

ASH PARISH COUNCIL

Dennis Wheeler
Clerk to the Council

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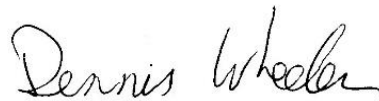
Council Offices
Ash Centre
Ash Hill Road
Ash, Surrey
GU12 5DP

3 October 2023

To Members of Ash Parish Council

Councillors are hereby summoned, and members of the public are invited and have a right to be present at a meeting of the Parish Council **on Monday 9 October 2023** commencing at **18:30**.

Provision will be made for Public Question Time.



Dennis Wheeler
Clerk to the Council

AGENDA

Part I – Public Session

1. Apologies for Absence.

2. Declarations of Interest.

To receive declarations of interest relating to Committee Meetings as at Appendix A.

3. Confirmation of the Minutes.

To confirm the minutes of the Council Meeting held on Monday 11 September 2023, which have been previously circulated.

4. Chairman's Announcements.

To receive the Chairman's announcements.

5. Adjournment.

To consider adjourning the meeting for a maximum period of 25 minutes, to enable members of the public to raise questions. Strict rotation will be enforced allowing only one person at a time to speak.

6. Reports of Committees.

To receive and agree the following committee reports, copies of which have been circulated:

Planning	May	23	2023	Minute Number	190 to 197
Planning	June	26	2023	Minute Number	198 to 205
Planning	July	24	2023	Minute Number	206 to 213
Planning	August	21	2023	Minute Number	214 to 221
Planning	September	25	2023	Minute Number	206 to 213
A,F& A	September	25	2023	Minute Number	239 to 249

7. Monthly Payments List.

To receive and approve the monthly payments list giving details of August 2023 payments as at Appendix B.

8. Second Draft Budget 2024/25.

Members to consider the second draft of the 2024/2025 budget.

9. Annual Governance & Accountability Return Year Ended 31 March 2023.

Members to note the details from the external Auditor's report.

10. Concurrent Function Grants 2024-2025.

Members to note that the Clerk has received a formal letter from Guildford Borough Council stating that they are currently unable to accept/approve any requests for grants for 2024/2025.

11. Correspondence.

12. Next Meeting.

The date of the next meeting is **Monday 6 November 2023** at 18:30.

AGENDA APPENDIX A**ASH PARISH COUNCIL****LOCAL CODE OF CONDUCT – DISCLOSURE OF INTEREST**

August and September 2023

DATE OF MEETING	MEMBER	MINUTE REF & PAGE NO.	TYPE AND NATURE OF INTEREST
PLANNING 25 August 2023			None.
PLANNING 25 September 2023	Cllr Richard Lucas	223 171	Non-pecuniary.
Administration, Finance & Amenities (A, F&A) 25 September 2023			None.

AGENDA APPENDIX B

Payments List

Date: 18/09/2023

Ash Parish Council

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Co-op Community Directplus Acc

