

ASH PARISH COUNCIL

Minutes of the Meeting of the Council held in the Ash Centre, Ash Hill Road, Ash on Monday 10 October 2024 which commenced at 18:30

Chairman of the Council:	Cllr Fiona White	✓
Vice Chairman	Cllr Carla Morson	A
	Cllr Sara Badger	✓
	Cllr Philip Bellamy	✓
	Cllr Carl Cookson	✓
	Cllr Mohammad Faisal	A
	Cllr Paul Golding	✓
	Cllr Richard Lucas	✓
	Cllr Nigel Manning	✓
	Cllr Michael Moriarty	✓
	Cllr Marsha Moseley	✓
	Cllr John Tonks	✓

✓ Present x Not Present A Apology for Absence

Part I – Public Session

72. To receive Apologies for Absence. (agenda item 1)

Apologies for absence were received from Cllr Carla Morson and Cllr Mohammad Faisal.

73. Declarations of Interest. (agenda item 2)

There were no declarations of interest for this meeting.

74. Confirmation of the Minutes. (agenda item 3)

The minutes of the Meeting of the Parish Council held on Monday 9 September 2024 copies of which have been circulated to members, were confirmed as a true record and will be signed by the Chairman of the Council.

Cllr Nigel Manning raised the issue of the decision made at the previous council meeting in connection with Ash United Football Club. The Chairman confirmed that it could only be discussed in the private session as the original discussion had taken place in private.

75. Chairman’s Announcements. (agenda item 4)

Guildford Borough Council (GBC) is running a playground consultation in Ash. The five-week consultation on The Briars playground at Dans Meadow, will begin Saturday 12 October and close on Sunday the 10 November 2024. Further details can be found on Ash Parish Council’s (APC) and GBC’s website.

National Planning Policy Framework update sets out the government’s planning policies for England. GBC wrote to the government about this as they will find it difficult to find the space required to build the increased quantity of houses. A copy of the letter can be found on GBC’s website.

Oak processionary moth nets have been found at Harpers Recreation Ground. It has been reported to the Forestry Commission, an approved contractor appointed to deal with the problem ASAP and the area sealed off.

76. Adjournment. (*agenda item 5*)

Members considered adjourning the meeting for a maximum period of 25 minutes, to enable members of the public to raise questions and it was:

Resolved that the meeting be adjourned for a maximum period of twenty-five minutes to enable a public question period to be held (as at Minute Appendix A).

77. Reports of Committees. (*agenda item 6*)

The following committee reports, copies of which have been circulated were received, considered and the recommendations therein were adopted:

Planning	September	23	2024	Minute Number	34 to 41
A,F& A	September	23	2024	Minute Number	35 to 46
Neighbourhood Planning	September	04	2024	Minute Number	15 to 21

78. Monthly Payment List. (*agenda item 7*)

Members received and approved the monthly payments list giving details of the August and September 2024 payments as at Appendix B.

79. Second Draft Budget 2025/26. (*agenda item 8*)

Members considered the second draft of the 2025/2026 budget.

The Chairman thanked Jeanette Mckernan for all the hours of work she has spent working on the budget to date.

Cllr Nigel Manning asked some questions on budget code numbers 309, 802 and 401.

Cllr John Tonks advised that it would be best to have a separate budget code for event road closures and event medic cover as the costs have increased this year.

Jeanette Mckernan confirmed that the contractor at the Chapel has stated that further works will be required to the Chapel building.

80. Repair to Ash Parish Council Vehicle. (*agenda item 9*)

Members noted the repair quotes for accidental damage by a member of staff to Ash Parish Council vehicle. Should the insurance company not cover the damage then authorisation was given to proceed with the cheapest quote.

81. Explorer Scouts Shed. (*agenda item 10*)

Members noted that the Chairman and the Clerk used delegated powers to purchase a shed for storage by the Explorer Scouts at Harpers Scout Hut at a cost of £408.32 + £81.67 VAT = £489.99 which has been paid for out of the Community Grants Fund.

