

6. **To elect Chairman and Vice Chairman for the following Committees. (agenda item 6)**
- A. On the nomination of Cllr Richard Lucas seconded by Cllr Carl Cookson, and there being no other nominations, **Cllr Philip Bellamy** was elected to serve as **Chairman of the Amenities Finance and Administration Committee** for the ensuing year.
- On the nomination of Cllr Philip Bellamy, seconded by Cllr Fiona White, and there being no other nominations, **Cllr Richard Lucas** was elected to serve as **Vice-Chairman of the Amenities Finance and Administration Committee** for the ensuing year.
- B. On the nomination of Cllr Carla Morson, seconded by Cllr Richard Lucas, and there being no other nominations, **Cllr Carl Cookson** was elected to serve as **Chairman of the Planning Committee** for the ensuing year.
- On the nomination of Cllr Fiona White seconded by Cllr Carl Cookson, and there being no other nominations, **Cllr Paul Golding** was elected to serve as **Vice-Chairman of the Planning Committee** for the ensuing year.
- C. On the nomination of Cllr Richard Lucas, seconded by Cllr Carl Cookson, and there being no other nominations, **Cllr Carla Morson** was elected to serve as **Chairman of the Human Resources Committee** for the ensuing year.
- On the nomination of Cllr Carla Morson seconded by Cllr Richard Lucas and there being no other nominations, **Cllr Carl Cookson** was elected to serve as **Vice-Chairman of the Human Resources Committee** for the ensuing year.
7. **To elect Councillors to serve upon the following Committees. (agenda item 7)**
- A. On the nomination of Cllr Fiona White, and there being no other nominations, **Cllr John Tonks and Cllr Carla Morson** was elected to serve as members **of the Amenities Finance and Administration Committee** for the ensuing year.
- B. On the nomination of Cllr Fiona White, and there being no other nominations, **Cllr Richard Lucas and Cllr Carla Morson** was elected to serve as members **of the Planning Committee** for the ensuing year.
- C. On the nomination of Cllr Fiona White, and there being no other nominations, **Cllr Richard Lucas and Cllr John Tonks** was elected to serve as members **of the Human Resources Committee** for the ensuing year.
8. **To elect Chairman for the following Working Groups. (agenda item 8)**
- A. On the nomination of Cllr Fiona White seconded by Cllr Richard Lucas, and there being no other nominations, **Cllr John Tonks** was elected to serve as **Chairman of the Events Working Group** for the ensuing year.
- B. On the nomination of Cllr Fiona White seconded by Cllr Richard Lucas, and there being no other nominations, **Cllr John Tonks** was elected to serve as **Chairman of the Ash Matters Working Group** for the ensuing year.
9. **To elect Councillors to serve upon the following Working Groups. (agenda item 9)**
- A. **Cllr Paul Golding and Cllr Carl Cookson** was elected to serve as members **of the Events Working Group** for the ensuing year.
- B. **Cllr Carla Morson and Cllr Philip Bellamy** was elected to serve as members **of the Ash Matters Working Group** for the ensuing year.

10. To nominate Members of the Council or a representative to serve as the Council's representative on the following bodies. (agenda item 10)

Resolved upon consideration that the following Members be elected to serve on the following bodies as follows:

Body	Councillor Elected
The Charity of Henry Smith and Others	Cllr Richard Lucas and Cllr Carl Cookson
Citizens Advice Ash Management Committee	Cllr Philip Bellamy and Cllr John Tonks
Farnborough Aerodrome Consultative Panel	Cllr Richard Lucas
Surrey Association of Local Councils	Cllr Carl Cookson
Victoria Hall Management Committee	Cllr Paul Golding
Ash and District Local History Museum Society	Cllr John Tonks and Cllr Paul Golding
Blackwater Valley Countryside Partnership	Cllr Fiona White

11. To consider the payment of Annual Subscriptions (Excl. VAT). (agenda item 11)

Members considered the payment of Annual Subscriptions to:

Information Commissioners Office	£35.00
Institute of Cemetery and Crematoria Management	£95.00
National Association of Local Councils	£1029.43
Surrey Association of Local Councils	£1750.00
Society of Local Council Clerks	£262.00
South East Employers	£250.00
Improvement and Development Agency for Local Government - Employers Link	£561.60
TOTAL	£3,983.03
BUDGET FOR SUBSCRIPTIONS	£6,000.00

and it was:

Resolved upon consideration that the payments of Annual Subscriptions as listed be made.

12. To consider and approve the payment of the following accounts by variable direct debit. (agenda item 12)

Members considered the payment of the following accounts by variable direct debit:

E-On (Gas Supply)
Octopus (Electricity Supply)
Southern Electric (Street Lighting Electricity Supply)
Franco Postalia (Franking Postage & Lease)
British Telecom (Fax & Broadband Usage)
BNP Paribas (Photocopier Lease)
Land Registry (Searches)
Sage 50 Cloud Payroll
Krystal Hosting Ltd (Parish Website)
TV Licence

and it was:

Resolved upon consideration that the above listed accounts be paid by variable direct debit.

