

ASH PARISH COUNCIL

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17 September 2024

To: The Chairman and Members of the Amenities, Finance and Administration Committee.

Chairman: Cllr Phil Bellamy
Vice Chairman: Cllr Richard Lucas
Cllr Mohammad Faisal
Cllr Paul Golding
Cllr Carla Morson
Cllr John Tonks

Substitutes: All councillors not committee members

Councillors are hereby summoned, and members of the public are invited and have a right to be present at the virtual meeting of the Amenities, Finance and Administration Committee **on Monday 23 September 2024** commencing at **19:00** or following the close of the Planning Committee if this is later.

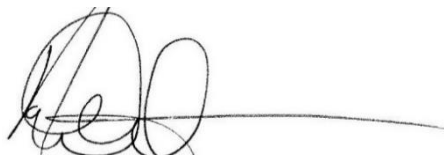
This meeting will **not** be held in public. Any members of the public wishing to access the meeting to make a comment or hear the proceedings should click the link below;

https://teams.microsoft.com/l/meetup-join/19%3ameeting_Y2RjMDdiYTktYjAwNS00N2FmLTNmMTMtMzc2ZWlwN2YxMmVi%40thread.v2/0?context=%7b%22Tid%22%3a%22655dc6d2-cc35-4837-9012-8b3f621f8869%22%2c%22Oid%22%3a%2252a651d8-60cc-4ef0-b8b8-8585a26a9914%22%7d

Full details on how to access the meeting are available on the Parish Council website;

<https://www.ashpcsurrey.gov.uk/public-access-to-virtual-meetings-during-covid-19-pandemic/>

Provision will be made for Public Question Time.



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Photographing, recording and broadcasting or transmitting by social media of any kind, is allowed during the proceedings of the public session of the Council meeting or its Committee's meetings, providing there is no disruption to Council meeting procedures in relation to this initiative. Any recording must cease if the Council resolves to move into confidential session as per the Public Bodies (Admission to Meetings) Act 1960. Recording equipment may not be left in the meeting room where the confidential session is being held.

AGENDA

1. Accept Apologies for Absence.

2. To Receive Declarations of Interest.

3. Confirmation of the Minutes.

To confirm the minutes of the Amenities, Finance and Administration Committee meeting held on Monday 22 July 2024.

4. Adjournment.

To consider adjourning the meeting for a maximum period of ten minutes to enable members of the public to raise questions, in respect of the business on the agenda. (Standing Order 3e).

5. Monthly Accounts.

Members to consider the monthly accounts ending 31 July and 31 August 2024.

6. Bank Reconciliation.

Members to consider the bank reconciliations ending 31 July and 31 August 2024.

7. Electrical Testing.

Members to consider the quotations for the electrical testing of Ash Parish Council buildings.

8. Christmas Tree and Christmas Motifs Installation.

Members to consider the quotations from an approved Surrey County Council contractor for the installation of the Christmas Tree and Christmas motifs.

9. Community Grants Application.

Members to consider the application from Air Ambulance Charity Kent Surrey Sussex.

10. Events Working Group.

Members to note the minutes of the Events Working Group Meetings held on 10 July 2024 as at Agenda Appendix A.

11. Correspondence.

12. Date of Next Meeting.

The date of the next meeting is **Monday 28 October 2024** at 19:00 or following the close of the Planning Committee meeting, if this is later.

Agenda Appendix A**ASH PARISH COUNCIL****Minutes of the Events Working Group
held on 10 July 2024 via Microsoft Teams
commencing at 14:30**

Present:	Cllr John Tonks	✓
	Cllr Paul Golding	x
	Cllr Michael Moriarty	A
	Ali Watmore	✓
	Lowan Daley	✓
	Graham Bidwell	A
	Jo Packman (Guest)	x
	Richard Tolley (Guest)	A
	Pat Scott (Guest)	✓

1. Apologies for Absence. (agenda item 1)

Apologies for absence were received from Graham Bidwell, Richard Tolley and Cllr Michael Moriarty.

2. Declarations of Interest. (agenda item 2)

There were no declarations of interest to report.

3. Confirmation of Minutes. (agenda item 3)

The minutes of the Events Working Group Meeting held on Wednesday 1st May 2024, copies of which have been circulated to members, were confirmed as a true record.

4. Fete. (agenda item 4)

Everyone agreed that this year's Fete was the best one yet.

Cllr John Tonks happy with the variety of stalls and the trial of pitches situated in the middle of the field. Something we can do again for future events.

Councillors, Council staff and volunteers all contributed to achieve a smooth & well- structured set-up.

Audio supplied by Cllr Paul Golding, no problems with sound, could be heard throughout the Wharf and even to Dover Garage. Cllr John Tonks will try and get more acts together for next year.

Ali suggested that we decide a date for the fete next year, to give a lot more scope on bookings and reservations. The confirmed date for next year's Village Fete is Saturday 28th June 2025.

Improvements for next year:

To go with a different company for medical cover due to the lateness and unreliability.

To reposition some of the food vendors onto the field to increase car park space.

Need to limit one vehicle per stall and ensure that no vehicles are left in the main car park by anyone unless they have been granted permission.

To have a look at the stock level statistics as this will show what was in demand so we have a guide on what to stock up on and ensuring there is enough for the demand for next year.

Richard Tolley suggested that we put out 'CASH ONLY' notices by the bar due to several card payment requests.

Also to have an awning with 'BAR' sign hanging off it to encourage customers to utilise the outside bar serving area as well as the inside – awning not possible but another gazebo could be purchased.

Cllr John Tonks mentioned that, at some point we might need to switch to a card machine in a way which doesn't cost the parish.

5. Ash In Bloom 2024. (agenda item 5)

Lowan has a spreadsheet with all the participants and their entry codes inputted.

Cllr John Tonks & Lowan to put together the voting form.

Ali Watmore to see about prizes and what we're giving.

Winning presentation to be out Aug/September.

Will discuss more on this in our next meeting.

6. Remembrance & Christmas Fantasia. (agenda item 6)

Traffic Management has been booked with Prime One.

Lowan & Ali to request Road Closures.

Lowan has requested quotes from Specialist Event Medical Ltd (11/07/2024).

Lowan touched base with Churches together and is arranging a date for a Teams Meeting for the beginning of September. Quakers have been invited to contribute to the service, they will type up a tentative draft and will have that back to us in August.

7. Date of Next Meeting. (agenda item 7)

The date of the next meeting was agreed as Wednesday 18th September 2024 at 14:00 via Microsoft Teams.

The meeting closed at 14:54pm

Signed Date