ASH PARISH COUNCIL

Minutes of the Meeting of the Council held in the Ash Centre, Ash Hill Road, Ash on Monday 8 January 2024 which commenced at 18:30

Chairman of the Council:

Vice Chairman

Cllr Carla Morson

Cllr Sara Badger

Cllr Philip Bellamy

A

Cllr Carl Cookson

Cllr Mohammed Faisal

Cllr Paul Golding

Cllr Richard Lucas

Cllr Nigel Manning

A

Cllr Michael Moriarty

Cllr Marsha Moseley

A

Cllr John Tonks

✓ Present x Not Present A Apology for Absence

Part I - Public Session

246. Apologies for Absence. (agenda item 1)

Apologies for absence were received from Cllr Philip Bellamy and Cllr Marsha Moseley.

Note:

Apologies had been sent by Cllr Nigel Manning but were not seen before the start of the meeting.

247. Declarations of Interest. (agenda item 2)

There were no declarations of interest for this meeting.

248. Confirmation of the Minutes. (agenda item 3)

The minutes of the Meeting of the Parish Council held on Monday 11 December 2023, copies of which have been circulated to members, were confirmed as a true record, and will be signed by the Chairman of the Council.

249. Chairman's Announcements. (agenda item 4)

The Chairman welcomed everyone and wished them a happy, peaceful and successful 2024.

The Chairman confirmed she was aware that areas of the Parish had suffered from flooding. They didn't make the newscasts in the same way as some parts of the country but, nevertheless had caused problems for some residents.

There had been flooding in Shawfield Road which looked like it had been caused by blocked drains in Star Lane/Shawfield Road. Also there had been difficulties for residents in Old Farm Estate, Sopwith Close and Wellington Close.

The Chairman thanked Cllr Carla Morson for picking up these issues and for liaising with Surrey County Council (SCC) and Guildford Borough Council (GBC) to try and find solutions.

This evening's agenda includes the setting of the Parish Council's budget for the next financial year. The Council will publish the outcome of this discussion formally and can all Councillors wait for that formal announcement.

The Chairman thanked Cllr Sara Badger and the officers for all their work in preparing the draft budget.

Any questions:

Have we heard what is happening with the LCTSS grant and has the Parish Council factored this in?

It is planned to continue for the financial year 2024-25 and after this date will be phased out. GBC have their budget meeting on 7th February and full details will be available once their formal budget has been announced.

Yes, the Parish Council have factored in the removal of this grant after 2024-25.

250. Adjournment. (agenda item 5)

Members considered adjourning the meeting for a maximum period of 25 minutes, to enable members of the public to raise questions and it was:

Resolved that the meeting be adjourned for a maximum period of twenty-five minutes to enable a public question period to be held (as at Minute Appendix A).

251. Reports of Committees. (agenda item 6)

The following committee reports, copies of which have been circulated were received, considered and the recommendations therein were adopted:

Planning	December	18	2023	Minute Number	244 to 250
A.F& A	December	18	2023	Minute Number	289 to 298

252. Monthly Payment List. (agenda item 7)

Members received and approved the monthly payments list giving details of the November 2023 payments as at Appendix B.

Members agreed that agenda item 9 would be discussed before agenda item 8.

253. Fees and Charges Review. (agenda item 9)

This item was deferred from the last full council meeting on the 11 December 2023.

Members to consider a report from the Clerk on the fees and charges for the year 2024-2025.

and it was:

Resolved upon consideration to a reduction of 10% on the hall hire charges from 1st April 2024 and for all other charges to remain the same.

An agenda item to be placed on the next council meeting to discuss further reductions for regular booking customers.

254. Final Budget 2024/25. (agenda item 8)

Members to consider the final budget for 2024/2025.

and it was:

Proposed by Cllr Sara Badger, that the budget for 2024/2025 be agreed, seconded by The Chairman and numerously agreed by the Corporate body.

Cllr Richard Lucas thanked Cllr Sara Badger for helping produce the budget.

Noted:

NALC guidelines for general reserves is twelve months for small Parish Councils and six months for large Parish Councils.

Removal of the LCTSS grant 2025/2026.

255. Coronation Gardens Car Park. (agenda item 10)

Members agreed to appointing the term contractor to resurface the recycling area and the whole car park at a cost of £5,500.00 + £20,000.00 + VAT £5100.00 = £30,600.00.

256. Correspondence. (agenda item 11)

There was no correspondence to report.

257. Next Meeting. (agenda item 12)

The next meeting is on Monday 12 February 2024.

The meeting closed at 19:32.

Chairman:	Date:

AGENDA APPENDIX A

ASH PARISH COUNCIL

LOCAL CODE OF CONDUCT - DISCLOSURE OF INTERESTS

December 2023

DATE OF MEETING	MEMBER	MINUTE REF & PAGE NO.	TYPE AND NATURE OF INTEREST
PLANNING			
18 December 2023	Clir Carl Cookson and Clir Carla Morson	245 188	Non-pecuniary.
	Cllr Fiona White	245 188	Non-pecuniary.
Administration, Finance & Amenities (A, F&A)			
18 December 2023			None.

