

ASH PARISH COUNCIL

Alison Watmore
Clerk to the Council

Tel: 01252 328287
Fax: 01252 319338
E-mail: office@ashpcsurrey.gov.uk
Website: www.ashpcsurrey.gov.uk

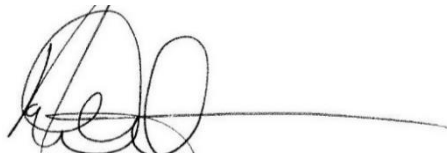
Council Offices
Ash Centre
Ash Hill Road
Ash, Surrey
GU12 5DP

3 September 2024

To Members of Ash Parish Council

Councillors are hereby summoned, and members of the public are invited and have a right to be present at a meeting of the Parish Council **on Monday 9 September 2024** commencing at **18:30**.

Provision will be made for Public Question Time.

A handwritten signature in black ink, appearing to be 'Alison Watmore', with a long horizontal line extending to the right.

Alison Watmore
Clerk to the Council

AGENDA

Part I – Public Session

1. Apologies for Absence.

2. Declarations of Interest.

To receive declarations of interest relating to Committee Meetings as at Appendix A.

3. Confirmation of the Minutes.

To confirm the minutes of the Council Meeting held on Monday 8 July 2024, which have been previously circulated.

4. Chairman’s Announcements.

To receive the Chairman’s announcements.

5. Adjournment.

To consider adjourning the meeting for a maximum period of 25 minutes, to enable members of the public to raise questions. Strict rotation will be enforced allowing only one person at a time to speak.

6. Reports of Committees.

To receive and agree the following committee reports, copies of which have been circulated:

Planning	July	22	2024	Minute Number	18 to 26
Planning	August	19	2024	Minute Number	27 to 33
A,F& A	July	22	2024	Minute Number	24 to 34
Neighbourhood Planning	July	24	2024	Minute Number	7 to 13

7. Monthly Payments List.

To receive and approve the monthly payments list giving details of June and July 2024 payments as at Appendix B.

8. First Draft Budget 2024/25.

Members to consider the first draft of the 2024/2025 budget.

9. Annual Governance & Accountability Return Year Ended 31 March 2024.

Members to note the details from the external Auditor’s report.

10. Tree Works.

Members to approve the quote from the tree surgeon for Phase 3 & 4 of the required tree works, as per the tree survey at a cost of £25,649.00 + VAT £5129.80 = £30778.80.

11. Pre-Submission Surrey Heath Local Plan (2019-2038).

Members to consider the Pre-Submission Surrey Heath Local Plan (2019-2038) and if deemed necessary, make representations on behalf of the Council.

12. Public Footpath 349 (Ash) – Proposed (Part) Extinguishment.

Members to consider the Public Footpath 349 (Ash) – Proposed (Part) Extinguishment and if deemed necessary, make representations on behalf of the Council.

13. SALC AGM Conference.

Members to consider and approve attendance at the SALC AGM Conference on 19th November at Silvermere Golf Club at a cost of £30 pp (including lunch) for the Clerk and any other Councillor wanting to participate.

14. Grants of Exclusive Rights in Respect of Burials.

To authorise the issue of Grants of Exclusive Rights in respect of Burials:

Deed Number	Purchaser	Plot Number
1690	W Coles	M88
1691	S James (paid by Childrens Funeral Fund)	H408
1692	K Limbu (paid by Childrens Funeral Fund)	H443
1693	J Loveridge	M20
1694	D Smitherman	P93
1695	A Rankmore	L110
1696	M West	K688
1697	D Marchant	P121
1698	O Mugridge	L111

15. Correspondence.**16. Next Meeting.**

The date of the next meeting is **Monday 14 October 2024** at 18:30.

Public Bodies (Admission to Meetings) Act 1960

To consider and if deemed necessary, pass the following resolution in accordance with the provision of Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960. "That the:

Press and Public be excluded from this meeting during the discussion of any matters arising in connection with the remaining items in the Agenda, on the grounds that by reason of the confidential nature of the business to be transacted publicity would be prejudicial to the public interest.

Part II – Private Session**18. S106 Projects.**

Members to note the update regarding the New Changing Rooms at Harpers Recreation Ground and to consider the proposed Heads of Terms for the new lease of the Harpers Scout Hut to Totterdown Nursery.

19. Ash United.

Members to consider offering financial help to the football club who are experiencing financial difficulties and may suffer closure without some assistance by reducing the rent for one year.

Members to note minute number 50, Council Meeting 8 July 2024 when members agreed to defer the item to obtain advice from SALC as to what the Council can do legally to help the Football Club.

