

ASH PARISH COUNCIL

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Clerk to the Council

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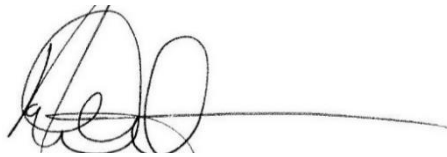
Council Offices
Ash Centre
Ash Hill Road
Ash, Surrey
GU12 5DP

6 November 2024

To Members of Ash Parish Council

Councillors are hereby summoned, and members of the public are invited and have a right to be present at a meeting of the Parish Council **on Monday 11 November 2024** commencing at **18:30**.

Provision will be made for Public Question Time.

A handwritten signature in black ink, appearing to be 'Alison Watmore', with a long horizontal line extending to the right.

Alison Watmore
Clerk to the Council

AGENDA

Part I – Public Session

1. Apologies for Absence.

2. Declarations of Interest.

To receive declarations of interest relating to Committee Meetings as at Appendix A.

3. Confirmation of the Minutes.

To confirm the minutes of the Council Meeting held on Monday 14 October 2024, which have been previously circulated.

4. Chairman’s Announcements.

To receive the Chairman’s announcements.

5. Adjournment.

To consider adjourning the meeting for a maximum period of 25 minutes, to enable members of the public to raise questions. Strict rotation will be enforced allowing only one person at a time to speak.

6. Reports of Committees.

To receive and agree the following committee reports, copies of which have been circulated:

Planning	October	23	2024	Minute Number	42 to 50
A,F& A	October	23	2024	Minute Number	47 to 56

7. Monthly Payments List.

To receive and approve the monthly payments list giving details of October 2024 payments as at Appendix B.

8. Third Draft Budget 2025/26.

Members to consider the third draft of the 2025/2026 budget.

9. Ash Parish Council Policy Reviews.

Members to consider and accept the following Council policies :

Policy	Adopted Date	Review Date
Publication	6 November 2023	11 November 2024
Community Grants	6 November 2023	11 November 2024
Data Protection	6 November 2023	11 November 2024
Governance & Risk Register	6 November 2023	11 November 2024
Financial Regulations	14 November 2022	11 November 2024

10. Traffic Management For Events.

Members to note the Chairman and the Clerk used delegated powers to book a traffic management company for Remembrance and Fantasia at a cost of £1610.90 + £587.50 + £439.68 VAT = £2638.08.

11. Oak Moth Nests Harpers Recreation Ground.

Members to note the Chairman and the Clerk used delegated powers to have the Oak Moth Nests removed from the oak trees at Harpers Recreation Ground at a cost of £1050.00 + £210.00 VAT = £1260.00.

Note : Following the removal a maintenance plan will need to be put in place and quotes will be obtained. We have 29 oak trees on our land in this area.

12. Electric Replacement At Harpers Scout Hut.

Members to note the Chairman and the Clerk used delegated powers to have the electrics replaced at the Harpers Scout Hut at a cost of £10,500.00 No VAT = £10,500.00.

13. Points Noted From The Meeting With Scouts & Guides Following Changes To Totterdown Lease.

Members to note the points from this meeting :

The Scouts and Guides must be able to hire the hall for the same amount of days they use it for at the moment.

Any outside fire must be contained within a fire pit – Council to obtain details on specifications for fire pit.

Totterdown are responsible for maintaining all the outside area and storage they use, Ash Parish Council will maintain the area that the Scouts/Guides use as the Scouts/Guides will just keep the area tidy and will be responsible for the storage shed that has been gifted to them by Ash Parish Council.

Once noted these points can be forwarded to the solicitor, Phillips Law for inclusion in the draft lease.

14. Flat Roof, Guttering Replacement (plus Fascia's & Soffits If Required) At Harpers Scout Hut.

Members to consider the replacement of the flat roof, guttering, plus fascia's & soffits (if required) at Harpers Scout Hut as the current ones are beyond economical repair.

Contractor	Cost For Flat Roof & Guttering	Vat	Total	+ Fascia's & Soffits
A	£3614.00	£722.80	£4336.80	+ TBC Approx £1250
B	£4286.00	£857.20	£5143.20	+ TBC Approx £1250
C	£2600.00	£520.00	£3120.00	+ TBC Approx £1250

15. Public Consultation Remote Meetings & Proxy Voting.

At the moment all local councillors are required by law to attend Parish and Town Council meetings in person. The Government is now consulting on introducing powers for Parish and Town Councils to apply to the relevant authority for a dispensation to attend formal council meetings remotely and vote by proxy in certain circumstances. Your council can agree to submit an agreed response on behalf of the Council to this consultation. Equally all Councillors can also submit a response individually.