82. Bewley Allotment Area. (*agenda item 11*)

Members to consider whether they wanted to investigate the costs involved for adoption of this area by Ash Parish Council.

and it was:

Proposed by The Chairman, that the Council does not take on this area for allotments, seconded by Cllr Richard Lucas and unanimously agreed by the Corporate body.

83. Grants of Exclusive Rights in Respect of Burials. (agenda item 12)

Members authorised the issue of Grants of Exclusive Rights in respect of Burials:

Deed Number	Purchaser	Plot Number
1699	A West	K687
1700	S Earwaker	K666

84. Correspondence. (agenda item 13)

There was no correspondence to report.

85. Next Meeting. (agenda item 14)

The next meeting is on Monday 11 November 2024.

The meeting closed at 20:17.

Chairman: _____

Date: _____

Part II – Private Session

As per agenda item 3, Cllr Nigel Manning questioned the decision taken at the previous meeting in respect of Ash Football Club as he was not satisfied that the council was entitled to take that decision. The Council asked the Clerk to write to SALC for further advice on the matter.

86. Streetlights. (agenda item 15)

Members to discuss the best way forward with the issues the Council are having with the current contractor.

and it was:

Agreed that the Clerk will contact the solicitors, Phillips Law to get advice on how the council should proceed in view of the poor service from the current contractor. It was further agreed that the matter would be discussed at the next meeting of the Council but an Extraordinary Meeting would be called if the situation became urgent in view of the safety implications of not having adequate lighting in some roads in the parish.

AGENDA APPENDIX A**ASH PARISH COUNCIL****LOCAL CODE OF CONDUCT – DISCLOSURE OF INTERESTS****September 2024**

DATE OF MEETING	MEMBER	MINUTE REF & PAGE NO.	TYPE AND NATURE OF INTEREST
PLANNING 23 September 2024			None.
Administration, Finance & Amenities (A, F&A) 23 September 2024			None.
Neighbourhood Planning 4 September 2024			None.

