

ASH PARISH COUNCIL

Minutes of the Annual Meeting of the Council held in the Ash Centre, Ash Hill Road, Ash on Monday 11 September 2023 which commenced at 18:30

Chairman of the Council:	Cllr Fiona White	✓
Vice Chairman	Cllr Carla Morson	✓
	Cllr Sara Badger	A
	Cllr Philip Bellamy	✓
	Cllr Carl Cookson	✓
	Cllr Mohammed Faisal	✓
	Cllr Paul Golding	✓
	Cllr Richard Lucas	✓
	Cllr Nigel Manning	A
	Cllr Michael Moriarty	✓
	Cllr Marsha Moseley	A
	Cllr John Tonks	A
✓ Present	x Not Present	A Apology for Absence

Part I – Public Session

188. Apologies for Absence. (agenda item 1)

Apologies for absence were received from Cllr Sara Badger, Cllr Nigel Manning, Cllr Marsha Moseley and Cllr John Tonks.

189. Declarations of Interest. (agenda item 2)

There were no declarations of interest for this meeting.

189. Confirmation of the Minutes. (agenda item 3)

The minutes of the Meeting of the Parish Council held on Monday 10 July 2023, copies of which have been circulated to members, were confirmed as a true record, and will be signed by the Chairman of the Council.

190. Chairman's Announcements. (agenda item 4)

Ash Road Bridge drop in sessions at the Ash Centre on Thursday 21st September and Friday 22nd September between 3pm and 8pm.

Please come along if you can and make sure all your neighbours are aware.

The developers will be able to give accurate answers to questions asked.

As part of my Chairman's delegated powers, I have authorised the payments to make sure that we have our Christmas decorations and lights this year.

Thank you to Cllr Carla Morson for her contribution from her county councillor's allocation for the Christmas Tree.

Pleased to announce that Cllr Carla Morson and I had a meeting with the DIO and senior military officers to discuss the issue of Ash Ranges. They gave us a very full presentation including the background of the Military Lands Act and the current byelaws from the Act.

It is clear from the wording that the public have a right of access to the Ranges unless the military decide otherwise. I have to admit that I had not known that riding bicycles is forbidden on the Ranges.

Further information was given on the background to the current closure of the Firing Area as well as closure of other areas when firing is taking place.

The meeting ended with them saying they would be happy to meet all members of the Parish Council for a walk about and discussion on a date to be agreed.

191. Adjournment. (*agenda item 5*)

Members considered adjourning the meeting for a maximum period of 25 minutes, to enable members of the public to raise questions and it was:

Resolved that the meeting be adjourned for a maximum period of twenty-five minutes to enable a public question period to be held (as at Minute Appendix A).

192. Reports of Committees. (*agenda item 6*)

The following committee reports, copies of which have been circulated were received, considered and the recommendations therein were adopted:

A,F& A June 26 2023 Minute Number 225 to 238

However, the minutes from **Planning June 26 2023 Minute Number 206 to 213** have been deferred and will be put on the next council meeting agenda.

193. Monthly Payment List. (*agenda item 7*)

Members received and approved the monthly payments list giving details of the July 2023 payments as at Appendix B.

194. Close Brothers Savings Investment. (*agenda item 8*)

Members noted that the Clerk has now transferred these funds into the CCLA Deposit fund as agreed at the full council meeting on the 24 July 2023 Minute No 182.

The Clerk will produce a report at the next meeting with various options on reinvesting these funds.

195. Ash Centre Car Park. (*agenda item 9*)

Members noted that Zurich Insurance have approved the insurance claim. The Clerk is now waiting for the approval to replace the barrier arm and control unit using the council's term contractor, Zurich's own nominated contractor or confirmation of a settlement figure.

196. SALC AGM Conference. (*agenda item 10*)

Members approved attendance at the SALC AGM Conference on 19th October at Dorking Halls at a cost of £20 pp (including lunch) for councillors wanting to participate.

and it was:

Resolved upon consideration that Cllr's Paul Golding and Michael Moriarty will attend.

