ltd	BACS 50	1,095.00		Monthly Security Patrols
15/09/2022	Dans Garden Services	BACS 51	1,152.00		Grass Cutting in August
15/09/2022	PDW Contracting Services Ltd	BACS 52	2,607.93		Monthly CCTV Maintenance
15/09/2022	PDW Contracting Services Ltd	BACS 53	2,668.93		Monthly Street Light Maintenanc
16/09/2022	E-ON	BACS 54	528.70		Gas at the Ash Centre
16/09/2022	Scottish and Southern Energy	BACS 55	1,702.20		Street Lights for August
16/09/2022	Digger Dave	BACS 56	300.00		Trench for Speaker - Memorial
16/09/2022	PDW Contracting Services Ltd	BACS 57	20,263.87		Car Park Renovations
20/09/2022	Driver & Vehicle Licensing Age	BACS 58	290.00		Road Tax
20/09/2022	Ash Road Service Centre Ltd	BACS 59	50.00		MOT on Van ND57NSF
20/09/2022	Blachere Illumination Uk Ltd	BACS 60	2,528.40		8 New Christmas Lights
20/09/2022	PUBLIC WORKS LOAN	DD	2,000.00		REPAYMENT OF LOAN
20/09/2022	PUBLIC WORKS LOAN	DD	86.40		INTEREST REPAYMENT
27/09/2022	Homebase Ltd	BACS 61	23.80		Cable Ties
27/09/2022	Joel Baker	BACS 62	60.00		Broadband Failure Response
27/09/2022	Brand Pest Control	BACS 63	66.00		Wasp Nest removal
27/09/2022	Joel Baker	BACS 64	177.02		Azure Plan for July
27/09/2022	Guildford Borough Council	BACS 65	247.00		Trade Refuse APC Cemetary
27/09/2022	Joel Baker	BACS 66	428.04		Microsft 365 Subscriptions
27/09/2022	Light Angels Ltd	BACS 67	2,678.40		Christmas Motif Installation
27/09/2022	Guildford Borough Council	BACS 68	5,651.18		Buisness Rates APC & Cemetary
27/09/2022	PDW Contracting Services Ltd	BACS 69	9,919.75		Car Park Renovation
27/09/2022	Surrey Pensions	BACS	3,378.52		Pensions on Sept Salary
27/09/2022	HMRC	BACS	3,601.43		PAYE and NI on Sept Salarie
29/09/2022	APC STAFF	DD	12,619.73		WAGES FOR SEPTEMBER
30/09/2022	Francotyp Postalia Ltd	BACS 70	50.00		Purchase Ledger Payment
30/09/2022	G-Force Economy Van Hire	BACS 71	100.00		Purchase Ledger Payment
Total Payments			102,014.76		