AGENDA APPENDIX A**ASH PARISH COUNCIL****LOCAL CODE OF CONDUCT – DISCLOSURE OF INTEREST****July and August 2024**

DATE OF MEETING	MEMBER	MINUTE REF & PAGE NO.	TYPE AND NATURE OF INTEREST
PLANNING 22 July 2024 19 August 2024	Cllr Carla Morson	Min Ref : 28 Pg : 17	None. Non-Pecuniary
Administration, Finance & Amenities (A, F&A) 22 July 2024	Cllr John Tonks Cllr Paul Golding	Min Ref : 25 Pg : 8	Non-Pecuniary
Neighbourhood Planning 24 July 2024			None.

AGENDA APPENDIX B

Payments List

Date: 10/07/2024

Ash Parish Council

Page 1

Time: 15:06

Co-op Community Directplus Acc

List of Payments made between 01/06/2024 and 30/06/2024

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
04/06/2024	Amazon UK	BACS 1	16.98		Lanyards for Office Fobs
05/06/2024	CO-OP Bank	DD	33.95		Bank Charges for May
11/06/2024	Octopus Energy	BACS 2	126.07		Electric at Public Toilets
11/06/2024	Octopus Energy	BACS 3	67.06		Electric at Ash Rec
11/06/2024	Castle Water Ltd	BACS 4	4.57		Water at Harpers Rec
11/06/2024	Castle Water Ltd	BACS 5	6.26		Water Rates at Cemetery
11/06/2024	Castle Water Ltd	BACS 6	7.51		Water at Harpers Allotments
11/06/2024	Castle Water Ltd	BACS 8	61.36		Water at Harpers scout Hut
11/06/2024	Castle Water Ltd	BACS 9	131.17		Water at Public Toilets
11/06/2024	G Tomkins Window Cleaning	BACS 7	20.00		Window Cleaning
11/06/2024	Wild About Water (UK) Ltd	BACS 10	142.64		Rental of the Water Machine
11/06/2024	Viking Direct	BACS 11	206.92		New Microwave for Office
11/06/2024	J P and S Services	BACS 12	290.37		Fuel for vans and tools
11/06/2024	Parish Online	BACS 13	378.00		Parish on Line Subscription
11/06/2024	Ellack Cleaning Contractors Lt	BACS 14	873.40		Mays APC Office Cleaning
11/06/2024	Joel Baker	BACS 15	917.27		Azure April 2024
11/06/2024	WJ Fire Protection Services	BACS 16	1,046.27		Alarm and Light Annual Service
11/06/2024	Shield Security Services Ltd	BACS 17	1,258.56		Overcharge on INV 54521
11/06/2024	Hampshire Metalcraft Ltd	BACS 18	7,872.60		2nd Half of repairs to Barrier
11/06/2024	Castle Water Ltd	BACS 19	58.73		Water at Shawfield Allots
11/06/2024	Castle Water Ltd	BACS 20	198.96		Water at Ash Centre
11/06/2024	Magic signs	BACS 21	628.32		Staff Uniforms
11/06/2024	John B McKernan	BACS 22	1,090.18		Temporary Ground Worker
11/06/2024	HMRC	BACS	4,285.89		PAYE & NI
11/06/2024	HORN BROOK	BACS	284.00		HALL DEPOSIT REFUND
12/06/2024	Surrey Pensions	BACS	17,944.53		Pension Contributions
14/06/2024	Octopus Energy	BACS 23	22.16		Electric at Carrington Toilet
14/06/2024	Octopus Energy	BACS 24	205.58		Electric at Harpers Scout Hut
14/06/2024	Octopus Energy	BACS 25	698.16		Electric at APC Offices
14/06/2024	Millers Ark Animals	BACS 26	250.00		Deposit on Animal Farm Fete
18/06/2024	E-ON	BACS 27	194.23		Gas at Harpers Scout Hut
18/06/2024	E-ON	BACS 28	410.64		Gas at Ash Centre
21/06/2024	Fairway Paving	BACS 30	24,000.00		Tarmac Coronation Gardens CP
24/06/2024	Petty Cash	2520LINK	200.00		Top up of funds
24/06/2024	Fairway Paving	BACS 32	7,200.00		Coronation Car Park Bin Area
25/06/2024	LAND REGISTRY	BACS	6.00		LAND SEARCH CORONATION GARDENS
25/06/2024	Steve Pike	BACS 34	45.00		Repairs to Mower
25/06/2024	Aquavent Ltd	BACS 35	93.00		Monthly Water Testing
25/06/2024	WJ Fire Protection Services	BACS 36	132.72		Fire Extinguisher Testing
25/06/2024	PPL PRS Ltd	BACS 37	260.66		Annual Music Royalties
25/06/2024	Maynelines Blinds Ltd	BACS 38	400.00		Blinds for Kitchen Windows
25/06/2024	J.L. Joyce. Fencing	BACS 39	1,098.00		Install Steel Gates Shawfields
25/06/2024	Dans Garden Services	BACS 40	1,272.00		Cemetery Grass Cut May
25/06/2024	ADF Tree Surgeons	BACS 41	4,266.00		Emergency Tree Works
25/06/2024	Prime One Maintenance Ltd	BACS 42	5,715.96		Monthly Street Light Contract
25/06/2024	DOWNS VIEW NURSERIES LTD	BACS 43	8,591.28		Summer Bedding/ Hanging Basket
25/06/2024	John B McKernan	bacs 44	754.74		Temporary Ground Staff

