

The Chairman thanked Cllr Carla Morson for picking up these issues and for liaising with Surrey County Council (SCC) and Guildford Borough Council (GBC) to try and find solutions.

This evening's agenda includes the setting of the Parish Council's budget for the next financial year. The Council will publish the outcome of this discussion formally and can all Councillors wait for that formal announcement.

The Chairman thanked Cllr Sara Badger and the officers for all their work in preparing the draft budget.

Any questions :

Have we heard what is happening with the LCTSS grant and has the Parish Council factored this in?

It is planned to continue for the financial year 2024-25 and after this date will be phased out. GBC have their budget meeting on 7th February and full details will be available once their formal budget has been announced.

Yes, the Parish Council have factored in the removal of this grant after 2024-25.

250. Adjournment. (agenda item 5)

Members considered adjourning the meeting for a maximum period of 25 minutes, to enable members of the public to raise questions and it was:

Resolved that the meeting be adjourned for a maximum period of twenty-five minutes to enable a public question period to be held (as at Minute Appendix A).

251. Reports of Committees. (agenda item 6)

The following committee reports, copies of which have been circulated were received, considered and the recommendations therein were adopted:

Planning	December	18	2023	Minute Number	244 to 250
A,F& A	December	18	2023	Minute Number	289 to 298

252. Monthly Payment List. (agenda item 7)

Members received and approved the monthly payments list giving details of the November 2023 payments as at Appendix B.

Members agreed that agenda item 9 would be discussed before agenda item 8.

253. Fees and Charges Review. (agenda item 9)

This item was deferred from the last full council meeting on the 11 December 2023.

Members to consider a report from the Clerk on the fees and charges for the year 2024-2025.

and it was:

Resolved upon consideration to a reduction of 10% on the hall hire charges from 1st April 2024 and for all other charges to remain the same.

An agenda item to be placed on the next council meeting to discuss further reductions for regular booking customers.

254. Final Budget 2024/25. (agenda item 8)

Members to consider the final budget for 2024/2025.

and it was :

Proposed by Cllr Sara Badger, that the budget for 2024/2025 be agreed, seconded by The Chairman and numerously agreed by the Corporate body.

Cllr Richard Lucas thanked Cllr Sara Badger for helping produce the budget.

Noted :

NALC guidelines for general reserves is twelve months for small Parish Councils and six months for large Parish Councils.

Removal of the LCTSS grant 2025/2026.

255. Coronation Gardens Car Park. (agenda item 10)

Members agreed to appointing the term contractor to resurface the recycling area and the whole car park at a cost of £5,500.00 + £20,000.00 + VAT £5100.00 = £30,600.00.

256. Correspondence. (agenda item 11)

There was no correspondence to report.

257. Next Meeting. (agenda item 12)

The next meeting is on Monday 12 February 2024.

The meeting closed at 19:32.

Chairman: _____

Date: _____

AGENDA APPENDIX A**ASH PARISH COUNCIL****LOCAL CODE OF CONDUCT – DISCLOSURE OF INTERESTS****December 2023**

DATE OF MEETING	MEMBER	MINUTE REF & PAGE NO.	TYPE AND NATURE OF INTEREST
PLANNING 18 December 2023	Cllr Carl Cookson and Cllr Carla Morson	245 188	Non-pecuniary.
	Cllr Fiona White	245 188	Non-pecuniary.
Administration, Finance & Amenities (A, F&A) 18 December 2023			None.

