

ASH PARISH COUNCIL

Minutes of the Meeting of the Council held in the Ash Centre, Ash Hill Road, Ash on Monday 8 April 2024 which commenced after the close of the Annual Parish Meeting

Chairman of the Council:	Cllr Fiona White	✓
Vice Chairman	Cllr Carla Morson	✓
	Cllr Sara Badger	✓
	Cllr Philip Bellamy	A
	Cllr Carl Cookson	✓
	Cllr Mohammed Faisal	A
	Cllr Paul Golding	✓
	Cllr Richard Lucas	✓
	Cllr Nigel Manning	✓
	Cllr Michael Moriarty	✓
	Cllr Marsha Moseley	A
	Cllr John Tonks	✓

✓ Present

x Not Present

A Apology for Absence

Part I – Public Session

290. Apologies for Absence. *(agenda item 1)*

Apologies for absence were received from Cllr Philip Bellamy, Cllr Mohammed Faisal and Cllr Marsha Moseley.

291. Declarations of Interest. *(agenda item 2)*

Cllr Richard Lucas declared a non-pecuniary declaration of interest on Agenda Item 9, as he is a member of the tennis club and also a member of the board.

292. Confirmation of the Minutes. *(agenda item 3)*

The minutes of the Meeting of the Parish Council held on Monday 11 March 2024, copies of which have been circulated to members, were confirmed as a true record, and will be signed by the Chairman of the Council.

293. Chairman’s Announcements. *(agenda item 4)*

GBC have informed the Chairman that we have been granted funds from the UK Shared Property Fund. The proposal is that it will be used to create a level access to Lakeside Nature Reserve, this will improve the pathways, create larger and safer lookout platforms for the fishermen.

294. Adjournment. *(agenda item 5)*

Members considered adjourning the meeting for a maximum period of 25 minutes, to enable members of the public to raise questions and it was:

Resolved that the meeting be adjourned for a maximum period of twenty-five minutes to enable a public question period to be held (as at Minute Appendix A).

295. Reports of Committees. (agenda item 6)

The following committee reports, copies of which have been circulated were received, considered and the recommendations therein were adopted:

Planning	March	25	2024	Minute Number	266 to 273
A, F& A	March	25	2024	Minute Number	325 to 335

296. Monthly Payment List. (agenda item 7)

Members received and approved the monthly payments list giving details of the February 2024 payments as at Appendix B.

297. Disclosure and Barring Policy. (agenda item 8)

Members to consider adopting the new Disclosure and Barring Policy.

and it was:

- 1) Agreed that the council would look into producing a Safeguarding Policy.**
- 2) Adopted the Disclosure and Barring Policy from today with a review date of 8 April 2025.**

298. New Pathway to Ash Tennis Club. (agenda item 9)

Members to consider installing a new pathway from the edge of Coronation Gardens car park to the Tennis Club. The Tennis Club have agreed to pay half the installation cost and the quotation has been provided from the term groundworks contractor.

and it was:

Proposed by The Chairman, that the Council defer this item and investigate who owns the land to the side of the tennis club to determine whether a pathway can be installed from the edge of Coronation Gardens all the way down to the Ranges and include a link to the Tennis Club, seconded by Cllr Carla Morson and unanimously agreed by the Corporate body.

299. Correspondence. (agenda item 10)

There was no correspondence to report.

300. Next Meeting. (agenda item 11)

The next meeting is on Monday 20 May 2024.

The meeting closed at 19:40.

Chairman: _____

Date: _____

AGENDA APPENDIX A

ASH PARISH COUNCIL

LOCAL CODE OF CONDUCT – DISCLOSURE OF INTERESTS

March 2024

DATE OF MEETING	MEMBER	MINUTE REF & PAGE NO.	TYPE AND NATURE OF INTEREST
PLANNING 25 March 2024			None.
Administration, Finance & Amenities (A, F&A) 25 March 2024			None.

