

ASH PARISH COUNCIL

Dennis Wheeler
Clerk to the Council

Tel: 01252 328287
Fax: 01252 319338
E-mail: office@ashpcsurrey.gov.uk
Website: www.ashpcsurrey.gov.uk

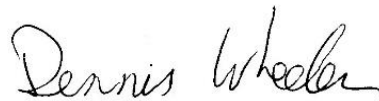
Council Offices
Ash Centre
Ash Hill Road
Ash, Surrey
GU12 5DP

6 February 2024

To Members of Ash Parish Council

Councillors are hereby summoned, and members of the public are invited and have a right to be present at a meeting of the Parish Council **on Monday 12 February 2024** commencing at **18:30**.

Provision will be made for Public Question Time.



Dennis Wheeler
Clerk to the Council

AGENDA

Part I – Public Session

1. Apologies for Absence.

2. Declarations of Interest.

To receive declarations of interest relating to Committee Meetings as at Appendix A.

3. Confirmation of the Minutes.

To confirm the minutes of the Council Meeting held on Monday 8 January 2024, which have been previously circulated.

4. Chairman's Announcements.

To receive the Chairman's announcements.

5. Adjournment.

To consider adjourning the meeting for a maximum period of 25 minutes, to enable members of the public to raise questions. Strict rotation will be enforced allowing only one person at a time to speak.

6. Reports of Committees.

To receive and agree the following committee reports, copies of which have been circulated:

Planning	January	22	2024	Minute Number	251 to 257
A,F& A	January	22	2024	Minute Number	299 to 310

7. Monthly Payments List.

To receive and approve the monthly payments list giving details of December 2023 payments as at Appendix B.

8. Clerk To The Council & RFO.

Members to note that Ali Watmore (Deputy Clerk) has been appointed Clerk to the Council starting on the 1 March 2024 and Jeanette McKernan has been appointed Responsible Finance Officer.

9. Neighbourhood Plan For Ash Parish Council.

Members to consider the Clerks report about creating a Neighbourhood Plan for the Ash Parish Council area.

10. Gas Account Renewal.

Members to note that by minute number 243. The Chairman and the Clerk used delegated powers to research and negotiate a new Gas contract early in 2024. Full Power Utilities were chosen who negotiated a new Contract with E.On Next.

11. Facebook Page Creation.

Members to consider the creation of a Facebook page for the Parish Council. This page will be monitored by the Clerk and her officers.

12. Height Barrier at Coronation Gardens.

Members to consider changing the current height barrier at Coronation Gardens to a formal gate with height barrier.

The height barrier was damaged by a Guildford Borough Council refuse lorry and has subsequently been replaced. The new barrier has been subject to some damage due to the height restriction changing and the barrier being somewhat inferior to the previous barrier (GBC insurers would not replace like for like).

Guildford Borough Council has removed the recycling area in the Car Park and the Parish Council has approved the complete resurfacing and white lining of the car park.

The Clerk has sought a price from an approved local contractor to change the current entrance height barrier to a custom made gate and height barrier combined. This will enable the Parish Council to completely close the car park if necessary for security, any anti-social behaviour and have greater control at the Parishes events.

Item	Cost	VAT	TOTAL
Gate & Height Barrier	£13,121.00	£2,624.20	£15,745.20

13. Beetons Avenue Streetlight.

Members to note the Chairman and the Clerk used delegated powers to replace a streetlight at Beetons Avenue at a cost of £1,167.12 + VAT £233.42 = £1,400.54.

14. Surrey's Rights Of Way Consultation.

Members to consider making a formal response to this consultation which has to be submitted online by 10th March 2024.

15. Disclosure and Barring Policy.

Members to consider adopting the new Disclosure and Barring Policy.

16. Repairs to Ash Cemetery Chapel Museum.

Members to consider the quotations for repairs to The Ash Chaple Museum.

Item	Net Cost	VAT	TOTAL
Quotation 5728			
Carry out restoration repairs to misaligned plinth and quoin	£1,150.00	£230.00	1,380.00
Quotation 5729			
Carry out restoration works as described.	£3,280.39	£656.08	£3,936.47
TOTAL	£4,430.39	£886.08	£5,316.47

17. Correspondence.

18. Next Meeting.

The date of the next meeting is **Monday 11 March 2024.** which is also the Annual Parish meeting of the Council at 18:30.

AGENDA APPENDIX A**ASH PARISH COUNCIL****LOCAL CODE OF CONDUCT – DISCLOSURE OF INTEREST****January 2024**

DATE OF MEETING	MEMBER	MINUTE REF & PAGE NO.	TYPE AND NATURE OF INTEREST
PLANNING 22 January 2024			None.
Administration, Finance & Amenities (A, F&A) 22 January 2024			None.