197. SALC Voting Representative. (*agenda item 11*)

Members to approve the Council's voting representative for SALC who will be able to vote at the SALC AGM conference from the councillors that are able to attend the AGM Conference.

and it was:

Resolved upon consideration that Cllr Michael Moriarty will be the council's voting representative.

198. Emergency Plan. (agenda item 12)

Members to approve the emergency plan, to agree the various positions and update contact telephone numbers.

and it was resolved upon consideration :

1. Contact the Emergency Co-ordinator/Deputy Co-ordinator

Contact Name	Role	Contact Number
Fiona White	Chairman	07818 270907
The Emergency Co-ordinator will contact the Deputy Co-ordinator		
Paul Golding	Councillor	07554 010595

2. Initial Response Team

Contact Name	Role	Contact Number
Carla Morson	Councillor	07843 489796
Michael Moriarty	Councillor	07857 961796

3. Local Response Teams

Ash Vale

Contact Name	Role	Contact Number
Richard Lucas	Councillor	07834 020422
Carl Cookson	Councillor	07533 249212
Philip Bellamy	Councillor	07533 249212

Ash Wharf

Contact Name	Role	Contact Number
Philip Bellamy	Councillor	07533 249212
Mohammed Faisal	Councillor	07969 520374
Fiona White	Chairman	07818 270907

Ash South

Contact Name	Role	Contact Number
Paul Golding	Councillor	07554 010595
Mohammed Faisal	Councillor	07969 520374
Michael Moriarty	Councillor	07857 961796

Check if Ash Vale Health Centre have an alternative number for use in this emergency plan.

199. First Draft Budget 2024/25. (agenda item 13)

Members noted the first draft of the 2024/2025 budget.

200. Concurrent Function Grant Applications. (agenda item 14)

Members noted the email, from Guildford Borough Council regarding Concurrent Function Grants :

“Please be advised that in light of the recent reports on the councils’ financial position, we are currently unable to accept/approve any requests for grants, we will be in touch when we have more information.

Any grants previously approved will still be able to be claimed.”

201. Summer Bedding Ordering. (agenda item 15)

Members noted that the Chairman and the Clerk used delegated powers to order the Summer Bedding for 2024 for the Sum of £7159.40 + VAT £1431.88.

202. Fire Alarm System Repairs. (agenda item 16)

Members noted that the Chairman and the Clerk used delegated powers to order the Fire Alarm System repairs for the Sum of £1225.66 + VAT £1470.79.

203. Replacement Fire Door Ash Centre. (agenda item 17)

Members noted that the Chairman and the Clerk used delegated powers to order the replacement Fire Door for the Sum of £880.00 + VAT £1056.00.

204. Roller Shutter Repairs. (agenda item 18)

Members noted that the Chairman and the Clerk used delegated powers to order the Roller Shutter repairs for the Sum of £885.00 + VAT £1062.00.

205. Correspondence. (agenda item 19)

The Clerk has received correspondence from a resident regarding several issues around the Parish.

206. Next Meeting. (agenda item 20)

The next meeting is on Monday 9 October 2023 commencing at 18:30.

The meeting closed at 19:19.

Chairman: _____

Date: _____

AGENDA APPENDIX A**ASH PARISH COUNCIL****LOCAL CODE OF CONDUCT – DISCLOSURE OF INTERESTS****July and August 2023**

DATE OF MEETING	MEMBER	MINUTE REF & PAGE NO.	TYPE AND NATURE OF INTEREST
PLANNING 24 July 2023			None.
Administration, Finance & Amenities (A, F&A) 24 July 2023			None.

