

ASH PARISH COUNCIL

**Minutes of the Meeting of the Amenities, Finance and Administration Committee
held via Microsoft Teams
on Monday 23 October 2023 which commenced at 19:00**

Chairman:	Cllr Phil Bellamy	A
Vice Chairman:	Cllr Richard Lucas	A
	Cllr Carla Morson	✓
	Cllr John Tonks	✓
	Cllr Sara Badger	✓
	Cllr Paul Golding	✓

Also Present: Cllr Carl Cookson
Cllr Nigel Manning
Cllr Michael Moriarty

Substitutes: All councillors not committee members

✓ Present x Not Present A Apology for Absence

Part I – Public Session

As the Chairman and the Vice Chairman were not available for this meeting. Cllr John Tonks was nominated by Cllr Paul Golding and seconded by Cllr Sara Badger to be Chairman for this meeting.

265. Accept Apologies for Absence. (agenda item 1)

Apologies for absence were received from Cllr Phil Bellamy and Cllr Richard Lucas..

266. To Receive Declarations of Interest. (agenda item 2)

Cllr Carla Morson declared a non-pecuniary declaration of interest on agenda item 8, as she is involved with the project.

267. Confirmation of the Minutes. (agenda item 3)

Members agreed the minutes of the Amenities, Finance and Administration Committee meeting held on Monday 25 September 2023. The minutes have been before the full Council at which they were duly considered, approved, and adopted, and will be signed by the Chairman, Cllr Phil Bellamy.

268. Adjournment. (agenda item 4)

This meeting was **not** held in public. Any members of the public wishing to join the meeting were advised to click the following link;

https://teams.microsoft.com/l/meetup-join/19%3ameeting_ZDA0MmE4MjMtZGNIMS00NWYxLTgxY2QtYjI4YTExZjExZTAw%40thread.v2/0?context=%7b%22Tid%22%3a%22655dc6d2-cc35-4837-9012-8b3f621f8869%22%2c%22Oid%22%3a%2252a651d8-60cc-4ef0-b8b8-8585a26a9914%22%7d

Full details on how to access the meeting are available on the Parish Council website;
<https://www.ashpcsurrey.gov.uk/public-access-to-virtual-meetings-during-covid-19-pandemic/>

There were no members of the public present.

269. Monthly Accounts. (*agenda item 5*)

Members considered and noted the monthly accounts ending 30 September 2023.

270. Bank Reconciliation. (*agenda item 6*)

Members considered and noted the bank reconciliations ending 30 September 2023.

271. Outstanding Balances Report July 2023 – September 2023. (*agenda item 7*)

Members to noted the outstanding balances report.

272. Ash Villages Food Parcels Project. (*agenda item 8*)

An application has been received for funding from Ash Villages Food Parcels Project jointly managed by Ash Villages Support Circle and St Mary's Church.

Members to note that in accordance with the Community Grants Policy a maximum of £250.00 per month, which as to be receipted, can be awarded to a project.

Members to consider whether to support this community-based project and if so, decide on the total amount of funding to be donated and for how many months.

Resolved upon consideration to agree to support the Ash Villages Food Parcels Project and the Clerk will ask them to submit the formal application form and provide the necessary documentation.

273. Installing Double Gates Shawfield Recreation Playground. (*agenda item 9*)

Members to consider the quotations for installing double gates in the fencing into Shawfield Recreation Playground to enable the tractor to be driven into this area.

Resolved upon consideration to agree to installing the new double gas using Contractor A £354.00 No VAT and Contractor B £869.00 + VAT £173.80 = £1396.80

274. Replacement Christmas Motifs. (*agenda item 10*)

Members to noted that the Chairman and the Clerk used delegated powers to order the replacement of five Christmas Motifs for the Sum of £1619.00 + VAT = £1942.80.

275. Grants of Exclusive Rights in Respect of Burials. (*agenda item 11*)

Authorisation was given to the issue of Grants of Exclusive Rights in respect of Burials:

Deed Number	Purchaser	Plot Number
1678	C M Kimberley	K652
1679	L O'Grady	L121
1680	E Hopkin	L166

276. Ash Allotments New Footpaths. (*agenda item 12*)

Members to consider purchasing the materials to install new footpaths in the newly cleared plots in the Old Orchard at Shawfield Allotments of the sum of £1291.15 + VAT £258.23 = £1549.38.

Resolved upon consideration to agree to installing the new footpaths for the sum of £1591.15 + VAT £318.23 = £1909.38.

277. Correspondence. (*agenda item 13*)

There was no correspondence.

278. Date of Next Meeting. (*agenda item 14*)

The date of the next meeting is **Monday 27 November 2023** commencing at 19:00 or following the close of the Planning Committee meeting, if this is later.

The meeting closed at 19:52

Chairman: _____ Date: _____