

ASH PARISH COUNCIL

Minutes of the Annual Meeting of the Council held in the Ash Centre, Ash Hill Road, Ash on Monday 10 July 2023 which commenced at 6:30pm

Chairman of the Council:	Cllr Fiona White	A
Vice Chairman	Cllr Carla Morson	A
	Cllr Sara Badger	✓
	Cllr Philip Bellamy	✓
	Cllr Carl Cookson	A
	Cllr Mohammed Faisal	✓
	Cllr Paul Golding	✓
	Cllr Richard Lucas	✓
	Cllr Nigel Manning	✓
	Cllr Michael Moriarty	A
	Cllr Marsha Moseley	✓
	Cllr John Tonks	✓
✓ Present	x Not Present	A Apology for Absence

Part I – Public Session

As the Chairman and the Vice Chairman were not available for this meeting. Cllr Philip Bellamy was nominated by Cllr Richard Lucas and seconded by Cllr Paul Golding to be Chairman for this meeting.

172. Apologies for Absence. (agenda item 1)

Apologies for absence were received from Cllr Fiona White, Cllr Carla Morson, Cllr Carl Cookson and Cllr Michael Moriarty.

173. Declarations of Interest. (agenda item 2)

There were no declarations of interest for this meeting.

174. Confirmation of the Minutes. (agenda item 3)

The minutes of the Meeting of the Parish Council held on Monday 19 June 2023 & 29 June 2023, copies of which have been circulated to members, once amended to show that Cllr John Tonks was present and remove the second listing for Cllr Richard Lucas on 19 June 2023, were confirmed as a true record and will be signed by the Chairman of the Council.

176. Chairman's Announcements. (agenda item 4)

The Chairman didn't have any announcements.

177. Adjournment. (agenda item 5)

Members considered adjourning the meeting for a maximum period of 25 minutes, to enable members of the public to raise questions and it was:

Resolved that the meeting be adjourned for a maximum period of twenty-five minutes to enable a public question period to be held (as at Minute Appendix A).

178. Reports of Committees. (agenda item 6)

The following committee reports, copies of which have been circulated were received, considered and the recommendations therein were adopted:

Planning	June 26	2023	Minute Number	198 to 205
A,F& A	June 26	2023	Minute Number	225 to 238

179. Monthly Payment List. (agenda item 7)

Members received and approved the monthly payments list giving details of the June 2023 payments as at Appendix B.

180. Co-Opted Councillors Ward Allocation. (agenda item 8)

Members considered and agreed the newly Co-Opted Councillors Ward allocations.

Councillor	Ward
Cllr Michael Moriarty	Ash Wharf
Cllr Sara Badger	Ash South
Cllr Mohammad Faisal	Ash South

181. Councillor Committee Allocations. (agenda item 9)

Members considered and agreed the following councillors will fill the two vacancies in Planning and Administration and Finance & Amenities Committees so that the Standing Orders are correct, and each committee consists of six councillor members with the remaining Councillors as substitutes.

Planning	A,F & A
Cllr Mohammad Faisal	Cllr Sara Badger
Cllr Michael Moriarty	Cllr Paul Golding

As Cllr Michael Moriarty wasn't present at the meeting his approval will be sort.

The Committees will be made up of the following Councillors.

Planning	A,F & A
Cllr Carl Cookson	Cllr Phil Bellamy
Cllr Paul Golding	Cllr Richard Lucas
Cllr Carla Morson	Cllr Carla Morson
Cllr Richard Lucas	Cllr John Tonks
Cllr Mohammad Faisal	Cllr Sara Badger
Cllr Michael Moriarty	Cllr Paul Golding

182. Close Brothers Savings Investment. (agenda item 10)

This item was deferred from the last full council meeting on the 19 June 2023.

The Parish has two Business Fixed Term deposits with Close Brothers Savings. Both savings accounts come to maturity on the 24 July 2023.

Members must decide whether to:

- A. To reinvest these amounts with the Close Brothers for a further term starting on the 25 July 2023. This investment will realise an interest rate for each term set below to each investment.

TERM	INTEREST RATE
1 YEAR	4.80%
2 YEAR	4.60%
3 YEAR	4.55%
4 YEAR	4.50%
5 YEAR	4.40%

- B. Cash in the Close Brothers Investment and place the funds into the Council's CCLA Public Sector Deposit Fund which will produce an investment return of 4.7631% (as of 23 June 2023).
- C. Members to agree to cash in the investment in the CCLA Account and seek other options noting that the council must be solvent for six months.

Both these banks are committed to an Ethical Code of Conduct.

and it was:

Resolved upon consideration to proceed with cashing in the Close Brothers investment and place the money in the CCLA account. The future investment of this money has been deferred and will be put as an agenda item on the next council meeting.