- i) Members to consider whether they want to submit
 - a. One agreed response for the whole Council
 - b. Councillors each submit their response individually.
- ii) If members agree to (a) then the response needs to be discussed, agreed, noted and logged at this meeting.

16. Correspondence.**17. Next Meeting.**

The date of the next meeting is **Monday 09 December 2024** at 18:30.

Public Bodies (Admission to Meetings) Act 1960

To consider and if deemed necessary, pass the following resolution in accordance with the provision of Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960. "That the:

Press and Public be excluded from this meeting during the discussion of any matters arising in connection with the remaining items in the Agenda, on the grounds that by reason of the confidential nature of the business to be transacted publicity would be prejudicial to the public interest.

Part II – Private Session**18. Streetlights.**

Members to discuss communication received from contractor and solicitor, Phillips Law.

19. SALC Advice.

Members to note the advice received from SALC.

AGENDA APPENDIX A**ASH PARISH COUNCIL****LOCAL CODE OF CONDUCT – DISCLOSURE OF INTEREST****October 2024**

DATE OF MEETING	MEMBER	MINUTE REF & PAGE NO.	TYPE AND NATURE OF INTEREST
PLANNING 28 October 2024			None.
Administration, Finance & Amenities (A, F&A) 28 October 2024			None.

AGENDA APPENDIX B

Payments List

Date: 06/11/2024

Ash Parish Council

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Time: 10:44

Co-op Community Directplus Acc

List of Payments made between 01/10/2024 and 31/10/2024

Date Paid	Payee Name	Reference	Amount Paid	Authorized Ref	Transaction Detail
01/10/2024	Taylor Investments Ltd	BACS 1	489.99		Shed for Harpers Scouts
01/10/2024	Scottish and Southern Energy	BACS 2	1,468.91		Street Light Electric
01/10/2024	CF Corporate Finance Ltd	BACS 3	1,422.00		P/Ledger Electronic Payment
03/10/2024	CO-OP STORES	BACS 4	6.05		Mold removal for Tiles
03/10/2024	G-Force Economy Van Hire	BACS 5	92.00		New Tyre for van YO66EFB
03/10/2024	Francotyp Postalia Ltd	BACS 6	100.80		Rental on Franking Machine
04/10/2024	Timpson Limited	BACS 7	52.00		Keys for Roller Shutter
04/10/2024	COOP BANK	DD	30.45		BANK CHARGES
08/10/2024	Amazon UK	BACS 8	29.97		P/Ledger Electronic Payment
09/10/2024	Octopus Energy	BACS 9	60.34		Electric at Ash Rec
09/10/2024	Octopus Energy	BACS 10	165.00		Electric at Public Toilets
10/10/2024	Octopus Energy	BACS 11	19.89		Electric at Carrington Block
10/10/2024	Octopus Energy	BACS 12	156.23		Electric at Harpers Scout Hut
10/10/2024	Octopus Energy	BACS 13	617.32		Electric at Council Offices
11/10/2024	Screwfix	BACS 14	23.85		Safety gloves and ear defender
11/10/2024	G Greaves Hurd	BACS 15	60.00		Repairs to wall socket
11/10/2024	Surrey Assoc of Local Councils	BACS 16	72.00		2 Person Attendance SALC AGM
11/10/2024	Quartix Ltd	BACS 17	74.59		Tracker for Vans 6 months
11/10/2024	Lockrite Security	BACS 18	176.18		Bullet Keys
11/10/2024	Kebur garden materials	BACS 19	189.33		Ballast/Cement Gravel Board
11/10/2024	Brand Pest Control	BACS 20	198.00		Wasp Nest Removal Carrington
11/10/2024	WJ Fire Protection Services	BACS 21	216.00		Emergency Light Call Out
11/10/2024	Ash & District History Museum	BACS 22	218.81		Electric at Cemetery Toilet
11/10/2024	J P and S Services	BACS 23	311.02		Fuel for vans
11/10/2024	FAROL LTD	BACS 24	323.99		Gater Battery Service
11/10/2024	Neil Curtis & Sons	BACS 25	400.00		Grave Dig - Ayres
11/10/2024	Aquavent Ltd	BACS 26	528.00		Annual Water Check
11/10/2024	The Play Inspection Company	BACS 27	563.40		Playground Inspections
11/10/2024	John B McKernan	BACS 28	670.88		Temporary Ground Staff
11/10/2024	Joel Baker	BACS 29	738.78		Microsoft 365 & Teams Licence
11/10/2024	Ellack Cleaning Contractors Lt	BACS 30	873.40		Monthly Office Cleaning
11/10/2024	Shield Security Services Ltd	BACS 31	904.20		Security Patrols August
11/10/2024	Dans Garden Services	BACS 32	1,200.00		Cemetery Grass Cutting Sept
11/10/2024	Bluetown	BACS 33	1,317.60		Recruitment Advert Vouchers
11/10/2024	A F Jones Stonemasons Ltd	BACS 34	1,856.34		Repairs to the Chapel Wall
11/10/2024	Camberley Glass & Windows	BACS 35	10,140.00		New Fire Doors APC Offices
11/10/2024	Castle Water Ltd	BACS 36	51.81		Water at Harpers Scout Hut
11/10/2024	Castle Water Ltd	BACS 37	124.59		Water at Public Toilets
11/10/2024	Castle Water Ltd	BACS 38	201.91		Water at Ash Centre
11/10/2024	Castle Water Ltd	BACS 39	6.06		Water at Ash Cemetery
11/10/2024	Castle Water Ltd	BACS 40	51.14		Water at Shawfield Allots
11/10/2024	KENT AIR AMBULANCE	BACS	500.00		DONATION
11/10/2024	HMRC	BACS	4,507.89		NI AND PAYE ON SALARIES
11/10/2024	J P and S Services	BACS 23C	-24.75		Credit for overcharge
11/10/2024	Castle Water Ltd	BACS 41	4.44		Water at Harpers Rec
11/10/2024	Castle Water Ltd	BACS 42	7.28		Water at Harpers Allots
11/10/2024	British Telecommunications plc	BACS 43	1,350.93		Broadband and Phone line