AGENDA APPENDIX B

Date: 14/08/2023

Ash Parish Council

Page 1

Time: 08:16

Co-op Community Directplus Acc

List of Payments made between 01/07/2023 and 31/07/2023

Date Paid	Payee Name	Reference	Amount Paid	Authorized Ref	Transaction Detail
03/07/2023	Francotyp Postalia Ltd	BACS 1	100.80		Rental on Franking Machine
03/07/2023	Francotyp Postalia Ltd	BACS 2	50.00		Postage
05/07/2023	CO-OP BANK	DD	29.05		MONTHLY BANK CHARGES
05/07/2023	CHRISTOPHER TODD	BACS	50.00		ALLOTMENT DEPOSIT REFUND
05/07/2023	DR FARIA AMIR KAYANI	BACS	284.00		HALL DEPOSIT REFUND
06/07/2023	SURREY PENSIONS	BACS	3,397.56		PENSION CONTRIBUTIONS
06/07/2023	HMRC	BACS	3,438.28		PAYE AND NI ON JUNE SALARY
11/07/2023	G Tomkins Window Cleaning	BACS 7	20.00		Window Cleaning June
11/07/2023	Homebase Ltd	BACS 8	36.00		Epoxy Resin to fix Bowser
11/07/2023	Farnborough Tool Hire	BACS 9	61.64		Line Marker Spray
11/07/2023	Quartix Ltd	BACS 10	71.28		Van Tracking system 3 months
11/07/2023	Screwfix	BACS 11	100.27		Multiple Cable Covers
11/07/2023	Viking Direct	BACS 12	224.53		Document storage bags
11/07/2023	Prime One Maintenance Ltd	BACS 13	6,583.67		Barrier Repairs x 3
11/07/2023	Aquaevent Ltd	BACS 14	266.00		Water Treatment APC Centre
11/07/2023	J P and S Services	BACS 15	502.84		Fuel for Vans and Machinery
11/07/2023	Mr B Worswick	BACS 16	520.00		2023JULY/14081/Mr B Worswick
11/07/2023	Auditing Solutions Limited	BACS 17	576.00		Internal Audit 2022/2023
11/07/2023	John B McKernan	BACS 18	582.75		Watering Parish Plants
11/07/2023	Friary Brass Band	BACS 19	650.00		Concert 24th June 2023
11/07/2023	Steve Pike	BACS 20	705.00		Grass Cutting
11/07/2023	Neil Curtis & Sons	BACS 21	740.00		2 Grave Digs Davis/Hobbs
11/07/2023	Ellack Cleaning Contractors Lt	BACS 22	775.37		Junes 2023 Cleaning
11/07/2023	The Recruitment Lab	BACS 23	1,146.37		Temporary Reception Staff
11/07/2023	Cathedral Hygiene	BACS 24	1,934.35		Hygiene Equipment Hire
11/07/2023	British Telecommunications plc	BACS 25	360.00		Broadband Services
11/07/2023	TIO Group Event Medical Specia	BACS 26	400.00		First Aid Cover for Fete
13/07/2023	British Telecommunications plc	BACS 27	541.38		Telephone & Broadband
18/07/2023	Octopus Energy	BACS 28	10.50		ELECTRIC AT PORACABIN HARPERS
18/07/2023	Octopus Energy	BACS 29	11.66		ELECTRIC AT CARRINGTON REC
18/07/2023	Octopus Energy	BACS 30	15.29		ELECTRIC AT CARRINGTON TOILETS
18/07/2023	Octopus Energy	BACS 31	53.63		ELECTRIC AT ASH REC
18/07/2023	Octopus Energy	BACS 32	106.26		ELECTRIC AT SCOUT HUT HARPERS
18/07/2023	Octopus Energy	BACS 33	148.87		ELECTRIC APC TOILETS
18/07/2023	Octopus Energy	BACS 34	501.10		ELECTRIC AT APC OFFICES
18/07/2023	E-ON	BACS 35	713.36		Gas for Ash Centre
24/07/2023	E-ON	BACS 38	67.89		Gas at Harpers Scout Hut
24/07/2023	Scottish and Southern Energy	BACS 39	1,600.71		Street Light Electric June 23
24/07/2023	Insight Systems Ltd	BACS 40	26.21		Printing Copies
24/07/2023	Guildford Borough Council	BACS 41	32.00		Duty of Care Waste Transfer
24/07/2023	Ash & District History Museum	BACS 42	107.93		Electric at Chapel Toilet
25/07/2023	WJ Fire Protection Services	BACS 43	136.20		Extinguisher Annual Service
25/07/2023	RBS Software Solutions	BACS 44	165.00		Annual Software Support
25/07/2023	WorkNest Ltd	BACS 45	290.26		HR Support
25/07/2023	aAFD Services Ltd	BACS 46	307.80		Deep Clean of Public Toilets
25/07/2023	TUDOR ENVIRONMENTAL LTD	BACS 47	310.09		Telescopic Watering Lance x 2
25/07/2023	SURREY PENSIONS	BACS	3,519.27		PENSIONS FOR JULY SLIP 6

