

ASH PARISH COUNCIL

Minutes of the Meeting of the Council held in the Ash Centre, Ash Hill Road, Ash on Monday 6 November 2023 which commenced at 18:30

Chairman of the Council:	Cllr Fiona White	A
Vice Chairman	Cllr Carla Morson	✓
	Cllr Sara Badger	✓
	Cllr Philip Bellamy	✓
	Cllr Carl Cookson	✓
	Cllr Mohammed Faisal	✓
	Cllr Paul Golding	✓
	Cllr Richard Lucas	✓
	Cllr Nigel Manning	✓
	Cllr Michael Moriarty	✓
	Cllr Marsha Moseley	A
	Cllr John Tonks	A (On Council business)
✓ Present	x Not Present	A Apology for Absence

Part I – Public Session

219. Apologies for Absence. (agenda item 1)

Apologies for absence were received from Cllr Fiona White, Cllr John Tonks and Cllr Marsha Moseley.

220. Declarations of Interest. (agenda item 2)

There were no declarations of interest for this meeting.

221. Confirmation of the Minutes. (agenda item 3)

The minutes of the Meeting of the Parish Council held on Monday 09 October 2023, copies of which have been circulated to members, were confirmed as a true record.

222. Chairman's Announcements. (agenda item 4)

The Chairman Cllr Fiona White is now out of hospital and recuperating at home.

Events happening in the Parish:

Remembrance Sunday this week. 12 November 2023

Fantasia on the 25 November 2023 a call for help that day.

There is an Ash Bridge meeting next week to discuss Social Value and enhancements for the area.

Highway works announcements.

1 Vale Road: 2 Way lights on 10 November 23 to repair underground leak possibly a blocked drain.

Guildford Round / Ash Hill Road A323 Roundabout should be completed by 1 December 2023, but this date may change.

223. Adjournment. (agenda item 5)

Members considered adjourning the meeting for a maximum period of 25 minutes, to enable members of the public to raise questions and it was:

Resolved that the meeting be adjourned for a maximum period of twenty-five minutes to enable a public question period to be held (as at Minute Appendix A).

Only one member of the public present. Who did not raise any questions.

224. Reports of Committees. (agenda item 6)

The following committee reports, copies of which have been circulated were received, considered and the recommendations therein were adopted:

Planning	October	23	2023	Minute Number	222 to 229
A,F& A	October	23	2023	Minute Number	265 to 278

225. Monthly Payment List. (agenda item 7)

Members received and approved the monthly payments list giving details of the September payments as at Appendix B.

226. Third Draft Budget 2024/25. (agenda item 8)

Members noted the third draft of the 2024/2025 budget. The chairman reported that the Clerk, Cllr Sara Badger and herself were currently working on the budget and would have more precise figures for the next meeting on 11 December 2023.

227. First Interim Audit Report. (agenda item 9)

Members noted the First Interim Internal Audit Report for 2023-2024.

228. Investing Money. (agenda item 10)

Members approved the transferring £200,000 from the Co Op Bank to the CCLA Public Sector Deposit Fund.

229. Council Policies Updates. (agenda item 11)

The members approved the Council Policy Updates. The dates for revision will be the Full Council meeting in November 2024

230. Community Grants Policy Review. (agenda item 12)

Members agreed to amend the policy to read:

Paragraph 4 A. Policy Statement

4) The amount requested should not exceed £500.00 per month

7) The maximum award under the Community Grants Scheme is £500.00 per application per month.

Paragraph 5. Application Process

- E. Applicants may apply once every month in each financial year (1 April to 31 March). A successful application in one financial month does not guarantee agreement for future months/years. Whether successful or not, all applicants may apply again in subsequent months/years.

The Chairman and Clerk may approve an application for a maximum of three months without the applicant re-applying but must report the decision to the next Amenities, Finance & Administration Committee.

The clerk to make the necessary adjustments to the policy.

231. Christmas & New Year Closing 2023/24. (*agenda item 13*)

Members to agreed proposed closures of the Parish Offices for the Christmas and New Year period 2023/2024.

232. Next Meeting. (*agenda item 14*)

The next meeting is on Monday 11 December 2023.

The meeting closed at 18:50.

Chairman: _____

Date: _____

AGENDA APPENDIX A**ASH PARISH COUNCIL****LOCAL CODE OF CONDUCT – DISCLOSURE OF INTERESTS****October 2023**

DATE OF MEETING	MEMBER	MINUTE REF & PAGE NO.	TYPE AND NATURE OF INTEREST
PLANNING 23 October 2023			None.
Administration, Finance & Amenities (A, F&A) 23 October 2023	Cllr Carla Morson	266 72	Non-pecuniary.

