



**Any questions :**

What is a Neighbourhood Plan?

Just a local plan which covers our Parish of Ash and the area for land uses. Not just for housing but also retail and businesses. It doesn't override the GBC Local Plan but works with it. GBC are in the process of updating their Local Plan.

**262. Adjournment. (agenda item 5)**

Members considered adjourning the meeting for a maximum period of 25 minutes, to enable members of the public to raise questions and it was:

***Resolved that the meeting be adjourned for a maximum period of twenty-five minutes to enable a public question period to be held (as at Minute Appendix A).***

**263. Reports of Committees. (agenda item 6)**

The following committee reports, copies of which have been circulated were received, considered and the recommendations therein were adopted:

<b>Planning</b>	<b>January</b>	<b>22</b>	<b>2024</b>	<b>Minute Number</b>	<b>251 to 257</b>
<b>A,F&amp; A</b>	<b>January</b>	<b>22</b>	<b>2024</b>	<b>Minute Number</b>	<b>299 to 310</b>

**264. Monthly Payment List. (agenda item 7)**

Members received and approved the monthly payments list giving details of the December 2023 payments as at Appendix B.

**265. Clerk To The Council & RFO. (agenda item 8)**

Members noted that Ali Watmore (Deputy Clerk) has been appointed Clerk to the Council starting on the 1 March 2024 and Jeanette McKernan has been appointed Responsible Finance Officer.

**266. Neighbourhood Plan For Ash Parish Council. (agenda item 9)**

Members to consider the Clerks report about creating a Neighbourhood Plan for the Ash Parish Council area.

and it was :

- 1) Agreed that a subcommittee be created to progress the Neighbourhood Plan and appoint Oneill Homer as contractors.***
- 2) Agreed that some of the Council's reserves are used to start the process and apply for the grant once the window reopens.***

**267. Gas Account Renewal. (agenda item 10)**

Members noted that by minute number 243. The Chairman and the Clerk used delegated powers to research and negotiate a new Gas contract early in 2024. Full Power Utilities were chosen who negotiated a new Contract with E.On Next.

**268. Facebook Page Creation. (agenda item 11)**

Members agreed to the creation of a Facebook page for the Parish Council. This page will be monitored by the Clerk and her officers.

**269. Height Barrier at Coronation Gardens. (agenda item 12)**

Members agreed to changing the current height barrier at Coronation Gardens to a formal gate with height barrier.

Item	Cost	VAT	TOTAL
Gate & Height Barrier	£13,121.00	£2,624.20	£15,745.20

**270. Beetons Avenue Streetlight. (agenda item 13)**

Members noted the Chairman and the Clerk used delegated powers to replace a streetlight at Beetons Avenue at a cost of £1,167.12 + VAT £233.42 = £1,400.54.

**271. Surrey's Rights Of Way Consultation. (agenda item 14)**

Members agreed to making a formal response to this consultation to be submitted online by 10<sup>th</sup> March 2024.

The Chairman will draft a response with the help of the officers to forward.

**272. Disclosure and Barring Policy. (agenda item 15)**

Members considered adopting the new Disclosure and Barring Policy.

It was agreed that Cllr Carl Cookson would work with the officers to amend this policy and then the amended policy will be added as an agenda item on the next full council meeting.

Members requested that officers look into producing a Safeguarding Policy and that this policy is added as an agenda item on the next full council meeting.

**273. Repairs to Ash Cemetery Chapel Museum. (agenda item 16)**

Members agreed to the repairs to The Ash Chapel Museum which will be paid for from Ear Marked Reserve (EMR).

Item	Net Cost	VAT	TOTAL
Quotation 5728			
Carry out restoration repairs to misaligned plinth and quoin	£1,150.00	£230.00	1,380.00
Quotation 5729			
Carry out restoration works as described.	£3,280.39	£656.08	£3,936.47
TOTAL	£4,430.39	£886.08	£5,316.47

**274. Correspondence. (agenda item 17)**

There was no correspondence to report.

**275. Next Meeting. (agenda item 18)**

The next meeting is on Monday 11 March 2024.

The meeting closed at 19:55.