AGENDA APPENDIX B

Date: 12/09/2024

Ash Parish Council

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Time: 14:12

Co-op Community Directplus Acc

List of Payments made between 01/08/2024 and 31/08/2024

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
02/08/2024	Maynelines Blinds Ltd	BACS 2	24.00		Replacement Blinds
02/08/2024	Amazon UK	BACS 1	15.99		Concentrated Floor Cleaner
02/08/2024	RBS Accounting Solutions	BACS 3	69.37		Asset Register extra User Lice
02/08/2024	Lockrite Security	BACS 4	93.78		Security Keys
02/08/2024	Viking Direct	BACS 5	118.71		Stationery / office refreshmen
02/08/2024	Joel Baker	BACS 6	189.04		Azure Plan June 24
02/08/2024	Joel Baker	BACS 7	270.00		Microsoft 365 subscription
02/08/2024	John B McKernan	BACS 8	443.26		Temporary Ground Staff
02/08/2024	Joel Baker	BACS 11	546.82		Office IT Assistance
02/08/2024	The Play Inspection Company	BACS 12	563.40		Playground Inspections
02/08/2024	rCOH Ltd	BACS 13	806.40		Excess Consult & Mapping Fee
02/08/2024	Ellack Cleaning Contractors Lt	BACS 14	873.40		Office Cleaning July
02/08/2024	A F Jones Stonemasons Ltd	BACS 15	1,237.56		Repairs to the Chapel Wall
02/08/2024	rCOH Ltd	BACS 16	4,161.60		6 Days Consultancy NP Scoping
02/08/2024	Camberley Glass & Windows	BACS 17	9,300.00		Doors and Windows at Harpers
02/08/2024	Pat Perspective Ltd	BACS 9	457.68		Pat Testing
02/08/2024	QUICK SHOP FRONTS	BACS	460.78		DOUBLE PAYMENT
05/08/2024	CO-OP BANK	DD	43.05		Bank Charges for July
09/08/2024	Octopus Energy	BACS 18	51.79		Electric at Ash Rec
09/08/2024	Octopus Energy	BACS 19	137.24		Electric at Harpers Scout Hut
09/08/2024	Octopus Energy	BACS 20	153.24		Electric at Toilets Ash Centre
09/08/2024	Octopus Energy	BACS 21	19.81		Electric at Carrington Rec
09/08/2024	Octopus Energy	BACS 22	528.62		Electric at Ash Centre
13/08/2024	J P and S Services	BACS 23	326.96		Fuel for Vans and Equipment
13/08/2024	ADF Tree Surgeons	BACS 24	1,041.00		INV279/14945/ADF Tree Surgeons
13/08/2024	Shield Security Services Ltd	BACS 25	1,282.32		Monthly Security rounds
13/08/2024	ADF Tree Surgeons	BACS 26	15,360.00		Tree Works
13/08/2024	Castle Water Ltd	BACS 27	4.57		Water at Harpers Allotments
13/08/2024	Castle Water Ltd	BACS 28	6.26		Water at Ash Cemetery
13/08/2024	Castle Water Ltd	BACS 29	7.51		Water at Allotments
13/08/2024	Castle Water Ltd	BACS 30	24.22		Water at The Ash Centre Toilet
13/08/2024	Castle Water Ltd	BACS 31	53.09		Water at Shawfields Allotments
13/08/2024	Castle Water Ltd	BACS 32	55.35		Water at Scout Hut
13/08/2024	John B McKernan	BACS 33	407.32		Water of Baskets
13/08/2024	John B McKernan	BACS 34	407.32		Water of Baskets
13/08/2024	Mrs Amy Crank	BACS	50.00		Allotment Deposit Refund
13/08/2024	Expenses Jeanette McKernan	BACS 48	234.66		Paint for Hallway decoration
13/08/2024	RBS Contracts Ltd	BACS 43	410.40		Electrical work at Chapel
16/08/2024	E-ON	BACS 36	92.59		Gas at Harpers Scout Hut
16/08/2024	uCheck	BACS 35	269.60		6 DBS Checks Council/Staff
22/08/2024	Amazon UK	BACS 37	37.19		Beer line cleaner
23/08/2024	Castle Water Ltd	BACS 39	192.65		Water at Ash Centre
23/08/2024	Brand Pest Control	BACS 42	132.00		Wasp Nest Removal
27/08/2024	PKF LITTLEJOHN LLP	BACS 44	2,016.00		Audit Fees for 23/24 accounts
27/08/2024	Safe I S Fire Safety and Train	BACS 45	454.86		Fire Marshall Training
27/08/2024	John B McKernan	BACS 46	383.36		Basket watering
27/08/2024	John B McKernan	BACS 47	395.34		Basket watering

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Date: 12/09/2024

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Time: 14:12

Co-op Community Directplus Acc

List of Payments made between 01/08/2024 and 31/08/2024

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
27/08/2024	Viking Direct	BACS 41	153.29		Cleaning material
27/08/2024	Viking Direct	BACS 38	340.05		Stationary/Cleaning Materials
27/08/2024	E-ON	BACS 40	143.94		Electric use correction
27/08/2024	Arnold K SOT Ltd	BACS	74.00		Hall Deposit Refund
29/08/2024	VARIOUS	BACS	16,496.73		Wages for August
Total Payments			<u>61,418.12</u>		