List of Payments made between 01/08/2023 and 31/08/2023

Date Paid	Payee Name	Reference	Amount Paid	Authorized Ref	Transaction Detail
02/08/2023	CCLA Public Sector Deposit Fun	U00036DX	208,582.24		Close Brothers Account Amount
02/08/2023	CO-OP Bank	DD	25.00		CHAPS fee for Transfer
02/08/2023	CO-OP Bank	DD	33.55		Monthly Bank Charges
03/08/2023	GREEN FLAG BREAKDOWN	BACS 2	195.00		Van Recovery Contract
08/08/2023	Kebrur garden materials	BACS 3	63.02		To build step at Allotments
08/08/2023	Joel Baker	BACS 4	120.00		Set up New Councilors
08/08/2023	Aquavent Ltd	BACS 5	133.00		Monthly Water Tests
08/08/2023	John B McKernan	BACS 6	157.50		Watering of Parish Baskets
08/08/2023	Joel Baker	BACS 7	170.47		Azure Plan for June 2023
08/08/2023	Joel Baker	BACS 8	172.78		Azure Plan for May
08/08/2023	John B McKernan	BACS 9	283.50		Watering the Parish
08/08/2023	Viking Direct	BACS 10	299.98		Statinary/Cleaning Materials
08/08/2023	Swiftest Ltd	BACS 11	368.68		Window Repairs to Van
08/08/2023	Magic signs	BACS 12	469.08		Banners and T/Shirts for Staff
08/08/2023	Joel Baker	BACS 13	521.59		Microsoft/Teams Subscriptions
08/08/2023	Joel Baker	BACS 14	521.59		Microsoft/Teams Subscriptions
08/08/2023	Joel Baker	BACS 18	810.00		WiFi/Phone/Printer set up
08/08/2023	The Recruitment Lab	BACS 15	636.87		Temporary Reception Staff
08/08/2023	The Recruitment Lab	BACS 16	636.88		Temporary Reception Staff
08/08/2023	Neil Curtis & Sons	BACS 19	740.00		Grave Digs x 2
08/08/2023	Ellack Cleaning Contractors Lt	BACS 1	812.88		July Cleaning of Offices
08/08/2023	Shield Security Services Ltd	BACS 20	840.00		External Security for August
08/08/2023	Prime One Maintenance Ltd	BACS 21	2,668.93		Mthly Street Light Maintenance
08/08/2023	Prime One Maintenance Ltd	BACS 22	3,047.03		Monthly CCTV Maintenance
08/08/2023	Castle Water Ltd	BACS 23	524.88		Water at Shawfields Allotments
08/08/2023	Castle Water Ltd	BACS 24	1,218.86		Water at the Ash Centre
09/08/2023	Octopus Energy	BACS 25	10.50		Electric at Harpers Portocabin
09/08/2023	Octopus Energy	BACS 26	10.92		Electric Carrington Rec
09/08/2023	Octopus Energy	BACS 27	14.13		Electric Carrington Toilet blo
09/08/2023	Octopus Energy	BACS 28	24.04		Electric at Ash Rec
09/08/2023	Octopus Energy	BACS 29	121.30		Electric at Toilets Ash Centre
09/08/2023	Octopus Energy	BACS 30	163.00		Electric at Scout Hut
09/08/2023	Octopus Energy	BACS 31	432.46		Electric at Council Offices
14/08/2023	Pat Perspective Ltd	BACS 32	250.00		Annual Pat Testing
16/08/2023	E-ON	BACS 33	477.40		Gas at the Ash Centre
16/08/2023	E-ON	BACS 34	58.71		Gas at Harpers Road
22/08/2023	Scottish and Southern Energy	BACS 35	1,451.53		Street Light Electric
22/08/2023	S. A. Lunn Limited	BACS 36	5.52		Brass Adapter for Tap
22/08/2023	G Tomkins Window Cleaning	BACS 37	20.00		August Window Cleaning
22/08/2023	Lockrite Security	BACS 38	105.00		9 Replacement Master Keys
22/08/2023	WorkNest Ltd	BACS 39	129.00		HR Support
22/08/2023	Pat Perspective Ltd	BACS 40	131.36		Annual Pat Testing
22/08/2023	WJ Fire Protection Services	BACS 41	144.00		Repair to Broken Call Point
22/08/2023	J P and S Services	BACS 42	204.23		Fuel for Vans and Equipment
22/08/2023	John B McKernan	BACS 43	210.00		Watering of Hanging Baskets
22/08/2023	Steve Pike	BACS 44	210.00		Grass Cutting
22/08/2023	John B McKernan	BACS 46	257.25		Water Plants in Parish

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Date: 18/09/2023

Ash Parish Council

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Time: 12:04

Co-op Community Directplus Acc**List of Payments made between 01/08/2023 and 31/08/2023**

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
22/08/2023	Lockrite Security	BACS 47	340.77		6 Master Padlocks
22/08/2023	WorkNest Ltd	BACS 48	450.00		HR Support
22/08/2023	The Play Inspection Company	bacs 49	450.00		Play Equipment Inspection
22/08/2023	Petty Cash	Top Up	222.46		Top Up via Dennis Wheeler
22/08/2023	The Recruitment Lab	BACS 50	509.50		Temporary Reception Staff
22/08/2023	The Recruitment Lab	BACS 51	636.87		Temporary Reception Staff
22/08/2023	The Recruitment Lab	BACS 52	636.87		Temporary Reception Staff
22/08/2023	Dans Garden Services	BACS 53	1,212.00		Cemetery Grass Cutting June
22/08/2023	Dans Garden Services	BACS 54	1,212.00		Grass Cutting July
30/08/2023	Quick Shopfront Ltd	bacs 55	1,062.00		Repairs to Shutters
31/08/2023	Various - Salaries	DD	11,679.99		August Salaries
Total Payments			<u>246,896.12</u>		