Chairman: \_\_\_\_\_

Date: \_\_\_\_\_

**AGENDA APPENDIX A**

**ASH PARISH COUNCIL**

**LOCAL CODE OF CONDUCT – DISCLOSURE OF INTERESTS**

**December 2023**

<b>DATE OF MEETING</b>	<b>MEMBER</b>	<b>MINUTE REF &amp; PAGE NO.</b>	<b>TYPE AND NATURE OF INTEREST</b>
<b>PLANNING 22 January 2024</b>			<b>None.</b>
<b>Administration, Finance &amp; Amenities (A, F&amp;A) 22 January 2024</b>			<b>None.</b>

## AGENDA APPENDIX B

Date: 16/01/2024

Ash Parish Council

Page 1

Time: 08:52

Co-op Community Directplus Acc

## List of Payments made between 01/12/2023 and 31/12/2023

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
01/12/2023	Screwfix	BACS 1	0.11		Coach Bolts
05/12/2023	CO-OP BANK	DD	37.90		Bank Charges for November
06/12/2023	Franco typ Postalia Ltd	BACS 2	50.00		Postage for Franking Machine
11/12/2023	Treasured Memories Limited	BACS 3	54.78		Temporary Memorial
11/12/2023	Aquavent Ltd	BACS 4	133.00		Monthly Water Testing
12/12/2023	Dimensions UK	BACS	240.00		Hall Deposit Refund
12/12/2023	Joel Baker	BACS 5	169.64		Azure Plan for Sept
12/12/2023	Joel Baker	BACS 6	180.71		Azure plan for OCT 23
12/12/2023	Screwfix	BACS 7	119.32		Drill Bits/ work boots
12/12/2023	Steve Pike	BACS 8	330.00		Grass Cutting and Maintenance
12/12/2023	J P and S Services	BACS 9	424.51		Fuel for the Vans & Equipment
12/12/2023	The Recruitment Lab	BACS 10	440.92		Temporary Reception Staff
12/12/2023	Joel Baker	BACS 11	521.59		Microsoft Licences
12/12/2023	Joel Baker	BACS 12	540.00		Replace SSD and Repair Cell 4
12/12/2023	The Recruitment Lab	BACS 13	568.28		Temporary Reception Staff
12/12/2023	Joel Baker	BACS 14	781.25		Adobe Renewal & New SSD Cell
12/12/2023	Ellack Cleaning Contractors Lt	BACS 15	812.88		Monthly Centre Cleaning
12/12/2023	Shield Security Services Ltd	BACS 16	915.00		External Security Patrols
12/12/2023	Prime One Maintenance Ltd	BACS 17	1,200.00		Road Closure Management
12/12/2023	Prime One Maintenance Ltd	BACS 18	2,280.81		Xmas Light and Xmas Tree Insta
12/12/2023	Prime One Maintenance Ltd	BACS 19	2,668.93		Monthly Street Light Mnt
12/12/2023	Prime One Maintenance Ltd	BACS 20	3,047.03		Monthly CCTV Maintenance
12/12/2023	G Greaves Hurd	BACS 21	180.00		Replacement of Meter tails
12/12/2023	J & G Drain Services	BACS 22	156.00		Repairs to the Dishwasher
12/12/2023	Castle Water Ltd	BACS 23	4.10		Water at Harpers Rec
12/12/2023	Castle Water Ltd	BACS 24	9.04		Water at Harpers Allotments
12/12/2023	Castle Water Ltd	BACS 25	10.99		Water at Ash Cemetery
12/12/2023	Castle Water Ltd	BACS 26	21.15		Water at Shawfield Allotments
12/12/2023	Castle Water Ltd	BACS 27	33.00		Water at Harpers Scout Hut
12/12/2023	Castle Water Ltd	BACS 28	60.15		Water at APC Public Toilets
12/12/2023	John B McKernan	BACS 29	359.40		Temporary Ground Work
12/12/2023	John B McKernan	BACS 30	215.64		Temporary Ground Staff
14/12/2023	Hedgehogs R Us	BACS 31	945.00		Delivery cost for Hedgehog Run
14/12/2023	Octopus Energy	BACS 32	14.25		Electric at Barrington Toilet
14/12/2023	Octopus Energy	BACS 33	199.80		Electric at Scout Hut
14/12/2023	Octopus Energy	BACS 34	15.00		Electric at Carrington Rec
14/12/2023	Octopus Energy	BACS 35	587.92		Electric at Harpers Portacabin
14/12/2023	Octopus Energy	BACS 36	1,194.88		Electric at APC Offices
14/12/2023	Franco typ Postalia Ltd	BACS 37	50.00		P/Ledger Electronic Payment
19/12/2023	E-ON	BACS 38	173.83		Gas at Harper Scout Hut
19/12/2023	E-ON	BACS 39	373.38		Gas at The Ash Centre
19/12/2023	Kebur garden materials	BACS 40	63.81		Bulk Bag of Shingle
19/12/2023	John B McKernan	BACS 41	155.74		Temporary Groundstaff
19/12/2023	Magic signs	BACS 42	392.00		Car Park Signage
19/12/2023	The Recruitment Lab	BACS 43	450.71		Temporary Reception Staff
19/12/2023	DOWNS VIEW NURSERIES LTD	BACS 44	1,682.40		Winter Bedding Plants
19/12/2023	Hedgehogs R Us	BACS 45	120.00		Clerks Job Advert