AGENDA APPENDIX B

Date: 09/10/2023

Ash Parish Council

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Time: 09:35

Co-op Community Directplus Acc

List of Payments made between 01/09/2023 and 30/09/2023

Date Paid	Payee Name	Reference	Amount Paid	Authorized Ref	Transaction Detail
05/09/2023	CO-OP BANK	DD	28.35		BANK CHARGES FOR AUGUST
05/09/2023	Magic signs	BACS 1	60.00		2023 Date changes to Banners
05/09/2023	Aquavent Ltd	BACS 2	133.00		Monthly water checks
05/09/2023	John B McKernan	BACS 3	210.00		Ash Parish Water
05/09/2023	Viking Direct	BACS 4	240.60		Office supplies/Cleaning Mater
05/09/2023	ADF Tree Surgeons	BACS 5	258.00		Tree Felled at Carrington Rec
05/09/2023	Steve Pike	BACS 6	277.50		Grass Cutting in Parish
05/09/2023	MARSH AGRI SERVICES	BACS 7	288.00		Hedge cutting at Harpers Road
05/09/2023	Neil Curtis & Sons	BACS 8	370.00		Grave Dig - Boulton
05/09/2023	John B McKernan	BACS 9	383.25		Watering of Parish Baskets
05/09/2023	Lockrite Security	BACS 10	449.59		Yearly maintenance on alarm sy
05/09/2023	The Recruitment Lab	BACS 11	636.87		Temporary Reception Staff
05/09/2023	The Recruitment Lab	BACS 12	636.88		Temporary Reception Staff
05/09/2023	Ellack Cleaning Contractors Lt	BACS 13	812.88		Office Cleaning August 2023
05/09/2023	Shield Security Services Ltd	BACS 14	885.00		Monthly External Security
05/09/2023	Annek Services Ltd	BACS 16	1,824.00		Fire Door Repairs and Service
05/09/2023	J & G Drain Services	BACS 17	3,822.96		Installation of water tanks
05/09/2023	Flow Plates Ltd	BACS 18	4,153.20		New Barrier for Coronation Gdn
05/09/2023	HMRC	BACS	3,709.09		PAYE & NI AUGUST SALARIES
05/09/2023	Quickshop Fronts	BACS	1,062.00		Duplicate Payment
12/09/2023	Octopus Energy	BACS 19	9.99		Electric at Carrington Rec
12/09/2023	Octopus Energy	BACS 20	12.75		Electric at Carrington Toilets
12/09/2023	Octopus Energy	BACS 21	38.24		Electric at Ash Rec
12/09/2023	Octopus Energy	BACS 22	47.46		Electric at Harpers Scout Hut
12/09/2023	Octopus Energy	BACS 23	114.71		Electric Public Toilets APC
12/09/2023	Octopus Energy	BACS 24	412.82		Electric at Ash Centre
19/09/2023	E-ON	BACS 25	15.66		Gas at Harpers scout Hut
19/09/2023	E-ON	BACS 26	367.47		Gas at the Ash Centre
19/09/2023	Castle Water Ltd	BACS 27	1.37		Water at Harpers Rec
19/09/2023	Castle Water Ltd	BACS 28	49.07		Water at APC Public Toilets
19/09/2023	Wild About Water (UK) Ltd	BACS 31	136.50		Water Fountain Rental
19/09/2023	Cathedral Hygiene	BACS 29	68.72		Additional Sanitary Bin
19/09/2023	WorkNest Ltd	BACS 32	139.32		H R Support
19/09/2023	John B McKernan	BACS 33	199.50		Watering Parish Baskets
19/09/2023	John B McKernan	BACS 34	262.50		Watering Parish Baskets
19/09/2023	WJ Fire Protection Services	BACS 35	264.00		Six Month Maintenance on Alarm
19/09/2023	Guildford Borough Council	BACS 36	266.50		Refuse Collection Cemetery
19/09/2023	Ash Road Service Centre Ltd	BACS 37	475.83		Repairs to van lights
19/09/2023	G Greaves Hurd	BACS 38	605.00		Outside Electrical Works
19/09/2023	J P and S Services	BACS 39	610.53		Fuel for Vans and Equipment
19/09/2023	The Recruitment Lab	BACS 40	636.88		Temporary Reception Staff
19/09/2023	Dans Garden Services	BACS 41	1,212.00		Cemetery grass cutting
19/09/2023	G-Force Economy Van Hire	BACS 42	40.00		Change over of Tyres
19/09/2023	North Hants Tyres and Wheels	BACS 43	158.40		Tyres for Grass Cutter
19/09/2023	SURREY PENSIONS	DD	3,438.84		PENSIONS FOR AUGUST SALARIES
19/09/2023	Castle Water Ltd	bacs 30	69.09		P/Ledger Electronic Payment
21/09/2023	Scottish and Southern Energy	BACS 44	1,551.14		Electric for Street Lights

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Time: 09:35

Co-op Community Directplus Acc

List of Payments made between 01/09/2023 and 30/09/2023

Date Paid	Payee Name	Reference	Amount Paid	Authorized Ref	Transaction Detail
21/09/2023	Zurich Municipal	BACS 45	6,970.14		8 Months Insurance
21/09/2023	British Telecommunications plc	BACS 46	360.00		BROADBAND/PHONE LINE
21/09/2023	British Telecommunications plc	BACS 47	360.00		Broadband and Telephone
22/09/2023	Cups Direct	BACS 48	155.76		Water Cups Recyclable
22/09/2023	Francotyp Postalia Ltd	BACS 49	50.00		Postage on Franking Machine
28/09/2023	VARIOUS	BACS	11,465.53		Wages for September
28/09/2023	COOP Bank	DD	17.99		Currency Conversion Charge
28/09/2023	Prime One Maintenance Ltd	BACS 50	2,668.93		Street Light Monthly Maintenanc
28/09/2023	Prime One Maintenance Ltd	BACS 51	3,047.03		CCTV Monthly Maintenance
28/09/2023	Affordable Funeral Supply	BACS 52	654.29		Probes for Cemetery

Total Payments 57,195.13

Chairman 

Clerk 

Date 01/11/23

MINUTE APPENDIX A

PUBLIC ADJOURNMENT – No questions were raised by the members of public