13. Confirmation of the Minutes. (agenda item 13)

The minutes of the Meeting of the Parish Council held on Monday 17 April 2022 copies of which have been circulated to members, were confirmed as a true record and will be signed by a Committee Member, Councillor John Tonks.

14. Chairman's Announcements. (agenda item 14)

The council under my leadership will be open and transparent in everything we do. We are here to serve the community and won't mind being challenged by them. We want the public to come along and attend council meetings. Please invite as many of your neighbours as possible to come along.

We still have three vacancies for councillors and will be looking into co-opting and it would be good if we had more people than vacancies.

15. Adjournment. (agenda item 15)

Members considered adjourning the meeting for a maximum period of 25 minutes, to enable members of the public to raise questions and it was:

Resolved that the meeting be adjourned for a maximum period of twenty five minutes to enable a public question period to be held (as at Minute Appendix A).

16. Reports of Committees. (agenda item 16)

It was resolved that the reports of the following committees, copies of which have already been circulated to all members of the council, be approved and that the recommendations therein be adopted:

Planning	24 April 2023	181 to 189
Amenities, Finance & Administration	24 April 2023	217 to 224

17. Monthly Payment List. (agenda item 17)

The monthly payments list giving details of April 2023 payments as attached at Appendix B was presented to the Council by the Chairman of the Finance and Administration Committee and authorised.

18. Ash Parish Council Policy Reviews. (agenda item 18)

Members to consider and accept the following Council policy:

Health and Safety - reviewed May 2023

and it was:

Resolved upon consideration that the policies of the council as listed above be accepted.

19. Parish Meetings. (agenda item 19)

Members to consider the dates, times and how all Council Committee meetings should be held.

and it was:

Resolved upon consideration to keep everything the same for now and bring this back as an agenda item on a future meeting.

20. Next Meeting. (agenda item 20)

The next meeting is on Monday 12 June 2023 commencing at 18.30pm.

The meeting closed at 19:30 pm.

Chairman: _____

Date: _____

AGENDA APPENDIX A**ASH PARISH COUNCIL****LOCAL CODE OF CONDUCT – DISCLOSURE OF INTERESTS**

April 2023

DATE OF MEETING	MEMBER	MINUTE REF & PAGE NO.	TYPE AND NATURE OF INTEREST
PLANNING 24 April 2023			None.
AMENITIES, FINANCE AND ADMINISTRATION 24 April 2023			None.