AGENDA APPENDIX B**Payments List**

Date: 16/01/2024

Ash Parish Council

Page 1

Time: 08:52

Co-op Community Directplus Acc**List of Payments made between 01/12/2023 and 31/12/2023**

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
01/12/2023	Screwfix	BACS 1	0.11		Coach Bolts
05/12/2023	CO-OP BANK	DD	37.90		Bank Charges for November
06/12/2023	Francotyp Postalia Ltd	BACS 2	50.00		Postage for Franking Machine
11/12/2023	Treasured Memories Limited	BACS 3	54.78		Temporary Memorial
11/12/2023	AquaVent Ltd	BACS 4	133.00		Monthly Water Testing
12/12/2023	Dimensions UK	BACS	240.00		Hall Deposit Refund
12/12/2023	Joel Baker	BACS 5	169.64		Azure Plan for Sept
12/12/2023	Joel Baker	BACS 6	180.71		Azure plan for OCT 23
12/12/2023	Screwfix	BACS 7	119.32		Drill Bits/ work boots
12/12/2023	Steve Pike	BACS 8	330.00		Grass Cutting and Maintenance
12/12/2023	J P and S Services	BACS 9	424.51		Fuel for the Vans & Equipment
12/12/2023	The Recruitment Lab	BACS 10	440.92		Temporary Reception Staff
12/12/2023	Joel Baker	BACS 11	521.59		Microsoft Licences
12/12/2023	Joel Baker	BACS 12	540.00		Replace SSD and Repair Cell 4
12/12/2023	The Recruitment Lab	BACS 13	568.28		Temporary Reception Staff
12/12/2023	Joel Baker	BACS 14	781.25		Adobe Renewal & New SSD Cell
12/12/2023	Ellack Cleaning Contractors Lt	BACS 15	812.88		Monthly Centre Cleaning
12/12/2023	Shield Security Services Ltd	BACS 16	915.00		External Security Patrols
12/12/2023	Prime One Maintenance Ltd	BACS 17	1,200.00		Road Closure Management
12/12/2023	Prime One Maintenance Ltd	BACS 18	2,280.81		Xmas Light and Xmas Tree Insta
12/12/2023	Prime One Maintenance Ltd	BACS 19	2,668.93		Monthly Street Light Mnt
12/12/2023	Prime One Maintenance Ltd	BACS 20	3,047.03		Monthly CCTV Maintenance
12/12/2023	G Greaves Hurd	BACS 21	180.00		Replacement of Meter tails
12/12/2023	J & G Drain Services	BACS 22	156.00		Repairs to the Dishwasher
12/12/2023	Castle Water Ltd	BACS 23	4.10		Water at Harpers Rec
12/12/2023	Castle Water Ltd	BACS 24	9.04		Water at Harpers Allotments
12/12/2023	Castle Water Ltd	BACS 25	10.99		Water at Ash Cemetery
12/12/2023	Castle Water Ltd	BACS 26	21.15		Water at Shawfield Allotments
12/12/2023	Castle Water Ltd	BACS 27	33.00		Water at Harpers Scout Hut
12/12/2023	Castle Water Ltd	BACS 28	60.15		Water at APC Public Toilets
12/12/2023	John B McKernan	BACS 29	359.40		Temporary Ground Work
12/12/2023	John B McKernan	BACS 30	215.64		Temporary Ground Staff
14/12/2023	Hedgehogs R Us	BACS 31	945.00		Delivery cost for Hedgehog Run
14/12/2023	Octopus Energy	BACS 32	14.25		Electric at Barrington Toilet
14/12/2023	Octopus Energy	BACS 33	199.80		Electric at Scout Hut
14/12/2023	Octopus Energy	BACS 34	15.00		Electric at Carrington Rec
14/12/2023	Octopus Energy	BACS 35	587.92		Electric at Harpers Portacabin
14/12/2023	Octopus Energy	BACS 36	1,194.88		Electric at APC Offices
14/12/2023	Francotyp Postalia Ltd	BACS 37	50.00		P/Ledger Electronic Payment
19/12/2023	E-ON	BACS 38	173.83		Gas at Harper Scout Hut
19/12/2023	E-ON	BACS 39	373.38		Gas at The Ash Centre
19/12/2023	Kebur garden materials	BACS 40	63.81		Bulk Bag of Shingle
19/12/2023	John B McKernan	BACS 41	155.74		Temporary Groundstaff
19/12/2023	Magic signs	BACS 42	392.00		Car Park Signage
19/12/2023	The Recruitment Lab	BACS 43	450.71		Temporary Reception Staff
19/12/2023	DOWNS VIEW NURSERIES LTD	BACS 44	1,682.40		Winter Bedding Plants
19/12/2023	Hedgehogs R Us	BACS 45	120.00		Clerks Job Advert

Continued on Page 2

Date: 16/01/2024

Ash Parish Council

Page 2

Time: 08:52

Co-op Community Directplus Acc**List of Payments made between 01/12/2023 and 31/12/2023**

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
21/12/2023	Octopus Energy	BACS 46	20.96		Electric for Ash Rec
27/12/2023	Various - Salaries	DD	13,857.66		December Salaries
27/12/2023	Octopus Energy	BACS 47	359.88		Payment in advance
27/12/2023	Octopus Energy	BACS 48	85.31		Electric at Ash Rec New Meter
Total Payments			<u>37,308.66</u>		