Chairman..... *George White*

Clerk..... *[Signature]*

Date..... 14/10/24

Date: 07/10/2024

Ash Parish Council

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Time: 12:33

Co-op Community Directplus Acc

List of Payments made between 01/09/2024 and 30/09/2024

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
02/09/2024	Amazon UK	BACS 1	341.83		Pegs for Membrane Cover
02/09/2024	Scottish and Southern Energy	BACS 2	1,468.91		Street Light Electricity
02/09/2024	Francotyp Postalia Ltd	BACS 3	50.00		Postage for Franking Machine
05/09/2024	CO-OP Bank	BACS	31.50		Bank Charges for August
06/09/2024	Cooper and Withycombe	BACS 4	378.00		Engagement of Survey
06/09/2024	Scottish and Southern Energy	BACS 5	247.84		P/Ledger Electronic Payment
10/09/2024	Octopus Energy	BACS 6	19.97		Electric at Carrington Toilet
10/09/2024	Octopus Energy	BACS 7	55.67		Electric at Ash Rec
10/09/2024	Octopus Energy	BACS 8	67.78		Electric at Scout Hut
10/09/2024	Octopus Energy	BACS 9	157.69		Electric at APC Public Toilets
10/09/2024	Octopus Energy	BACS 10	533.15		Electric at APC Offices
10/09/2024	Castle Water Ltd	BACS 11	4.57		Water at Harpers Rec
10/09/2024	Castle Water Ltd	BACS 12	6.26		Water at Cemetery
10/09/2024	Castle Water Ltd	BACS	7.51		Water at Harpers Allotments
10/09/2024	Kebur garden materials	BACS 14	14.96		Bags of Shingle
10/09/2024	G Tomkins Window Cleaning	BACS 15	20.00		Window Cleaning
10/09/2024	Castle Water Ltd	BACS 16	53.09		Water at Shawfield Allotments
10/09/2024	Castle Water Ltd	BACS 17	55.34		Water at Harpers Scout Hut
10/09/2024	Castle Water Ltd	BACS 18	55.36		Water at APC Public Toilets
10/09/2024	Brand Pest Control	BACS 19	66.00		Wasp Nest Removal Shawfields
10/09/2024	Viking Direct	BACS 20	81.11		Stationary
10/09/2024	Shield Security Services Ltd	BACS 21	84.00		Emergency Call Out
10/09/2024	Wild About Water (UK) Ltd	BACS 22	142.64		Water Machine Service
10/09/2024	J P and S Services	BACS 23	144.88		Fuel for Vans
10/09/2024	Castle Water Ltd	BACS 24	211.60		Water at APC Offices
10/09/2024	3D Services (South East) Ltd	BACS 25	213.60		Survey at Carrington
10/09/2024	FAROL LTD	BACS 26	226.80		Gator Service
10/09/2024	3D Services (South East) Ltd	BACS 27	309.60		Land Survey
10/09/2024	John B McKernan	BACS 28	383.36		Basket Watering
10/09/2024	John B McKernan	BACS 40	359.40		Basket Watering
10/09/2024	Neil Curtis & Sons	BACS 30	400.00		Grave Dig - Mugridge
10/09/2024	Kebur garden materials	BACS 31	590.80		Membrane Woven and Site Pegs
10/09/2024	Joel Baker	BACS 33	742.43		Microsoft 365/Teams Subscriptio
10/09/2024	Neil Curtis & Sons	BACS 34	800.00		Grave Dig Ranmore & West
10/09/2024	Ellack Cleaning Contractors Lt	BACS 35	873.40		Office Cleaning August
10/09/2024	Lockrite Security	BACS 29	398.10		Work Shop Alarm Service
10/09/2024	Lockrite Security	BACS 32	693.31		Alarm at Ash Centre Service
10/09/2024	Shield Security Services Ltd	BACS 36	1,200.12		Monthly Security Rounds
10/09/2024	Dans Garden Services	BACS 37	1,272.00		Cemetery Grass Cutting July
10/09/2024	3D Services (South East) Ltd	BACS 38	3,088.80		Carrington Rec Survey
10/09/2024	HMRC	BACS	4,446.06		NI & PAYE for August Salaray
11/09/2024	Mrs Sheryl Dollado	BACS	284.00		Hall Deposit Refund
11/09/2024	Miss R E Penycat	BACS	284.00		Hall Deposit Refund
12/09/2024	TESCO's	BACS	16.00		Airfreshners for Toilets
12/09/2024	Ordnance Survey	BACS	22.08		Maps of the Parish
18/09/2024	Lockrite Security	BACS 39	200.00		Work Shop Alarm Service
18/09/2024	Taylored Investments Ltd	BACS 40	489.99		Storage Shed for Allotment