AGENDA APPENDIX B

Date: 07/03/2024

Ash Parish Council

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Time: 15:58

Co-op Community Directplus Acc

List of Payments made between 01/02/2024 and 29/02/2024

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
01/02/2024	Petty Cash	Correction	6.07		Top up for incorrect entry
05/02/2024	CO-OP Bank	DD	26.35		Bank charges
06/02/2024	Morrisons Supermarket	BACS 1	23.56		Additional Buffet Items
06/02/2024	Morrisons Supermarket	BACS 2	112.30		Buffet for Xmas Gathering
06/02/2024	G Tomkins Window Cleaning	BACS 3	20.00		Window Cleaner Jan 24
06/02/2024	Treasured Memories Limited	BACS 4	54.78		Temporary Memorial - Carey
06/02/2024	Joel Baker	BACS 5	172.97		Azure Plan for Dec 2023
06/02/2024	Joel Baker	BACS 6	240.00		Firewall Set up/Domain Set Up
06/02/2024	Joel Baker	BACS 8	521.59		Microsf 365 & Calling Plan
06/02/2024	ADF Tree Surgeons	BACS 7	420.00		2 x Willow Trees Felled
06/02/2024	The Recruitment Lab	BACS 9	646.67		Tempoary Reception Staff
06/02/2024	Ellack Cleaning Contractors Lt	BACS 10	812.88		Office Cleaning January
06/02/2024	TUDOR ENVIRONMENTAL LTD	BACS 11	867.25		Safety Clothes and Equipment
06/02/2024	Dans Garden Services	BACS 12	1,212.00		Cemetery Grass Cut Nov 23
06/02/2024	Prime One Maintenance Ltd	BACS 13	1,400.54		Power Connect to Bretons Close
06/02/2024	Light Angels Ltd	BACS 14	1,422.60		Xmas Tree Lights
06/02/2024	Neil Curtis & Sons	BACS 15	1,480.00		4 X Grave Digs
06/02/2024	Dans Garden Services	BACS 16	2,592.00		Cut of Cemetery Hedges
06/02/2024	Prime One Maintenance Ltd	BACS 17	2,668.93		Mthly Street Light Maintenance
06/02/2024	Prime One Maintenance Ltd	BACS 18	3,047.03		Monthly CCTV Maintenance
06/02/2024	Castle Water Ltd	BACS 19	4.56		Water at Shawfield Allots
06/02/2024	John B McKernan	BACS 20	215.64		Temporary Ground Staff
06/02/2024	John B McKernan	BACS 21	251.58		Temporary Ground Staff
06/02/2024	J.L. Joyce. Fencing	BACS 22	769.00		Barrier Repairs Coronation Gdn
06/02/2024	TUDOR ENVIRONMENTAL LTD	BACS 23	6.48		Additional Safety Vest
06/02/2024	Transport for London	BACS 24	90.00		Ulez Penalty FX16YKG
09/02/2024	Octopus Energy	BACS 25	281.07		Electric at The Ash Centre
09/02/2024	Driver & Vehicle Licensing Age	BACS 27	320.00		Van Road Tax
09/02/2024	Information Commissioners Offi	BACS 28	35.00		P/Ledger Electronic Payment
13/02/2024	NALC	BACS 26	39.22		Training Session
14/02/2024	Octopus Energy	BACS 30	12.70		Electric at Carrington Rec
14/02/2024	Octopus Energy	BACS 31	18.03		Electric at Carrington Toilets
14/02/2024	Octopus Energy	BACS 32	82.46		Electric at The Ash Centre
14/02/2024	Octopus Energy	BACS 33	182.57		Electric at Harpers Scout Hut
14/02/2024	Octopus Energy	BACS 34	860.41		Electric at APC Offices
16/02/2024	E-ON	BACS 35	864.36		Gas at the Ash Centre
16/02/2024	E-ON	BACS 37	291.85		Gas at Harpers Scout Hut
19/02/2024	Amazon UK	BACS 36	68.00		Tap for Water Heater
20/02/2024	Castle Water Ltd	BACS 39	7.72		Water Rates Cemetery
20/02/2024	Castle Water Ltd	BACS 41	21.95		Water Rates Harpers Scout Hut
20/02/2024	A&P Services (Surrey) Ltd	BACS 42	55.40		Service of Chain Pole
20/02/2024	A&P Services (Surrey) Ltd	BACS 44	82.48		Service of Chain Saw
20/02/2024	A&P Services (Surrey) Ltd	BACS 45	86.12		Service of Kombi 2 KM94RC
20/02/2024	A&P Services (Surrey) Ltd	BACS 46	86.12		Service of Kombi KM94RC
20/02/2024	A&P Services (Surrey) Ltd	BACS 47	93.08		Service Back Pack Blower
20/02/2024	A&P Services (Surrey) Ltd	BACS 48	106.77		Service of Hedge Cutter 2
20/02/2024	A&P Services (Surrey) Ltd	BACS 49	113.43		Service of Hedge Cutter

