

ASH PARISH COUNCIL**Minutes of the Meeting of the Amenities, Finance and Administration Committee
held via Microsoft Teams
on Monday 27 January which commenced at 19:00**

| | | |
|----------------|----------------------|---|
| Chairman: | Cllr Phil Bellamy | ✓ |
| Vice Chairman: | Cllr Richard Lucas | ✓ |
| | Cllr Mohammad Faisal | A |
| | Cllr Paul Golding | ✓ |
| | Cllr Carla Morson | ✓ |
| | Cllr John Tonks | ✓ |

✓ Present

x Not Present

A Apology for Absence

Part I – Public Session**79. Accept Apologies for Absence. (agenda item 1)**

There were no apologies for absence.

80. To Receive Declarations of Interest. (agenda item 2)

There were no declarations of interest.

81. Confirmation of the Minutes. (agenda item 3)

Members agreed the minutes of the Amenities, Finance and Administration Committee meeting held on Monday 16 December 2024. The minutes have been before the full Council at which they were duly considered, approved, and adopted, and will be signed by the Chairman, Cllr Phil Bellamy.

82. Adjournment. (agenda item 4)

This meeting was **not** held in public. Any members of the public wishing to join the meeting were advised to click the following link;

https://teams.microsoft.com/l/meetup-join/19%3ameeting_OWRkNDkzMmEtMGY2MC00OWZiLTImYTqtYTVjZGE4Y2UyMGFh%40thread.v2/0?context=%7b%22Tid%22%3a%22655dc6d2-cc35-4837-9012-8b3f621f8869%22%2c%22Oid%22%3a%2252a651d8-60cc-4ef0-b8b8-8585a26a9914%22%7d

Full details on how to access the meeting are available on the Parish Council website;

<https://www.ashpcsurrey.gov.uk/public-access-to-virtual-meetings-during-covid-19-pandemic/>

There were no members of the public present.

83. Monthly Accounts. *(agenda item 5)*

Members considered and noted the monthly accounts ending 31 December 2024.

84. Bank Reconciliation. *(agenda item 6)*

Members considered and noted the bank reconciliations ending 31 December 2024.

85. Fee Assessment. *(agenda item 7)*

Members to review the documents on hall hire, cemetery and allotments for increase/decrease for April 2025.

Resolved upon consideration to agree to a 5% increase on fees for allotments and cemetery, introduce a £5 fee on the one hour booking price and introduce a five-hour booking rate for weekday bookings.

86. Gas Account Renewal. *(agenda item 8)*

Members to note minute number 267, Council Meeting 12 February 2024. The Chairman and the Clerk used delegated powers to research and negotiate a new Gas contract early in 2024. Full Power Utilities were chosen who negotiated a new Contract with E.On Next.

Members to note the Chairman and the Clerk used delegated powers to arrange a fixed gas price for 12 months Harpers Scout Hut and 36 months Ash Centre using Full Power Utilities who negotiated the contract with E.On Next.

Members noted that the details had changed from the agenda. The new contract is with E.On Next directly due to a change in price by Full Power Utilities. A fixed priced gas contract for 36 months Harpers Scout Hut and 36 months Ash Centre using E.On Next has been negotiated by the Chairman and Clerk using delegated powers.

87. Grants of Exclusive Rights in Respect of Burials. *(agenda item 9)*

Members authorised the issue of Grants of Exclusive Rights in respect of Burials:

| Deed Number | Purchaser | Plot Number |
|-------------|-----------|-------------|
| 1701 | A Brine | P42 |
| 1702 | J Gardner | M37 |
| 1703 | J West | M29 |

88. Root Removal. *(agenda item 10)*

Members to consider the quotations for removing the roots from the drain at the Ash Centre.

Resolved upon consideration to agree to Contractor A at a cost of £160.00 per hour for root removal + £580.00 installation of a new liner up to 6 meters and £95.00 per meter thereafter + VAT.

89. Community Grants Application. *(agenda item 11)*

Members approved the application from The Ash Villages Food Parcels Project.

90. APC Charity Of The Year Donation 2024. *(agenda item 12)*

Members to consider the amount the donation should be from the events held in 2024.

Resolved upon consideration to agree to a donation of £2727.37 which is the amount raised less expenses.

91. Events Working Group. *(agenda item 13)*

Members noted the minutes of the Events Working Group Meetings held on 04 December 2024 as at Agenda Appendix A.

92. Correspondence. *(agenda item 14)*

There was no correspondence.

93. Date of Next Meeting. *(agenda item 15)*

The date of the next meeting is **Monday 24 February 2025** commencing at 19:00 or following the close of the Planning Committee meeting.

The meeting closed at 19:27

Chairman: _____ Date: _____

Agenda Appendix A.