Continued on Page 2

Date: 10/07/2024

Ash Parish Council

Page 2

Time: 15:06

Co-op Community Directplus Acc

List of Payments made between 01/06/2024 and 30/06/2024

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
25/06/2024	Guildford Borough Council	BACS 45	994.00		Waste Collection APC Centre
25/06/2024	Mr B Worswick	BACS 46	340.00		Gutter repairs APC
25/06/2024	Jonathan Cann	BACS 47	230.00		Entertainer for Fete
25/06/2024	Viking Direct	BACS 48	173.24		New Keyboard and Mouse
25/06/2024	Fleet Line Markers Ltd	BACS 49	85.43		Line marker spares for repairs
25/06/2024	FAROL LTD	BACS 50	981.31		Repairs to Tractor
26/06/2024	Jennifer Carlison	BACS	50.00		Allotment Deposit Refund
26/06/2024	Phiso Mutepfa	BACS	284.00		Hall Deposit Refund 06/04/2024
26/06/2024	Cllr John Tonks	BACS 51	51.31		Sweets for Fete
26/06/2024	Cllr John Tonks	BACS 33	160.03		Drinks for the Fete
26/06/2024	Accurate Mechanical Services	BACS 31	73.38		Timer Control Repairs
26/06/2024	JOHN TONKS	BACS	23.94		FETE EXPENSES
27/06/2024	VARIOUS	BACS	15,644.08		WAGES FOR JUNE 2024
30/06/2024	Dyno-Rod Drain Services	BACS 29	247.00		Blocked Toilet Clearance
Total Payments			113,105.42		