183. Concurrent Function Grant John Deer Gator . (agenda item 11)

In 2021 at a full Council meeting on the 13 September 2021 (Minute 55) The Clerk submitted a Concurrent Function Grant (CCFG) for an electric John Deer Gator vehicle for use when watering the summer bedding i.e., hanging baskets around the village. This will mean it will be a one man job instead of two. The Clerk has attached the original CCFG application for information.

The Clerk has now received a revised price from the supplier to provide this vehicle.

You will see that the initial grant application was for £16,700. The current cost for new vehicle is £20,710 plus VAT. However, The Council will still receive the CCF Grant from Guildford for £6,340.

Members to consider whether :

1. To proceed with the purchase of the Gator at an extra cost of £4K and then apply for the CCF Grant once purchased.
2. Withdraw the CCF Grant and not purchase the Gator.
3. Members to agree an alternative option.

and it was:

Resolved upon consideration to proceed with the purchase of the Gator at an extra cost of £4k and then apply for the CCF Grant once purchased.

184. Ash Centre Car Park. (agenda item 12)

The Car Park exit barrier post has been damaged by a vehicle. Following the recent service call to the Ash Centre by Prime One Maintenance Ltd, the damage to the exit barrier was assessed.

The barrier unit and arm will require a full replacement with another GT4 (like for like). The barrier unit and arm (GT4) are expected to cost £6,500.00 with added labour of £1,300.00 to complete the replacement of the damaged equipment.

Considering this issue members are to consider the report from the Clerk on the Ash Centre Car Park.

and it was:

Resolved upon consideration to proceed with an insurance claim for the damage to the barrier and then refer this item back as an agenda item on the next council meeting.

However, it was agreed that if the insurance claim was successful, that the barrier arm is not replaced on a like for like basis with the extension but is replaced with a standard size arm.

It was agreed that the entrance barrier arm will be raised and lowered on a trial basis, and it will be monitored by the Clerk, who will report the findings at the next council meeting.

The corporate body gave the Clerk the power to reverse this decision if required.

185. Winter Bedding Ordering. (agenda item 13)

Members to noted that the Clerk and the Vice Chairman used their delegated powers to order the Winter Bedding for 2023/24 for the Sum of £1,402.00 + VAT £280.40.

186. Correspondence. (agenda item 14)

The Clerk has received correspondence from a resident regarding several issues around the Parish.

187. Next Meeting. (agenda item 15)

The next meeting is on Monday 11 September 2023 commencing at 18.30pm.

The meeting closed at 19:19 pm.

Chairman: _____

Date: _____

AGENDA APPENDIX A**ASH PARISH COUNCIL****LOCAL CODE OF CONDUCT – DISCLOSURE OF INTERESTS****May 2023**

DATE OF MEETING	MEMBER	MINUTE REF & PAGE NO.	TYPE AND NATURE OF INTEREST
PLANNING 26 June 2023	Cllr Carla Morson	Minute 199 Page 156	Non Pecuniary.
Administration, Finance & Amenities (A, F&A) 26 June 2023			None.

Date: 05/07/2023

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Co-op Community Directplus Acc