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Date: 06/11/2024

Ash Parish Council

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Time: 10:44

Co-op Community Directplus Acc

List of Payments made between 01/10/2024 and 31/10/2024

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
11/10/2024	Sage (UK) Ltd	BACS 44	2,851.20		Annual Subscription
14/10/2024	Petty Cash	2520LINK	200.00		Petty Cash Top Up
15/10/2024	SURREY PENSIONS	BACS	4,433.69		Pension Contributions
23/10/2024	Brandon Hire Station	BACS 45	101.82		Hire of Scaffolding Tower
23/10/2024	Brandon Hire Station	BACS 46	51.19		Hire of scaffold tower
30/10/2024	Amir Hameed	BACS CRE	200.00		Hall Deposit Partial Refund
30/10/2024	Farnborough Tool Hire	BACS 52	280.80		Hire of Digger fro Ditch
30/10/2024	Quick Shopfront Ltd	BACS 53	588.00		Service of Shutters
30/10/2024	Lockrite Security	BACS 54	603.60		Removal and Reinstall of Alarm
30/10/2024	John B McKernan	BACS 55	826.62		Maintenance Work at APC Rec
30/10/2024	J & G Drain Services	bacs 56	864.30		Install of water tanks
30/10/2024	Graftin Gardeners	bacs 57	1,260.00		OPM Nest Removal
30/10/2024	Total Event Solutions	BACS 58	2,638.08		Road Closure Remebrance Day
30/10/2024	Accurate Mechanical Services	BACS 59	2,831.90		Repairs to Heating System
30/10/2024	Scottish and Southern Energy	BACS 60	1,421.52		Street Light Electric
31/10/2024	SCC	BACS	1,379.89		Correction to entry
31/10/2024	VARIOUS	BACS	21,086.37		Wages For October
31/10/2024	Beachcroft	BACS	50.73		VAT ONLY
31/10/2024	Brand Pest Control	BACS 61	-24.00		P/Ledger Electronic Payment
31/10/2024	Brandon Hire Station	BACS 61	-24.00		Hire of Scaffolding Tower
31/10/2024	E-ON	BACS 47	151.39		Gas at The Ash Centre
31/10/2024	ADF Tree Surgeons	BACS 48	10,935.60		Stage 3 Tree Work Cemetery
31/10/2024	G Tomkins Window Cleaning	BACS 49	20.00		Ash Centre Window Cleaning
31/10/2024	Screwfix	BACS 50	20.76		Barrier Tape - KEEP OUT
31/10/2024	Jeanette McKernan Expenses	BACS 51	59.40		Cargo Net/Leaf Grabber/Mileage
Total Payments			<u>85,357.48</u>		