

ASH PARISH COUNCIL**Minutes of the Meeting of the Amenities, Finance and Administration Committee
held via Microsoft Teams
on Monday 22 January 2024 which commenced at 19:00**

Chairman:	Cllr Phil Bellamy	✓
Vice Chairman:	Cllr Richard Lucas	✓
	Cllr Carla Morson	A
	Cllr John Tonks	✓
	Cllr Sara Badger	✓
	Cllr Paul Golding	✓

Also Present: Cllr Carl Cookson
Cllr Mohammed Faisal
Cllr Nigel Manning

Substitutes: All councillors not committee members

✓ Present x Not Present A Apology for Absence

Part I – Public Session**299. Accept Apologies for Absence. (agenda item 1)**

Apologies for absence were received from Cllr Carla Morson.

300. To Receive Declarations of Interest. (agenda item 2)

There were no declarations of interest.

301. Confirmation of the Minutes. (agenda item 3)

Members agreed the minutes of the Amenities, Finance and Administration Committee meeting held on Monday 18 December 2023. The minutes have been before the full Council at which they were duly considered, approved, and adopted, and will be signed by the Chairman, Cllr Phil Bellamy.

302. Adjournment. (agenda item 4)

This meeting was **not** held in public. Any members of the public wishing to join the meeting were advised to click the following link;

https://teams.microsoft.com/l/meetup-join/19%3ameeting_YTU2NjRjNzYtZDg3ZS00OTU0LThiOGMtNzNiZGMzZjEzYzhi%40thread.v2/0?context=%7b%22id%22%3a%22655dc6d2-cc35-4837-9012-8b3f621f8869%22%2c%22oid%22%3a%2252a651d8-60cc-4ef0-b8b8-8585a26a9914%22%7d

Full details on how to access the meeting are available on the Parish Council website;
<https://www.ashpcsurrey.gov.uk/public-access-to-virtual-meetings-during-covid-19-pandemic/>

There were no members of the public present.

303. Monthly Accounts. *(agenda item 5)*

Members considered and noted the monthly accounts ending 31 December 2023.

304. Bank Reconciliation. *(agenda item 6)*

Members considered and noted the bank reconciliations ending 31 December 2023.

305. New Low Voltage Christmas Tree Lights. *(agenda item 7)*

Members to consider the quotations for replacing the Christmas tree lights with new low voltage ones for health and safety reasons.

Resolved upon consideration to agree to replacing the Christmas tree lights using Contractor A £1185.50 + VAT £237.10 = £1422.60.

306. Hedgehog Highway Project. *(agenda item 8)*

Members noted that the Chairman and the Clerk used delegated powers to spend £900 incl VAT on this project.

307. DBS Checks for Parish Staff and Councillors. *(agenda item 9)*

Members to consider having a DBS check for all staff and councillors via uCheck at a cost of £49.00 + £9.80 VAT = £58.80 company set up fee and £27.67 + £5.53 VAT = £33.20 per person checked.

Resolved upon consideration that the Clerk would write a policy and then put as an agenda item on the next full council meeting.

308. Line Marking Coronation Gardens Car Park. *(agenda item 10)*

Members to consider the quotations for line marking Coronation Gardens.

Resolved upon consideration to agree to line marking Coronation Gardens using Contractor C £525.00 + VAT £105.00 = £630.00.

309. Correspondence. *(agenda item 11)*

There was no correspondence.

310. Date of Next Meeting. *(agenda item 12)*

The date of the next meeting is **Monday 26 February 2024** commencing at 19:00 or following the close of the Planning Committee meeting, if this is later.

The meeting closed at 19:31

Chairman: _____ Date: _____