ASH PARISH COUNCIL**Minutes of the Events Working Group
held on 04 December 2024 Face to Face and via Microsoft Teams
commencing at 14:30**

| | | |
|----------|------------------------|---|
| Present: | Cllr John Tonks | ✓ |
| | Cllr Paul Golding | x |
| | Cllr Richard Lucas | x |
| | Cllr Michael Moriarty | ✓ |
| | Ali Watmore | ✓ |
| | Lowan Daley | ✓ |
| | Graham Bidwell | ✓ |
| | Jo Packman (Guest) | ✓ |
| | Richard Tolley (Guest) | ✓ |
| | Pat Scott (Guest) | ✓ |

1. Apologies for Absence. (agenda item 1)

There were no apologies for absence.

2. Declarations of Interest. (agenda item 2)

There were no declarations of interest to report.

3. Confirmation of Minutes. (agenda item 3)

The minutes of the Events Working Group Meeting held on Wednesday 06th November 2024, copies of which have been circulated to members, were confirmed as a true record.

4. Round Up From 2024. (agenda item 4)**Remembrance:**

All agreed that the sound system was brilliant for the service so a huge thank you to Cllr Paul Golding for his hard work.

New Traffic Management Company were excellent and made sure each closure was manned accordingly.

An extended thanks to Ash & Ash Vale Community Street Team as they had a great bunch of volunteers, some of which were new and still were extremely helpful, taking on a number of different tasks throughout the event.

The Medics were good and responsive as there were several people who required aid because of fainting.

The Local MP, who attended the event, gave high praise to the entire service and parade.

ACTIONS FOR NEXT YEAR:

To ensure the service remains concise and timely, we shall request that each speaker limits their speech to one minute. We can also look at removing one of the hymns to make the service slightly shorter.

For the Groups & Leaders meeting, we will highlight that everyone eats well beforehand to ensure they remain in good health throughout the event.

Lowan suggests that we have an additional medic or at least one positioned within the cenotaph as well as at the bottom, middle and top of the road to prevent any accessibility issues.

Cllr John Tonks mentioned that Cllr Paul Golding would like a walkie-talkie for next year to spot medical issues.

It was noted the additional bottled water was required and should be provided each year.

Christmas Fantasia:

Everyone agreed that the slightly later start time provided ample opportunity to have everything set up and ready and we are happy to keep this the same again for next year.

The Carpark was well manned by Ali & Graham.

Cllr John Tonks sends a big thank you to all the Council Staff, Councillors & Volunteers who assisted and contributed to make the event as successful as possible. An extended thanks to the Ash Pantomime Company.

The sound was impeccable, and everyone could hear the band playing with perfect clarity. The music was so clear that it could even be heard from the Ash Centre Carpark.

Pat said that having a microphone positioned in the centre of the band was a great addition and sends her thanks to Cllr Paul Golding for this.

Pat also sends her thanks to Cllr John Tonks for everything he does to organise the events with the Team.

Cllr John Tonks arranged for some staging to be down at the Wharf for Cllr Fiona White to increase visibility for the Christmas Tree Light Switch On speech.

Cllr John Tonks noted the new Van design was fantastic, and the smoke looked brilliant and thanked all those involved.

Cllr John Tonks thanked everyone who donated to the Raffle and Tombola. The prizes on offer were amazing and encouraged many to play numerous times.

ACTIONS FOR NEXT YEAR:

To provide our own theatrical lighting as it was partially dark on Wharf Road during the Christmas Carols.

To have a Santa Briefing next year as it was a new Santa this time round and there was quite a delay in getting ready which meant the crew had to go through the Wharf quicker to make it to the Christmas Light Switch On & Carol Service on time.

To have some proper steps attached to the van to make accessing the back easier for anyone needing to get on or off.

Find somewhere for the float to go when it returns as it obstructed the roadway and therefore caused delays with cars coming in for packing away of stalls.

To ensure we have enough bins in and around the building.

To carefully review the order of stalls as there were two Jewellery stalls next to one another as well as two cake stalls opposite to each other.

To have the three stalls situated outside in the staff parking area positioned further back to allow more footpath space and reduce congestion.

The outside electrical outlets need to be upgraded to support 16 AMP.

Request the traffic management company to send a minimum of 2 persons and to ensure their van does not block the view of the tree during the closure.

5. Charity 2025. (agenda item 5)

It was agreed that The Basingstoke Canal Society – In support of the Basingstoke Canal will be our charity for 2025.

6. 2025 Events. (agenda item 6)

The date for our next Summer Fete will take place on Saturday 28th June 2025 as formally agreed in July’s Events Working Group Meeting.

It was agreed in this meeting that entries for Ash In Bloom 2025 will be open from the beginning of June through to the end of August.

It was also agreed in this meeting that the Remembrance Service & Parade will be taking place on Sunday 9th November 2025.

Finally, it was agreed in this meeting that Christmas Fantasia will be taking place on Saturday 29th November 2025.

7. Date of Next Meeting. (agenda item 7)

The date of the next meeting was agreed as Wednesday 2nd April 2025 at 14:30 via Microsoft Teams.

The meeting closed at 15:34pm

Signed Date