AGENDA APPENDIX B

Date: 15/12/2023

Ash Parish Council

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Time: 08:12

Co-op Community Directplus Acc

List of Payments made between 01/11/2023 and 30/11/2023

Date Paid	Payee Name	Reference	Amount Paid	Authorized Ref	Transaction Detail
01/11/2023	SLCC	BACS 1	48.00		Conference attendance Fee
01/11/2023	SLCC	BACS 2	365.00		Clilca Support Program AW
01/11/2023	Yadugiri Arcot Sad	BACS	284.00		Hall Deposit Refund
03/11/2023	CO-OP Bank	DD	47.10		Bank Charges for October
03/11/2023	BOOKERS WHOLESale	BACS 4	116.92		Fantasia/Remebrance Refreshmen
06/11/2023	Viking Direct	BACS 6	183.53		Stationary
06/11/2023	Viking Direct	BACS 7	237.65		Stationary
09/11/2023	Octopus Energy	BACS 9	10.11		Electric at Harpers Portocabin
09/11/2023	Octopus Energy	BACS 10	50.04		Electric at ASH Rec
09/11/2023	Octopus Energy	BACS 11	137.27		Electric at Public Toilets APC
09/11/2023	Octopus Energy	BACS 12	316.23		Electric at APC Offices
09/11/2023	Octopus Energy	BACS 5	40.76		Purchase Ledger DDR Payment
14/11/2023	Viking Direct	BACS 3	8.39		Paper for accounts slips
14/11/2023	Castle Water Ltd	BACS 13	12.74		Water at Shawfields Road
14/11/2023	Castle Water Ltd	BACS 14	15.06		Water at Harpers Scout Hut
14/11/2023	Castle Water Ltd	BACS 15	16.37		Water at Ash Cemetery
14/11/2023	Shield Security Services Ltd	BACS 16	42.00		Intruder alarm attendance
14/11/2023	Accurate Mechanical Services	BACS 17	60.72		Timer Control Changes
14/11/2023	Castle Water Ltd	BACS 18	63.25		Water at Harpers Allotments
14/11/2023	Screwfix	BACS 20	82.46		Weatherproof Box and gloves
14/11/2023	Hannah Warner	BACS 21	82.50		Tempoary Reception Staff
14/11/2023	START TRAFFIC LTD	BACS 22	194.86		Metal Sign Frames
14/11/2023	Joel Baker	BACS 23	240.00		Update on Unifi and Router Fix
14/11/2023	John B McKernan	BACS 24	263.56		Temporary Ground Staff
14/11/2023	The Recruitment Lab	BACS 25	274.34		Temporary Reception staff
14/11/2023	John B McKernan	BACS 26	293.51		Temporary ground staff
14/11/2023	Viking Direct	BACS 27	325.49		Cleaning Materials
14/11/2023	Fairway Paving	BACS 28	360.00		Pot Hole repairs at Carrington
14/11/2023	Neil Curtis & Sons	BACS 29	370.00		Grave dig - Hopkins
14/11/2023	Dr A Mahmood	BACS	284.00		Hall Deposit Refund
14/11/2023	Accurate Mechanical Services	BACS 30	386.15		Boiler repair
14/11/2023	The Play Inspection Company	BACS 31	450.00		Operational Inspections
14/11/2023	J P and S Services	BACS 32	491.88		Fuel for Vans and Tools
14/11/2023	The Recruitment Lab	BACS 34	636.87		Temporary Reception Staff
14/11/2023	Farms2ewe Mobile Farm	BACS 35	780.00		Fantasia Mobil Petting Farm
14/11/2023	WorkNest Ltd	BACS 36	786.90		HR Support
14/11/2023	Shield Security Services Ltd	BACS 37	810.00		Monthly External Security
14/11/2023	Dans Garden Services	BACS 38	1,212.00		Grass Cutting St Peters Cem
14/11/2023	Prime One Maintenance Ltd	BACSA 39	2,668.93		Street Light Mthy Maintenance
14/11/2023	Prime One Maintenance Ltd	BACS 40	3,047.03		CCTV Monthly Maintenance
14/11/2023	BOOKERS WHOLESale	BACS 41	56.35		Refuse Sacks / Sweets Fantasia
14/11/2023	Joel Baker	BACS 33	521.59		Microsoft Licence Fees
15/11/2023	Octopus Energy	BACS 42	19.48		Electric at Carrington Toilet
15/11/2023	Octopus Energy	BACS 43	175.60		Electric at Harpers Scout Hut
15/11/2023	E-ON	BACS 45	16.72		Gas at Harpers Scout Hut
16/11/2023	Scottish and Southern Energy	BACS 46	1,501.48		Electric to Street Lights
16/11/2023	CCLA Public Sector Deposit Fun	U00108DX	200,000.00		Transfer of Funds

