

ASH PARISH COUNCIL**Minutes of the Meeting of the Amenities, Finance and Administration Committee
held via Microsoft Teams
on Monday 23 September which commenced at 19:00**

Chairman:	Cllr Phil Bellamy	✓
Vice Chairman:	Cllr Richard Lucas	A
	Cllr Mohammad Faisal	✓
	Cllr Paul Golding	A
	Cllr Carla Morson	✓
	Cllr John Tonks	✓

Also Present: Cllr Carl Cookson

Substitutes

✓ Present

x Not Present

A Apology for Absence

Part I – Public Session**35. Accept Apologies for Absence. (agenda item 1)**

Apologies for absence were received from Cllr Richard Lucas and Cllr Paul Golding.

36. To Receive Declarations of Interest. (agenda item 2)

There were no declarations of interest.

37. Confirmation of the Minutes. (agenda item 3)

Members agreed the minutes of the Amenities, Finance and Administration Committee meeting held on Monday 22 July 2024. The minutes have been before the full Council at which they were duly considered, approved, and adopted, and will be signed by the Vice Chairman, Cllr Richard Lucas.

38. Adjournment. (agenda item 4)

This meeting was **not** held in public. Any members of the public wishing to join the meeting were advised to click the following link;

https://teams.microsoft.com/l/meetup-join/19%3ameeting_Y2RjMDdiYTktYjAwNS00N2FmLTNmMTMtMzc2ZWlwN2YxMmVi%40thread.v2/0?context=%7b%22Tid%22%3a%22655dc6d2-cc35-4837-9012-8b3f621f8869%22%2c%22Oid%22%3a%2252a651d8-60cc-4ef0-b8b8-8585a26a9914%22%7d

Full details on how to access the meeting are available on the Parish Council website;

<https://www.ashpcsurrey.gov.uk/public-access-to-virtual-meetings-during-covid-19-pandemic/>

There were no members of the public present.

39. Monthly Accounts. (*agenda item 5*)

Members considered and noted the monthly accounts ending 31 July and 31 August 2024.

40. Bank Reconciliation. (*agenda item 6*)

Members considered and noted the bank reconciliations ending 31 July and 31 August 2024.

41. Electrical Testing. (*agenda item 7*)

Members to consider the quotations for the electrical testing of Ash Parish Council buildings.

***Resolved upon consideration to agree to Contractor B at a cost of £3260.00 + VAT
£652.00 = £3912.00***

42. Christmas Tree and Christmas Motifs Installation. (*agenda item 8*)

Members to consider the quotations from an approved Surrey County Council contractor for the installation of the Christmas Tree and Christmas motifs.

***Resolved upon consideration to agree to Contractor A at a cost of £3910.60 + VAT
£782.12 = £4692.72***

43. Community Grants Application. (*agenda item 9*)

Members approved the application from Air Ambulance Charity Kent Surrey Sussex.

44. Events Working Group. (*agenda item 9*)

Members noted the minutes of the Events Working Group Meetings held on 10 July 2024 as at Agenda Appendix A.

45. Correspondence. (*agenda item 11*)

There was no correspondence.

46. Date of Next Meeting. (*agenda item 12*)

The date of the next meeting is **Monday 28 October 2024** commencing at 19:00 or following the close of the Planning Committee meeting.

The meeting closed at 19:21

Chairman: _____ Date: _____

Agenda Appendix A**ASH PARISH COUNCIL****Minutes of the Events Working Group
held on 10 July 2024 via Microsoft Teams
commencing at 14:30**

Present:	Cllr John Tonks	✓
	Cllr Paul Golding	x
	Cllr Michael Moriarty	A
	Ali Watmore	✓
	Lowan Daley	✓
	Graham Bidwell	A
	Jo Packman (Guest)	x
	Richard Tolley (Guest)	A
	Pat Scott (Guest)	✓

1. Apologies for Absence. (agenda item 1)

Apologies for absence were received from Graham Bidwell, Richard Tolley and Cllr Michael Moriarty.

2. Declarations of Interest. (agenda item 2)

There were no declarations of interest to report.

3. Confirmation of Minutes. (agenda item 3)

The minutes of the Events Working Group Meeting held on Wednesday 1st May 2024, copies of which have been circulated to members, were confirmed as a true record.

4. Fete. (agenda item 4)

Everyone agreed that this year's Fete was the best one yet.

Cllr John Tonks happy with the variety of stalls and the trial of pitches situated in the middle of the field. Something we can do again for future events.

Councillors, Council staff and volunteers all contributed to achieve a smooth & well- structured set-up.

Audio supplied by Cllr Paul Golding, no problems with sound, could be heard throughout the Wharf and even to Dover Garage. Cllr John Tonks will try and get more acts together for next year.

Ali suggested that we decide a date for the fete next year, to give a lot more scope on bookings and reservations. The confirmed date for next year's Village Fete is Saturday 28th June 2025.

Improvements for next year:

To go with a different company for medical cover due to the lateness and unreliability.

To reposition some of the food vendors onto the field to increase car park space.

Need to limit one vehicle per stall and ensure that no vehicles are left in the main car park by anyone unless they have been granted permission.

To have a look at the stock level statistics as this will show what was in demand so we have a guide on what to stock up on and ensuring there is enough for the demand for next year.

Richard Tolley suggested that we put out 'CASH ONLY' notices by the bar due to several card payment requests.

Also to have an awning with 'BAR' sign hanging off it to encourage customers to utilise the outside bar serving area as well as the inside – awning not possible but another gazebo could be purchased.

Cllr John Tonks mentioned that, at some point we might need to switch to a card machine in a way which doesn't cost the parish.

5. Ash In Bloom 2024. (agenda item 5)

Lowan has a spreadsheet with all the participants and their entry codes inputted.

Cllr John Tonks & Lowan to put together the voting form.

Ali Watmore to see about prizes and what we're giving.

Winning presentation to be out Aug/September.

Will discuss more on this in our next meeting.

6. Remembrance & Christmas Fantasia. (agenda item 6)

Traffic Management has been booked with Prime One.

Lowan & Ali to request Road Closures.

Lowan has requested quotes from Specialist Event Medical Ltd (11/07/2024).

Lowan touched base with Churches together and is arranging a date for a Teams Meeting for the beginning of September. Quakers have been invited to contribute to the service, they will type up a tentative draft and will have that back to us in August.

7. Date of Next Meeting. (agenda item 7)

The date of the next meeting was agreed as Wednesday 18th September 2024 at 14:00 via Microsoft Teams.

The meeting closed at 14:54pm

Signed Date