Continued on Page 2

Date: 16/01/2024

**Ash Parish Council**

Page 2

Time: 08:52

**Co-op Community Directplus Acc**

**List of Payments made between 01/12/2023 and 31/12/2023**

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
21/12/2023	Octopus Energy	BACS 46	20.96		Electric for Ash Rec
27/12/2023	Various - Salaries	DD	13,857.66		December Salaries
27/12/2023	Octopus Energy	BACS 47	359.88		Payment in advance
27/12/2023	Octopus Energy	BACS 48	85.31		Electric at Ash Rec New Meter
<b>Total Payments</b>			<u>37,308.66</u>		

Chairman Yona Houwe

Clerk [Signature]

Date 12 Feb. 24

**MINUTE APPENDIX A****PUBLIC ADJOURNMENT.**

**Some additional background for agenda item 16 - the damage to the Chapel was caused by a vehicle and frost.**

**Shawfield Road pedestrian tunnel now has 5 lights not working and still needs painting.**  
The office staff will report the issue to GBC.

**Ash Tennis Club Issues :**

- 1) Trees surrounding the club need cutting back as leaves dropping onto the courts cause a safety issue and encourages moss to grow. Request the trees are cut back 1-2m from the fence line.**

The Deputy Clerk confirmed that no trees would be cut back until the tree survey had been completed.

- 2) Path to the club is extremely muddy and dangerous. Request that a new path is installed.**

The office staff will look into this and then discuss with the Chairman.

- 3) Can double lines be put down when the car park is renewed and a EV charging point installed?**

The Clerk confirmed no double lines would be installed and the Council are already looking onto providing this facility.

Cllr Richard Lucas declared an interest as he is a member of Ash Tennis Club.

**The second street light as you enter into Chester Road near the flats is still not working.**  
As per the sheet confirming the questions from the last meeting. The office staff will report the issue to the contractors - **Contractor confirms dead service and has been reported to SSE**

**SSE give us, as a Parish Council the lowest priority for repairs they have to carry out for a dead service. The only time this is slightly different is when you have multiple of six street lights out.**

**Interim solution is to install a solar light until the repair has been completed by SSE and then once repaired it would be switched back to an LED light.**

**No new doctors surgery and the land has been sold. Does the Parish Council receive money from the sale of the land?**

The Chairman confirmed the Parish Council does not receive money from the sale of the land and she will ask GBC Planning Officers what the present position is for this piece of land.

**Too many developments in the Parish – No more.**

The Chairman confirmed all developments were approved as per GBC Local Plan and can not be revoked once agreed. This is the way the way planning process works.

**Damage to grass verges along Ash Green due to developments what can be done about this?**

The Chairman confirmed any breaches caused by the developers should be reported. SCC Highways have the power to enforce fines.

**Have we lost Wild Flower Meadow 1 & 2?**

The Chairman will ask GBC Planning Officers what the present position is for this piece of land.

**The streetnames on Hammersley Drive state Ash Vale when they should say Ash.**

The office staff will report the issue to GBC.

**Shawfield Road and entrance into Longacre still suffering from flooding.**

The office staff will report the issue to SCC.