Continued on Page 2

Date: 15/12/2023

Ash Parish Council

Page 2

Time: 08:12

Co-op Community Directplus Acc

List of Payments made between 01/11/2023 and 30/11/2023

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
16/11/2023	COOP Bank	DD	25.00		Chaps Transfer Fee
16/11/2023	Amazon UK	BACS 44	101.98		Liquid Snow - Fantasia
27/11/2023	G Tomkins Window Cleaning	BACS 51	20.00		Window Cleaning
27/11/2023	Screwfix	BACS 52	24.88		Coach Bolts
27/11/2023	Quartix Ltd	BACS 53	71.28		Trackers on Vans
27/11/2023	Cove Brass Band	BACS 54	100.00		Band for Remembrance Parade
27/11/2023	WJ Fire Protection Services	BACS 55	105.12		Fire Extinguishers Testing
27/11/2023	Accurate Mechanical Services	BACS 56	109.08		Emergency repairs to Hot Water
27/11/2023	G Greaves Hurd	BACS 57	120.00		Repairs to Disabled Toilet
27/11/2023	Aquavent Ltd	BACS 58	133.00		Monthly Water Testing
27/11/2023	John B McKernan	BACS 59	257.57		Temporary Ground Work
27/11/2023	John B McKernan	BACS 60	323.46		Temporary Ground Staff
27/11/2023	aAFD Services Ltd	BACS 61	342.00		Deep Clean Public Toilets
27/11/2023	Accurate Mechanical Services	BACS 62	370.36		Emergency Work on Boiler Leak
27/11/2023	The Recruitment Lab	BACS 63	372.32		Temporary Reception Staff
27/11/2023	ADF Tree Surgeons	BACS 64	378.00		Willow tree dismatle
27/11/2023	The Recruitment Lab	BACS 65	676.07		Temporary Reception Staff
27/11/2023	ADF Tree Surgeons	BACS 66	844.68		Tree Surgery Ash Football Club
27/11/2023	ADF Tree Surgeons	BACS 67	990.00		Cut down Fallen Oak Tree
27/11/2023	SURREY PENSIONS	BACS	7,371.28		PENSIONS ON NOV SALARIES
27/11/2023	HMRC	BACS	5,563.95		PAYE AND NI
27/11/2023	T Hopkins Tree Services	BACS 47	2,870.00		Cemetery Tree Work
27/11/2023	T/A Drainage Superstore	BACS 48	82.50		Manhole Cover and Frame
27/11/2023	Fleet Line Markers Ltd	BACS 49	227.18		Blinder 10 Ltr White Paint
27/11/2023	Prepared Media Ltd	BACS 68	240.00		Job Advert in SE Times
28/11/2023	SANA NADEEM	BACS	284.00		HALL DEPOSIT REFUND
28/11/2023	N G TOBAU	BACS	284.00		HALL DEPOSIT REFUND
28/11/2023	VARIOUS	BACS	17,771.15		NOVEMBER SALARIES
28/11/2023	GL jones Playgrounds Ltd	BACS 69	19,410.00		Ability Whirl Roundabout
30/11/2023	Castle Water Ltd	BACS 19	66.25		P/Ledger Electronic Payment
30/11/2023	Octopus Energy	BACS 8	9.66		Electric at Carrington Rec
30/11/2023	E-ON	BACS 50	552.79		Gas at Ash Centre
Total Payments			278,484.40		

Date: 15/12/2023

Ash Parish Council

Page 2

Time: 08:12

Co-op Community Directplus Acc

List of Payments made between 01/11/2023 and 30/11/2023

Total Payments 278,484.40

Chairman.....

Clerk.....

Date.....

MINUTE APPENDIX A**PUBLIC ADJOURNMENT.**

The second street light as you enter into Chester Road near the flats is not working.
The office staff will report the issue to the contractors.

The footbridge off of Guildford Road that takes you along the public footpath 356 to Harpers Road has a slat missing.

Mr Tolley has reported this online to SCC and a note came up saying it is due to be replaced but there is no money to do so.

Is there any money available from the developers for this and the footpath?

Cllr Mohammed Faisal has spoken to the developer about this and the footpath will be replaced but they couldn't say when.

The ditch that runs along side the 356 footpath needs clearing and dirty water floods onto the White Rose property.

The office staff will report the issue to SCC.

The white chalk trench has subsided where Green Lane East meets Pound Farm Lane.

The office staff will report the issue to SCC.

Foreman Road suffered from flooding and only passable by one vehicle at a time.

The office staff will report the issue to SCC

Old Farm Place suffered from flooding along the footpath towards the main road caused by blocked drains.

The office staff will report the issue to SCC

Ash Green bridge onto the old railway line suffered from flooding.

The office staff will report the issue to GBC.

The Rangers footpath suffered from flooding.

The office staff will report the issue to DIO.

Tree down in Collins Gardens behind the church.

The office staff will report the issue to GBC.

Fly Tipping in Coronation Gardens what can be done to stop this happening?

GBC disbanded their enforcement team and APC do not have any legal powers to prosecute.

Fly tipping in this area is one of the reasons why GBC are closing the recycling centre here.

This area is on the agenda for Councillors to agree whether it should be tarmaced and then turned into a formal car park.

Have the Charity companies been contacted for removing their bins?

Yes, the team leader from the grounds staff has contacted the Charities directly to ask them to remove their bins.

Leaves on the footpath as you enter and exit the Shawfield Road pedestrian tunnel.

The office staff have reported this to GBC and the Chairman will chase GBC again.