

# ASH PARISH COUNCIL

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22 March 2023

**To: The Chairman and Members of the Amenities, Finance and Administration Committee.**

Chairman: Cllr John Tonks  
Vice Chairman: Cllr Nigel Manning  
Cllr Martin Burgess  
Cllr Bill Cole  
Cllr Andrew Gomm  
Cllr Carla Morson

Substitutes: All councillors not committee members

Councillors are hereby summoned, and members of the public are invited and have a right to be present at the virtual meeting of the Amenities, Finance and Administration Committee **on Monday 27 March 2023** commencing at **19:00** or following the close of the Planning Committee if this is later.

This meeting will **not** be held in public. Any members of the public wishing to access the meeting to make a comment or hear the proceedings should click the link below;

[https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_NTBhZWVhODItOTJmMS00N2Y1LTgzZmYtNWMxOTJkMzBkYzYzM4%40thead.v2/0?context=%7b%22id%22%3a%22655dc6d2-cc35-4837-9012-8b3f621f8869%22%2c%22oid%22%3a%22d41eca23-42f8-44bf-a0b5-6c275e75eedc%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_NTBhZWVhODItOTJmMS00N2Y1LTgzZmYtNWMxOTJkMzBkYzYzM4%40thead.v2/0?context=%7b%22id%22%3a%22655dc6d2-cc35-4837-9012-8b3f621f8869%22%2c%22oid%22%3a%22d41eca23-42f8-44bf-a0b5-6c275e75eedc%22%7d)

Full details on how to access the meeting are available on the Parish Council website;

<https://www.ashpcsurrey.gov.uk/public-access-to-virtual-meetings-during-covid-19-pandemic/>

Provision will be made for Public Question Time.



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Photographing, recording and broadcasting or transmitting by social media of any kind, is allowed during the proceedings of the public session of the Council meeting or its Committee's meetings, providing there is no disruption to Council meeting procedures in relation to this initiative. Any recording must cease if the Council resolves to move into confidential session as per the Public Bodies (Admission to Meetings) Act 1960. Recording equipment may not be left in the meeting room where the confidential session is being held.

1. **Accept Apologies for Absence.**
2. **To Receive Declarations of Interest.**
3. **Confirmation of the Minutes.**

To confirm the minutes of the Amenities, Finance and Administration Committee meeting held on Monday 27 February 2023.

4. **Adjournment.**

To consider adjourning the meeting for a maximum period of ten minutes to enable members of the public to raise questions, in respect of the business on the agenda. (Standing Order 3e).

5. **Monthly Accounts.**

Members to consider the monthly accounts ending 28 February 2023.

6. **Bank Reconciliation.**

Member to consider the bank reconciliations ending 28 February 2023.

7. **Parish Office Printer**

Members are asked to consider a revised cost of the rental of the office printer/ photocopier with a new 60 month agreement with Insight Systems the Parish's current supplier.

Current Cost	Price
Toshiba 3515 Rental	£ 1,325.00
Average mono volume of 4963 @ 0.58 pence each	£ 28.79
Network support	£ 22.81
Average colour volume of 3208 @ 5.6 pence each	Included
Current Expenditure	£ 1,376.60 PER QUARTER

The above price are plus VAT

Insight systems propose to settle all liability to our current agreements, then to commence a new 60 month agreement for the retained machine with all average volumes and network support fully included for 24 months, at that point they will commit to a full account review where they will offer an upgraded machine or further cost reduction.

Revised Cost	Price
Toshiba 3515 Rental	Included
Average mono volume of 4963	Included
Average colour volume of 3208	Included
Network support	Included
Revised Expenditure	£ 1,175.00 PER QUARTER

The Above price are Plus VAT

If members agree to enter into this 60 month agreement, it would bring an annual saving of £800.00.

8. **Correspondence.**

**9. Date of Next Meeting.**

The date of the next meeting is **Monday 24 April 2023** commencing at 7.00pm or following the close of the Planning Committee meeting, if this is later.