List of Payments made between 01/06/2023 and 30/06/2023

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
05/06/2023	Amazon UK	BACS 1	29.98		Paper cups for Street Team
05/06/2023	COOP BANK	DD	25.55		BANK CHARGES FOR MAY
05/06/2023	Nicky Norton	BACS	284.00		Deposit on hall BACS 15
14/06/2023	Octopus Energy	BACS 2	12.96		Electric at Harpers Portacabin
14/06/2023	GB Sports & Leisure	BACS 3	7,197.60		Playground Equipment
14/06/2023	DOWNS VIEW NURSERIES LTD	BACS 4	9,864.66		Spring/Summer Plants 2023
14/06/2023	J P and S Services	BACS 5	386.12		Fuel for Vans
14/06/2023	Octopus Energy	BACS 6	14.47		Electric at Carrington Rec
14/06/2023	Octopus Energy	BACS 7	19.29		Electric at Carrington Toilets
14/06/2023	Octopus Energy	BACS 8	68.39		Electric at Ash Rec Field
14/06/2023	Octopus Energy	BACS 9	135.71		Electric at Harpers Scout Hut
14/06/2023	Octopus Energy	BACS 10	193.78		Electric at Ash Centre Toilets
14/06/2023	Octopus Energy	BACS 11	659.95		Electric at APC Offices
14/06/2023	J & G Drain Services	BACS 12	89.80		EDmergency Repairs to Ladies
14/06/2023	Castle Water Ltd	BACS 13	133.48		Water at Ash Cemetery
14/06/2023	Wild About Water (UK) Ltd	BACS 14	136.50		WEEE Charge
14/06/2023	D P Brookes	BACS 15	160.00		Plumbing to Ladies WC
14/06/2023	John B McKernan	BACS 16	183.75		Summer Watering
14/06/2023	Jonathan Cann	BACS 17	220.00		Entertainer at Ash Fete
14/06/2023	Neil Curtis & Sons	BACS 18	370.00		Grave Dig - Richardson
14/06/2023	Parish Online	BACS 19	378.00		Annual Fee for Online Service
14/06/2023	The Play Inspection Company	BACS 20	450.00		Operation Inspection
14/06/2023	Ellack Cleaning CoOntractors L	BACS 21	812.88		May Centre Cleaning
14/06/2023	RBS Accounting Solutions	BACS 22	906.00		Credit on overcharge Year End
14/06/2023	Shield Security Services Ltd	BACS 23	966.00		Emergency Call Out Fees
14/06/2023	Joel Baker	BACS 24	1,142.17		Microsoft 365 & Teams Subscrip
14/06/2023	The Recruitment Lab	BACS 25	1,273.74		Temporary Reception Staff
14/06/2023	Accurate Mechanical Services	BACS 26	1,879.20		Annual Maintenance Contract
14/06/2023	Shaw and Sons	BACS 30	480.00		Burial Record Books
15/06/2023	HMRC CUMBERNAULD	BACS	3,595.67		NI/PAYE MAY SALARY
15/06/2023	THE SURREY PENSIONS	BACS	3,562.96		Pension Payments May Salary
16/06/2023	Prime One Maintenance Ltd	BACS 31	9,853.55		Replacement Light and Pole
16/06/2023	Scottish and Southern Energy	BACS 33	1,501.48		Street Light Electric
16/06/2023	E-ON	BACS 29	296.92		Gas for Ash Centre in May
21/06/2023	E-ON	BACS 32	136.51		Gas at Harpers Scout Hut
26/06/2023	Edmundson Ekelectrical Ltd	BACS 33	54.00		Nitrile Gloves
26/06/2023	Honey Brothers Limited	BACS 34	71.42		Cable for Strimmers
26/06/2023	J & G Drain Services	BACS 35	105.60		Repairs to Ladies Toilets
26/06/2023	Cllr John Tonks	BACS 36	122.56		Gifts for Fun Day Stalls
26/06/2023	A&P Services (Surrey) Ltd	BACS 37	185.97		Repairs to Bowser Engines
26/06/2023	Viking Direct	BACS 38	508.18		Black Refuse Sacks
26/06/2023	John B McKernan	BACS 39	572.25		Credit on over charge 4 hours
26/06/2023	WorkNest Ltd	BACS 40	645.00		HR Support
26/06/2023	GB Sports & Leisure	BACS 41	671.22		Play Equipment Harpers
26/06/2023	Ellack Cleaning CoOntractors L	BACS 42	812.88		April Cleaning AP Offices
26/06/2023	Guildford Borough Council	BACS 43	866.50		Refuse Collection Cemetery
26/06/2023	Dans Garden Services	BACS 44	1,212.00		Cemetery grass Cutting April

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Date: 05/07/2023

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Time: 10:23

Co-op Community Directplus Acc

List of Payments made between 01/06/2023 and 30/06/2023

Date Paid	Payee Name	Reference	Amount Paid	Authorized Ref	Transaction Detail
26/06/2023	Dans Garden Services	BACS 45	1,212.00		Cemetery Grass Cutting May
26/06/2023	The Recruitment Lab	BACS 46	1,655.88		Temporary Reception Staff
26/06/2023	Castle Water Ltd	BACS 47	31.53		Shawfield Road Allotments
26/06/2023	PPL PRS Ltd	BACS 48	243.92		Live Music Licence
26/06/2023	PPL PRS Ltd	BACS 49	639.38		Annual Music Licence
29/06/2023	VARIOUS	BACS	11,700.71		WAGES FOR JUNE
Total Payments			68,732.07		

Chairman

Clerk

Date

14/7/23

MINUTE APPENDIX A**PUBLIC ADJOURNMENT.**

The Chapel toilet facia boards have flaky paint. This has been mentioned before so why have the original building contractors not been out to rectify this?

Cllr Nigel Manning confirmed that the retention had been paid to the builders, so it was no longer their responsibility to carry out any repairs.

The Clerk confirmed he will look into getting this issue resolved.

What is happening over the red light in the APC car park?

The Clerk confirmed this is an item on the agenda to be discussed during the meeting.

What is happening over the damage to the bus shelter on Shawfield Road?

The Clerk confirmed it had been reported to GBC/Clearview and he will chase them up..

Visability of the road signs is poor along Lakeside Road due to overgrown vegetation.

The Chairman will report this to Surrey County Council via the County Councillor.

Fly tipping on the field in Collins Gardens.

The Clerk confirmed that this has already been reported to GBC.

What can be done about the excess recycling at Coronation Gardens as GBC are still not able to enter through the damaged height barrier?.

The Deputy Clerk confirmed that just today, GBC who caused the damage to the height barrier have forwarded the repair quote to their insurance company.

The Chairman would like this to be an agenda item on a future meeting.