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Co-op Community Directplus Acc

List of Payments made between 01/09/2024 and 30/09/2024

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
20/09/2024	COSTCO WHOLESALE UK LTD	BACS 41	141.77		Cleaning Material/Refreshments
24/09/2024	The Royal British Legion Poppy	BACS 42	25.00		Wreath for Chairman
24/09/2024	Magic signs	BACS 43	30.00		New Barrier Sign
24/09/2024	Treasured Memories Limited	BACS 44	56.52		Temporary Memorial
24/09/2024	Famborough Tool Hire	BACS 45	177.13		Hire of Rotavator
24/09/2024	Fleet Line Markers Ltd	BACS 46	178.88		10 Ltr White Paint
24/09/2024	Guildford Borough Council	BACS 47	266.50		Refuse Collection at Cemetery
24/09/2024	Guildford Borough Council	BACS 49	695.50		Refuse collection Ash Centre
24/09/2024	Neil Curtis & Sons	BACS 48	400.00		Grave Dig - West
24/09/2024	Hampshire Metalcraft Ltd	VBACS 50	966.00		Repair to Barrier Carrington
24/09/2024	ADF Tree Surgeons	BACS 51	987.60		Tree work at Ashley Park
24/09/2024	Dans Garden Services	BACS 52	1,200.00		Cemetery Grass Cutting
24/09/2024	Cooper and Withycombe	BACS 53	6,876.00		Changing Room Consultancy
24/09/2024	John B McKernan	BACS 54	730.78		Basket watering
24/09/2024	Kebur garden materials	BACS 55	1,110.21		Gravel and Gravel Boards
25/09/2024	E-ON	BACS 56	116.75		Gas for Ash Centre
25/09/2024	Discovery Print Ltd	BACS 57	228.00		Receipt Books - Personalised
26/09/2024	VARIOUS	BACS	16,506.38		WAGES
27/09/2024	Agratech	BACS	17.70		Nozzels for Sprayer

Total Payments 52,304.23

Chairman 

Clerk 

Date 14/10/24

MINUTE APPENDIX A**PUBLIC ADJOURNMENT.**

Explorer Scouts wanted to thank the council for gifting a shed to use for storage.

Why were they not kept informed over the can of usage?

The Chairman notes that the Scouts and Guides were aware about the change of usage at the beginning of the process in 2023. However, apologised for not contacting the other parties during the negotiations with Totterdown.

The Chairman thanked Cllr John Tonks for suggesting the Council purchase a shed for storage.

Shawfield Road flooded again this morning by Star Lane and Longacre/Youngs Drive. It's the same problem that Surrey County Council (SCC) haven't resolved.

The Chairman will contact SCC about clearing the drains however, there is nothing anyone can do about the amount of rain that comes down in a short space of time.

What is Network Rail doing on Shawfield Road that will take over 3 months to complete?

Cllr John Tonks confirmed it is repairs to the railway bridge but doesn't have any other details.

The Chairman asked for office staff to investigate and provide feedback on any further details they manage to obtain.

Shawfield pedestrian tunnel needs damp proofing so that it can be repainted.

The resident wanted it noting that they disagree with what Council approved for helping the football club.

Please can the footpath number 349 be added into the minutes from September's meeting.

The office staff will add this into the minutes.

What is happening with Remembrance service this year?

Cllr John Tonks confirmed that the service and parade is on the 10th November and a Teams meeting before the event will be set up to finalise all the details with the participating organisations/groups.

Sopwith Close needs the support of the Parish Council.