Date: 02/09/2024

Ash Parish Council

Page 1

Time: 14:49

Co-op Community Directplus Acc

List of Payments made between 01/07/2024 and 31/08/2024

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
01/07/2024	Francotyp Postalia Ltd	BACS 1	100.80		Hlre of franking machine
01/07/2024	Scottish and Southern Energy	BACS 2	1,468.91		Street Light Electric May
01/07/2024	Millers Ark Animals	BACS 4	515.00		Animal Farm for Fete
01/07/2024	Octopus Energy	BACS 5	144.35		Electric at Ash Centre Toilets
01/07/2024	Columbaria (Odlings Ltd)	BACS 6	114.00		Plaque for Columbaria Valut 6
01/07/2024	Expenses Jeanette McKernan	BACS 7	179.13		Gazebo for Fete Plus Weights
01/07/2024	CF Corporate Finance Ltd	BACS 3	1,362.00		Rental on Printer/Scanner/Copi
05/07/2024	CO-OP BANK	DD	32.40		BANK CHARGES
09/07/2024	aAFD Services Ltd	BACS 8	474.00		Deep Clean of Public Toilets
09/07/2024	AGM Landscaping Ltd	BACS 9	504.00		Grass Cutting at Carrington
09/07/2024	J P and S Services	BACS 10	509.35		Fuel for Vans and Equipment
09/07/2024	Joel Baker	BACS 11	744.82		Microsft 365/Teams mthly plans
09/07/2024	Ellack Cleaning Contractors Lt	BACS 12	873.40		Centre Cleaning June
09/07/2024	Shield Security Services Ltd	BACS 13	1,258.56		External Security Patrol
09/07/2024	ADF Tree Surgeons	BACS 16	4,590.00		Tree Works Phase 2
09/07/2024	John B McKernan	BACS 17	895.42		Temporary Groundstaff Watering
09/07/2024	Cathedral Hygiene	BACS 14	1,934.35		Annual Hygiene Equipment
09/07/2024	A F Jones Stonemasons Ltd	BACS 15	3,189.88		Repairs to the Museum Walls
09/07/2024	Quartix Ltd	BACS 25	74.59		3 Months Van Tracker
09/07/2024	RBS Contracts Ltd	BACS 26	410.40		Electrical Repairs Chapel
09/07/2024	Central Line Markings Ltd	BACS 27	660.00		Car Park line marking
09/07/2024	Fairway Paving	BACS 28	11,244.00		New Path at Tennis Courts
09/07/2024	Castle Water Ltd	BACS 18	48.79		Water Rates Scout Hut
09/07/2024	Castle Water Ltd	BACS 19	84.40		Water Rates Ash Centre Toilets
09/07/2024	Castle Water Ltd	BACS 20	246.14		Water Rates Ash Centre
09/07/2024	Castle Water Ltd	BACS 21	6.06		Water at Ash Cemetery
09/07/2024	Castle Water Ltd	BACS 22	51.14		water rates Shawfields Allots
09/07/2024	Castle Water Ltd	BACS 23	4.44		Water at Harpers Rec
09/07/2024	Castle Water Ltd	BACS 24	7.28		Water at Harpers Allotments
09/07/2024	ASH MUSEUM	TRANS	3,500.00	CLLR; F. WHITE EMAIL	DONATION TOWARDS REPAIRS
09/07/2024	HMRC	TRANS	4,064.80		PAYE & NI June Salary
10/07/2024	GREEN FLAG BREAKDOWN	BACS 29	230.00		Roadside Recovery Assistance
11/07/2024	Octopus Energy	BACS 30	48.99		Electric at Ash Rec
11/07/2024	Octopus Energy	BACS 31	156.48		Electric at Scout HUT
11/07/2024	Octopus Energy	BACS 32	19.08		Electric at Carrington Toilets
12/07/2024	Octopus Energy	BACS 33	467.86		Electric at APC Offices
15/07/2024	British Telecommunications plc	BACS 34	1,345.94		Broadband and Telephone Wifi
15/07/2024	E-ON	BACS 35	691.00		Gas at Ash Centre
17/07/2024	FAROL LTD	BACS 36	18,918.76		Credit on New Ride On Mower
17/07/2024	Finerfilters	BACS 37	88.76		Water filters for Hot Water
23/07/2024	HMRC	TRANSFER	4,373.73		PAYE AND NI JULY SALARY
23/07/2024	GUILDFORD BOROUGH	TRANS	175.00		ROAD CLOSURE - FANTASIA 2024
23/07/2024	Aquavent Ltd	BACS 37	72.00		Monthly Water Testing
23/07/2024	John B McKernan	BACS 39	760.73		Watering in Parish
23/07/2024	Dans Garden Services	BACS 40	1,272.00		Grass Cutting Ash Cemetery
23/07/2024	Camberley Glass & Windows	BACS 41	10,140.00		New Fire Doors APC Offices

Continued on Page 2

Date: 02/09/2024

Ash Parish Council

Page 2

Time: 14:49

Co-op Community Directplus Acc**List of Payments made between 01/07/2024 and 31/08/2024**

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
23/07/2024	ADF Tree Surgeons	BACS 42	11,250.00		Tree Works Phase 2
23/07/2024	Magic signs	BACS 43	293.57		Staff Uniform New Emps
23/07/2024	G Tomkins Window Cleaning	BACS 44	20.00		Purchase Ledger Payment
23/07/2024	Kebur garden materials	BACS 45	243.44		Post Mix and Wooden Post
23/07/2024	Zurich Municipal	BACS 46	620.71		Purchase Ledger Payment
23/07/2024	E-ON	BACS 38	62.94		Gas at Harpers Scout Hut
23/07/2024	Rohini Meen Rajan	BACS	284.00		Hall Deposit Refund
23/07/2024	Mohammed Hamzah	BACS	284.00		Hall Deposit Refund
24/07/2024	Light Angels Ltd	BACS 47	2,731.20		Christmas Motif Install 2023
24/07/2024	JDS Decorations Ltd	BACS 48	3,090.00		Electrics for Xmas Tree
24/07/2024	Prime One Maintenance Ltd	BACS 49	5,715.96		Monthly Street Light Maintenanc
25/07/2024	VARIOUS	BACS	15,872.24		Wages for July
25/07/2024	Quick Shopfront Ltd	BACS 50	460.78		New Remotes for Shutters
26/07/2024	TIMPSONS	BACS	104.00		Security Keys
26/07/2024	COSTCO WHOLESALE UK LTD	BACS 50	103.00		Refuse Sacks and Refreshments
31/07/2024	Scottish and Southern Energy	BACS 51	1,421.52		Electric for Street Lights
05/08/2024	CO-OP BANK	DD	43.05		Bank Charges for July
Total Payments			<u>120,653.15</u>		