

ASH PARISH COUNCIL**Minutes of the Meeting of the Amenities, Finance and Administration Committee
held via Microsoft Teams
on Monday 22 July which commenced at 19:00**

Chairman:	Cllr Phil Bellamy	A
Vice Chairman:	Cllr Richard Lucas	✓
	Cllr Mohammad Faisal	✓
	Cllr Paul Golding	✓
	Cllr Carla Morson	✓
	Cllr John Tonks	✓

Also Present: Cllr Carl Cookson

Substitutes

✓ Present

x Not Present

A Apology for Absence

Part I – Public Session**24. Accept Apologies for Absence. (agenda item 1)**

Apologies for absence were received from Cllr Phil Bellamy.

25. To Receive Declarations of Interest. (agenda item 2)

Cllr John Tonks and Cllr Paul Golding declared a non-pecuniary declaration of interest on Agenda Item 8, as they both sit as representatives for Ash Parish Council (APC) as committee members for Ash Museum.

26. Confirmation of the Minutes. (agenda item 3)

Members agreed the minutes of the Amenities, Finance and Administration Committee meeting held on Monday 24 June 2024. The minutes have been before the full Council at which they were duly considered, approved, and adopted, and will be signed by the Chairman, Cllr Phil Bellamy.

27. Adjournment. (agenda item 4)

This meeting was **not** held in public. Any members of the public wishing to join the meeting were advised to click the following link;

https://teams.microsoft.com/l/meetup-join/19%3ameeting_ZTE2NWVIZGMtMTBIMy00NTY2LWI0YjAtYzYzM1Mzk4MjI0YmM3%40thread.v2/0?context=%7b%22Tid%22%3a%22655dc6d2-cc35-4837-9012-8b3f621f8869%22%2c%22Oid%22%3a%2252a651d8-60cc-4ef0-b8b8-8585a26a9914%22%7d

Full details on how to access the meeting are available on the Parish Council website;
<https://www.ashpcsurrey.gov.uk/public-access-to-virtual-meetings-during-covid-19-pandemic/>

One member of the public was present at the meeting who just wanted to provide some additional information for Agenda Item 8, Ash Museum :

The Chapel is a listed Grade II building which is owned by Ash Parish Council who are responsible for the external repairs. The museum has just completed internal decoration works costing £23.5k and £3.5k was donated by the Council. It is beneficial for the Council to carry out the additional external repairs to prevent water penetration into the building

28. Monthly Accounts. (*agenda item 5*)

Members considered and noted the monthly accounts ending 30 June 2024.

29. Bank Reconciliation. (*agenda item 6*)

Members considered and noted the bank reconciliations ending 30 June 2024.

30. Winter Bedding. (*agenda item 7*)

Members noted that the Chairman and the Clerk used delegated powers to place the order for the winter bedding at a cost of £1424.10 + VAT £284.82 = £1708.92.

31. Ash Museum Additional External Repairs. (*agenda item 8*)

Members to consider the additional external repair quote at a cost of £2578.25 + VAT £515.65 = £3093.90.

Resolved upon consideration to agree to completing the additional external repairs at a cost of £2578.25 + VAT £515.65 = £3093.90.

32. S106 Harpers Scout Hut. (*agenda item 9*)

Members to consider :

- a) The essential repair quotes for the windows, doors and roof.
- b) The rent for a new full repairing lease.

Resolved upon consideration to agree to :

- a) ***Proceed with the essential repairs to the windows and doors at a cost of £15500.00 + VAT £3100.00 = £18600.00.***

Further investigations are required into the roof repairs as the quotes are now out of date. The cheapest option is preferred, for rubber sealing or an alternative and approval given for office staff to proceed with the cheapest contractor once all information has been gathered.

- b) ***Proceed with a meeting with Totterdown to discuss the rent for a full repairing lease which should be for the same amount daily plus the utility bills with the Chairman and Cllr Carla Morson in attendance.***

If the roof quote investigations are not as expected or require further guidance and/or the lease negotiations cannot be agreed then an Extraordinary AFA meeting can be arranged.

33. Correspondence. *(agenda item 10)*

There was no correspondence.

34. Date of Next Meeting. *(agenda item 11)*

The date of the next meeting is **Monday 23 September 2024** commencing at 19:00 or following the close of the Planning Committee meeting.

The meeting closed at 20:10

Chairman: _____ Date: _____