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Date: 07/03/2024

Ash Parish Council

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Time: 15:58

Co-op Community Directplus Acc

List of Payments made between 01/02/2024 and 29/02/2024

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
20/02/2024	Castle Water Ltd	BACS 40	9.27		Water at Harpers Allotments
20/02/2024	Accurate Mechanical Services	BACS 43	77.40		Air Con Check for Leak
20/02/2024	Aquavent Ltd	BACS 50	133.00		Month 12 Water Testing
20/02/2024	Castle Water Ltd	BACS 52	201.52		Water Rates Ash Centre
20/02/2024	John B McKernan	BACS 53	227.62		Temporary ground staff
20/02/2024	John B McKernan	BACS 54	233.61		Temporary Ground Staff
20/02/2024	Surrey Pensions	BACS	4,230.78		Pensions on Jan Salaries
20/02/2024	HMRC	BACS	4,648.86		NI and PAYE on Jan Salaries
20/02/2024	Mrs Magaway	BACS	284.00		Hall Deposit Refund
20/02/2024	J P and S Services	BACS 55	445.19		Fuel for Vans & Equipment
20/02/2024	FAROL LTD	BACS 56	507.61		Annual Service Lawn Mower
20/02/2024	Magic signs	BACS 57	627.21		1039418/14555/Magic signs
20/02/2024	FAROL LTD	BACS 59	642.00		Annual service Tractor
20/02/2024	Shield Security Services Ltd	BACS 58	795.00		External Security Patrols
20/02/2024	Hampshire Metalcraft Ltd	BACS 60	7,872.60		50% Barrier Coronation Gardens
20/02/2024	A F Jones Stonemasons Ltd	BACS 61	552.00		20% Cost of Repairs to Museum
20/02/2024	Steelway Fensecure Ltd	BACS 62	1,042.80		Hire of Fencing for Recycle Ctr
21/02/2024	A F Jones Stonemasons Ltd	BACS 51	1,574.59		Repairs to the Museum Walls
27/02/2024	Scottish and Southern Energy	BACS 29	1,464.92		Street Light Electric
29/02/2024	Castle Water Ltd	BACS 38	4.10		Water Rates Harpers Rec
29/02/2024	Petty Cash	Top Up	200.00		20/02/2024
29/02/2024	VARIOUS	BACS	14,034.70		WAGES FOR FEBRUARY
29/02/2024	krystal Hosting Ltd	BACS 64	132.00		Annual Domain Name Fee
29/02/2024	BOOKERS WHOLESALE	BACS 63	106.13		Black Sacks for Outside Bins
29/02/2024	Ash Vale Pharmacy & Travel Cli	BACS 65	355.00		Hep A & B Injections for staff
Total Payments			63,195.43		

Chairman.....Clerk.....

Date.....08/04/24

MINUTE APPENDIX A

PUBLIC ADJOURNMENT.

Previous meeting it was noted that a Tree Survey was being undertaken that included the trees that surround the Tennis courts – has this been done and when will the report be available, this is becoming urgent as the roots are effecting the courts?

The survey has been completed and a response will be provided once the report has been received.

Do the Councilors know if there are any plans to extend the Surrey Connect bus route to other parts of Ash?

Cllr Carla Morson responded that GBC have a transport service that is available to assist those who have no other means of getting to doctors and hospital appointments, she will ask if Surrey Connect have any other plans for extending their service. It was also noted that Ashes Good Neighbours are now back functioning in the Parish.

At February's meeting it was mentioned that the Council would be setting up a Facebook page – is this happening and when will it be available?

It is in the process of being developed, an announcement will be made as soon as it is finished.

When are the improvements to the car park at Coronation Gardens going to happen and can the Tennis Club be informed in advance as they have numerous tournaments planned?

We are currently waiting for the last recycling bin to be removed, we have had issues with finding the owner of the bin and who's responsibility it is. Once this is resolved the work will begin, as soon as a date is agreed a message will be sent out.

The vehicle that was perminately parked on Shawfield Road has been removed but the rubbish that was underneath it is still there and needs to be cleared.

The office staff will report the issue to GBC.

In general the village looks dirty and is not tidy.

The Chairman stated that there was a division of responsibility between SCC and GBC. More residents need to report matters using GBC online reporting link in order to get more done. She confirmed that she has already reported the problem to GBC.

The triangle piece of land near Dover Garage is a complete mess (full of weeds and water logged) and has been like this for a long period of time. This was reported to SCC Cllr Matt Furness and Cllr Carla Morson. Cllr Matt Furness has responded with this will be delivered by the developer in an email dated 25/3/24.

Also the Fire Hydrant is being parked over and is not accessable.

Cllr Carla Morson will chase SCC.

The following items were noted :

- **Fire hydrant on Shawfield Road has been knocked over and needs repairing.**
- **Various areas of graffiti around the Parish which has been emailed to the Parish Office.**
- **Bollard outside the Co-Op has been knocked down and damaged.**

These will all be reported to the relevant body by the office staff.