AGENDA APPENDIX B

Date: 15/12/2023 Ash Parish Council Page 1

Time: 08:12 Co-op Community Directplus Acc

List of Payments made between 01/11/2023 and 30/11/2023

Date Paule Payee Name Reference Amount Paul Authorized MIT Transaction Detail 01/11/2023 SLCC BACS 1 48.00 Conference standenace Fee 01/11/2023 SLCC BACS 2 365.00 Circ Support Program AW 01/11/2023 CO-OP Bank DD 47.10 Bank Change for October 08/11/2023 CO-OP Bank DD 47.10 Bank Change for October 08/11/2023 Wilking Direct BACS 6 183.33 Stationary 08/11/2023 Wilking Direct BACS 9 10.11 Bederic at Harpers Portocablin 08/11/2023 Octopus Enertry BACS 10 50.04 Bederic at APC Offices 08/11/2023 Octopus Enertry BACS 11 137.27 Bedric at APC Offices 08/11/2023 Octopus Enertry BACS 12 316.23 Blectric at APC Offices 08/11/2023 Octopus Enertry BACS 13 13.72 Bedric at APC Offices 08/11/2023 Octopus Enertry BACS 12 316.23 Blectric at APC Offices 08/11/2023 Octopu					
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16/11/2023 Scottish and Southern Energy BACS 46 1,501.48 Electric to Street Lights	15/11/2023	Octopus Energy	BACS 43	175.60	Electric at Harpers Scout Hut
AND TANK WILLIAMS ADDITIONAL CONTROL CONTROL AND ADDITIONAL CONTROL OF THE CONTRO	15/11/2023	E-ON	BACS 45	16.72	Gas at Harpers Scout Hut
16/11/2023 CCLA Public Sector Deposit Fun U00108DX 200,000.00 Transfer of Funds	16/11/2023	Scottish and Southern Energy	BACS 46	1,501.48	Electric to Street Lights
	16/11/2023	CCLA Public Sector Deposit Fun	U00108DX	200,000.00	Transfer of Funds

Continued on Page 2

Date: 15/12/2023 Ash Parish Council Page 2
Time: 08:12 Co-op Community Directplus Acc