Continued on Page 2

Date: 14/08/2023

Ash Parish Council

Page 2

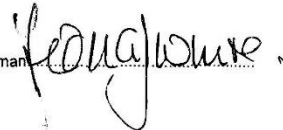
Time: 08:16

Co-op Community Directplus Acc

List of Payments made between 01/07/2023 and 31/07/2023

Date Paid	Payee Name	Reference	Amount Paid	Authorized Ref	Transaction Detail
25/07/2023	SALARIES	BACS	12,191.20		JULY SALARIES
25/07/2023	HMRC	BACS	3,579.94		PAYE/NI
25/07/2023	John B McKernan	351.75	351.75		Water of Hanging Baskets
25/07/2023	British Telecommunications plc	BACS 43	360.00		Internet & Broadband
25/07/2023	Viking Direct	BACS 44	432.32		Statinary/Cleaning Materials
25/07/2023	The Recruitment Lab	BACS 45	617.28		Temporary Reception Staff
25/07/2023	Shield Security Services Ltd	BACS 46	885.00		Monthly Security Patrols
27/07/2023	SAMANTHA SCARLET	BACS	284.00		HALL DEPOSIT REFUND
28/07/2023	CF Corporate Finance Ltd	BACS 47	1,135.00		Lease on Printer/Copier/Scan
Total Payments			52,107.66		

Chairman



Clerk



Date

11/09/23

MINUTE APPENDIX A**PUBLIC ADJOURNMENT.**

The following questions were raised regarding the closure of Abbey Wood care home :

Can a clause be added to the sale of the Abbey Wood site regarding regular clearing of the ditch?

Does anyone know what is going to happen to the site and would the roadside curb be finished?

Could the site be used to house refugees?

Cllr Carla Morson confirmed that she couldn't say this was possible and is looking into what is going to happen to the site and will provide updates when they are available.

So far there has been two open days where other areas of Surrey County Council (SCC) can take equipment away and on the 17th October the property is officially handed over to Land & Property.

The Chairman confirmed that the council could write a letter to the landowners asking the question regarding adding the clause for the ditch.

The parking of vehicles along Foreman Road is very dangerous. What can be done about this?

Cllr Carla Morson will raise this to SCC highways.

Is it true that Forman Road will be closed whilst the new road bridge works are carried out from October 2023 and won't reopen until November 2024?

The Chairman confirmed that as far as she was aware, the road will only be closed in sections and not completely.

Can the questions on social media regarding the new road bridge be raised at the drop in sessions on 21st & 22nd September 2023?

The Chairman confirmed that the contractors will monitor what is being said on social media.

Why is the amount from Guildford Borough Council for the new electric vehicle not changed inline with the amount the purchase price has increased by?

The Deputy Clerk confirmed that it has increased but we only get a percentage of the increased cost.

Toob haven't put back any lids correctly.

Cllr Paul Golding confirmed that these issues should be reported to Open Reach directly via their website.

The Longacre sign is missing from Shawfield Road into Longacre along with several curb stones.

The Parish Office will report this to GBC.