Date: 16/05/2023

Ash Parish Council

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Time: 09:39

Co-op Community Directplus Acc

List of Payments made between 01/04/2023 and 30/04/2023

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
03/04/2023	Francotyp Postalia Ltd	BACS 1	100.80		Quarterley Rental on Franking
05/04/2023	Co-Op Bank	DD	29.50		Bank Charges
11/04/2023	Octopus Energy	BACS 2	10.35		Electric at Carrington Rec
11/04/2023	Octopus Energy	BACS 3	10.36		Electric for Harpers Rec
11/04/2023	Octopus Energy	BACS 4	14.87		Electric for Toilet Carrington
11/04/2023	Octopus Energy	BACS 5	48.92		Electric for Ash Rec
11/04/2023	Octopus Energy	BACS 6	134.47		Electric for Harpers Scout Hut
11/04/2023	Octopus Energy	BACS 7	153.78		Electric at Toilets APC Rec
11/04/2023	Octopus Energy	BACS 8	611.47		Electric at APC Offices
12/04/2023	LAND REGISTRY	BACS	6.00		8271869 - Avondale
12/04/2023	British Telecommunications plc	bacs 10	321.18		Broadband / telephone
12/04/2023	Doors 4 Security	bacs 11	546.00		Security Door for Workshop
18/04/2023	Celia Hall	CASH	20.00		Allotment Deposit Refund
18/04/2023	Alan Taylor	BACS	50.00		Allotment Deposit Refund
18/04/2023	E-ON	bacs 12	330.61		Gas for Harpers Scout Hut
18/04/2023	E-ON	bacs 13	448.96		Gas for APC Offices/Centre
18/04/2023	Ash & District History Museum	BACS 14	88.37		Electric at Cem Toilets
18/04/2023	Guildford Borough Council	BACS 15	4,232.15		APC Centre Business Rates
18/04/2023	Magic signs	BACS 16	50.00		A4 Correx Panels
18/04/2023	Institute of Cemetery and Crem	BACS 17	95.00		Corporate Membership
18/04/2023	Joel Baker	BACS 18	148.37		Azure plan Feb 2022
18/04/2023	Joel Baker	bacs 19	160.93		Azure Plan 2023
18/04/2023	Guildford Borough Council	bacs 20	209.92		Business Rates on Harpers Hut
18/04/2023	Guildford Borough Council	BACS 21	220.99		Business Rates Harpers Hut
18/04/2023	Joel Baker	BACS 22	288.00		SAS Disc for Server
18/04/2023	Joel Baker	BACS 33	300.00		Set Up Acct/Install Discs
18/04/2023	Joel Baker	BACS 24	323.46		Microsoft Office Licences
18/04/2023	Joel Baker	BACS 25	428.04		Microsoft Office 365
18/04/2023	Safe I S Fire Safety and Train	BACS 26	478.80		Fire Marshall Training
18/04/2023	HERBERTS MUSIC BAND	BACS 27	500.00		Fete Day Band 2022
18/04/2023	The Recruitment Lab	BACS 28	646.67		Temporary Reception Staff
18/04/2023	The Recruitment Lab	BACS 29	656.47		Temporary Reception Staff
18/04/2023	Ellack Cleaning CoOntractors L	BACS 30	775.37		Office Cleaning March
18/04/2023	Shield Security Services Ltd	BACS 31	930.00		External Security Patrols
18/04/2023	Dans Garden Services	BACS 32	1,212.00		March Grass Cutting Cemetery
18/04/2023	Guildford Borough Council	BACS 23	1,297.40		Business Rates Cemetery
18/04/2023	Neil Curtis & Sons	BACS 34	1,340.00		Four Grave Digs in March
18/04/2023	Prime One Maintenance Ltd	BACS 35	2,668.93		Monthly Street Light Mnt
18/04/2023	Prime One Maintenance Ltd	BACS 37	2,919.16		CCTV Monthly Maintenance
18/04/2023	Surrey Assoc of Local Councils	BACS 36	2,840.43		Scaptc & Nalc Subscriptions
18/04/2023	Screwfix	BACS 37	20.78		Sealant and Trousers
18/04/2023	J P and S Services	BACS 38	453.71		Fuel for Vans
18/04/2023	Guildford Borough Council	BACS 39	298.50		Refuse Collection - Cemetery
18/04/2023	Viking Direct	BACS 40	167.34		Office Refreshments
18/04/2023	Kebur garden materials	BACS 41	139.25		Plot Markers for Allotments
18/04/2023	AA Fencing UK Ltd	BACS 42	4,386.53		Fencing for Harpers Allots
18/04/2023	Hampshire County Council	BACS 43	500.00		BVCP Annual Contribution

Continued on Page 2

Date: 16/05/2023

Ash Parish Council

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Time: 09:39

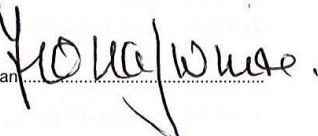
Co-op Community Directplus Acc

List of Payments made between 01/04/2023 and 30/04/2023

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
19/04/2023	Wild About Water (UK) Ltd	BACS 44	136.50		WEEE Charge
19/04/2023	Stocksignes Ltd	BACS 45	102.96		Internal door signs
21/04/2023	Scottish and Southern Energy	BACS 46	1,700.29		Streetlights March
27/04/2023	APRIL SALARIES	BACS	13,464.30		STAFF WAGES APRIL 2023
27/04/2023	EVAQ8 CO	BACS 47	333.60		Emergency Grab Bags
27/04/2023	The Royal British Legion Poppy	BACS 48	115.59		Coronation Lamp Post Signs

Total Payments	<u>47,467.08</u>
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Clerk 

Chairman 

Date 26/05/2023

MINUTE APPENDIX A

PUBLIC ADJOURNMENT.

Did the old Chairman leave full notes/details in the Parish records to ensure the new Chairman can follow up on the issues with DIO/MOD about the public access for the Ranges?

The Chairman as not received any relevant notes/details from the old Chairman as yet, but rest assured this will be followed up.

Just to make everyone aware CAB Ash & Guildford will be changing again to CAB South West Surrey.

What can be done regarding the red light being on constantly in the APC car park?

The Chairman and the Clerk will look in to this further.

The graffiti in the pedestrian tunnel in Shawfield Road needs removing ASAP.

The Surrey County Councillor present will report this issue to SCC.

The Love Lane footpath is overgrown and needs someone to sort this out ASAP.

The Surrey County Councillor present has reported this issue several times to SCC and will continue to chase them.

Ex Cllr Pat Scott congratulated the new councillors on their appointment and if anyone needs any help with anything, she would be happy to provide any assistance.

We have new secure fencing around the vehicles in the APC car park but why only a D lock?

The Clerk will look in to this further.

What can be done regarding the wrong length of the barrier arm and the extension in the APC car park?

The Chairman and the Clerk will look in to this further.

The footpath through the new estate at the Dover Garage is in a terrible state and is not fit for purpose at the moment.

The Chairman will report this to ensure it is made safe and accessible for all to use.

The roadworks on Guildford Road by the Dover Garage only has two people working on it. This means it will take longer to complete causing further traffic issues.

The Chairman and Vice Chairman will look into this and apply pressure to the relevant party.