List of Payments made between 01/11/2023 and 30/11/2023

16/11/2023 COOP Bank DD 25.00 Chaps Transfer Fee 16/11/2023 Amazon UK BACS 44 101.98 Liquid Snow - Fantasia 27/11/2023 Screwfix BACS 51 20.00 Window Cleaning 27/11/2023 Screwfix BACS 52 24.88 Cooeh Bolts 27/11/2023 Quartix Ltd BACS 53 71.28 Trackers on Vans 27/11/2023 WJ Fire Protection Services BACS 54 100.00 Band for Remembrance Parade 27/11/2023 WJ Fire Protection Services BACS 56 109.08 Emergency repairs to Hot Water 27/11/2023 Accurate Mechanical Services BACS 56 109.08 Emergency repairs to Hot Water 27/11/2023 Aguavent Ltd BACS 58 133.00 Monthly Water Testing 27/11/2023 John B McKernan BACS 59 257.57 Temporary Ground Work 27/11/2023 John B McKernan BACS 61 342.00 Deep Clean Public Toilets 27/11/2023 Jac Fore Surgeons BACS 62 370.36 Emergency Work on Boiler Leak <	Date Paid	Payee Name	Reference	Amount Paid Authorized Ref	Transaction Detail
27/11/2023 G Tomkins Window Cleaning BACS 51 20.00 Window Cleaning 27/11/2023 Screwlix BACS 52 24.88 Coach Bolts 27/11/2023 Quartix Ltd BACS 53 71.28 Trackers on Vans 27/11/2023 Cove Brass Band BACS 54 100.00 Band for Remembrance Parade 27/11/2023 WJ Fire Protection Services BACS 55 105.12 Fire Extinguishers Testing 27/11/2023 Accurate Mechanical Services BACS 56 109.08 Emergency repairs to Hot Water 27/11/2023 Accurate Mechanical Services BACS 57 120.00 Repairs to Disabled Toilet 27/11/2023 John B McKernan BACS 59 257.57 Temporary Ground Work 27/11/2023 John B McKernan BACS 60 323.46 Temporary Ground Work 27/11/2023 John B McKernan BACS 61 342.00 Deep Clean Public Toilets 27/11/2023 Accurate Mechanical Services BACS 62 370.36 Emergency Work on Boiler Leak 27/11/2023 The Recruitment Lab BACS 63 372.32 <t< td=""><td>16/11/2023</td><td>COOP Bank</td><td>DD</td><td>25.00</td><td>Chaps Transfer Fee</td></t<>	16/11/2023	COOP Bank	DD	25.00	Chaps Transfer Fee
27/11/2023 Screwfix BACS 52 24.88 Coach Bolts 27/11/2023 Quartix Ltd BACS 53 71.28 Trackers on Vans 27/11/2023 Cove Brass Band BACS 54 100.00 Band for Remembrance Parade 27/11/2023 WJ Fire Protection Services BACS 55 105.12 Fire Extinguishers Testing 27/11/2023 Accurate Mechanical Services BACS 56 109.08 Emergency repairs to Hot Water 27/11/2023 G Greaves Hurd BACS 57 120.00 Repairs to Disabled Tollet 27/11/2023 Aquavent Ltd BACS 58 133.00 Monthly Water Testing 27/11/2023 John B McKernan BACS 60 323.46 Temporary Ground Work 27/11/2023 John B McKernan BACS 61 342.00 Deep Clean Public Toilets 27/11/2023 Accurate Mechanical Services BACS 61 342.00 Deep Clean Public Toilets 27/11/2023 Accurate Mechanical Services BACS 63 372.32 Temporary Ground Staff 27/11/2023 The Recruitment Lab BACS 65 676.07 Temporar	16/11/2023	Amazon UK	BACS 44	101.98	Liquid Snow - Fantasia
27/11/2023 Quartix Ltd BACS 53 71.28 Trackers on Vans 27/11/2023 Cove Brass Band BACS 54 100.00 Band for Remembrance Parade 27/11/2023 WJ Fire Protection Services BACS 55 105.12 Fire Extinguishers Testing 27/11/2023 Accurate Mechanical Services BACS 56 109.08 Emergency repairs to Hot Water 27/11/2023 Aquavent Ltd BACS 57 120.00 Repairs to Disabled Tollet 27/11/2023 Aquavent Ltd BACS 58 133.00 Monthly Water Testing 27/11/2023 John B McKernan BACS 60 323.48 Temporary Ground Staff 27/11/2023 Accurate Mechanical Services BACS 61 342.00 Deep Clean Public Toilets 27/11/2023 Accurate Mechanical Services BACS 62 370.36 Emergency Work on Boiler Leak 27/11/2023 Aber Free Surgeons BACS 64 378.00 Willow tree dismatle 27/11/2023 Aber Free Surgeons BACS 65 66.07 Temporary Reception Staff 27/11/2023 The Recruitment Lab BACS 67 990.	27/11/2023	G Tomkins Window Cleaning	BACS 51	20.00	Window Cleaning
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	30/11/2023	E-ON	BACS 50	552.79	Gas at Ash Centre

Total Payments 278,484.40

Meeting	Ωf	the	Council	ı
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Minutes

Monday 08 January 2024

Date: 15/12/2023

Ash Parish Council

Page 2

Time: 08:12

Co-op Community Directplus Acc

List of Payments made between 01/11/2023 and 30/11/2023

Total Payments

278,484.40

Chairman Slaud Wlude,

Date 8/1124

MINUTE APPENDIX A

PUBLIC ADJOURNMENT.

The second street light as you enter into Chester Road near the flats is not working. The office staff will report the issue to the contractors.

The footbridge off of Guildford Road that takes you along the public footpath 356 to Harpers Road has a slat missing.

Mr Tolley has reported this online to SCC and a note came up saying it is due to be replaced but there is no money to do so.

Is there any money available from the developers for this and the footpath?

Cllr Mohammed Faisal has spoken to the developer about this and the footpath will be replaced but they could't say when.

The ditch that runs along side the 356 footpath needs clearing and dirty water floods onto the White Rose property.

The office staff will report the issue to SCC.

The white chalk trench has subsided where Green Lane East meets Pound Farm Lane. The office staff will report the issue to SCC.

Foreman Road suffered from flooding and only passable by one vehicle at a time.

The office staff will report the issue to SCC

Old Farm Place suffered from flooding along the footpath towards the main road caused by blocked drains.

The office staff will report the issue to SCC

Ash Green bridge onto the old railway line suffered from flooding.

The office staff will report the issue to GBC.

The Rangers footpath suffered from flooding.

The office staff will report the issue to DIO.

Tree down in Collins Gardens behind the church.

The office staff will report the issue to GBC.

Fly Tipping in Coronation Gardens what can be done to stop this happening?

GBC disbanded their enforcement team and APC do not have any legal powers to prosicute. Fly tipping in this area is one of the reasons why GBC are closing the recycling centre here. This area is on the agenda for Councillors to agree whether it should be tarmaced and then turned into a formal car park.

Have the Charity companies been contacted for removing their bins?

Yes, the team leader from the grounds staff has contacted the Charities directly to ask them to remove their bins.

Leaves on the footpath as you enter and exit the Shawfield Road pedestrian tunnel.

The office staff have reported this to GBC and the Chairman will chase GBC again.