

# ASH PARISH COUNCIL

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18 November 2025

**To: The Chair and Members of the Amenities, Finance and Administration Committee.**

Chair: Cllr Phil Bellamy  
Vice Chair: Cllr Richard Lucas  
Cllr Mohammad Faisal  
Cllr Paul Golding  
Cllr Carla Morson  
Cllr John Tonks

Substitutes: All councillors not committee members

Councillors are hereby summoned, and members of the public are invited and have a right to be present at the virtual meeting of the Amenities, Finance and Administration Committee **on Monday 24 November 2025** commencing at **19:00** or following the close of the Planning Committee if this is later.

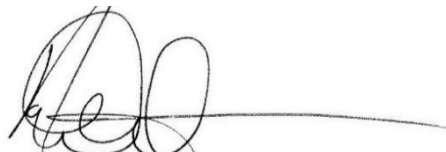
This meeting will **not** be held in public. Any members of the public wishing to access the meeting to make a comment or hear the proceedings should click the link below;

[https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_N2NkZGM1NWQtMWUzMS00ThjLWFjMzctOGE1NDU1ZDJiY2Jm%40thread.v2/0?context=%7b%22Tid%22%3a%22655dc6d2-cc35-4837-9012-8b3f621f8869%22%2c%22Oid%22%3a%2252a651d8-60cc-4ef0-b8b8-8585a26a9914%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_N2NkZGM1NWQtMWUzMS00ThjLWFjMzctOGE1NDU1ZDJiY2Jm%40thread.v2/0?context=%7b%22Tid%22%3a%22655dc6d2-cc35-4837-9012-8b3f621f8869%22%2c%22Oid%22%3a%2252a651d8-60cc-4ef0-b8b8-8585a26a9914%22%7d)

**Full details on how to access the meeting are available on the Parish Council website;**

<https://www.ashpcsurrey.gov.uk/public-access-to-virtual-meetings/>

Provision will be made for Public Question Time.



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Photographing, recording and broadcasting or transmitting by social media of any kind, is allowed during the proceedings of the public session of the Council meeting or its Committee's meetings, providing there is no disruption to Council meeting procedures in relation to this initiative. Any recording must cease if the Council resolves to move into confidential session as per the Public Bodies (Admission to Meetings) Act 1960. Recording equipment may not be left in the meeting room where the confidential session is being held.

**AGENDA****1. Accept Apologies for Absence.****2. To Receive Declarations of Interest.****3. Confirmation of the Minutes.**

To confirm the minutes of the Amenities, Finance and Administration Committee meeting held on Monday 27 October 2025.

**4. Adjournment.**

To consider adjourning the meeting for a maximum period of ten minutes to enable members of the public to raise questions, in respect of the business on the agenda. (Standing Order 3e).

**5. Monthly Accounts.**

Members to consider the monthly accounts ending 31 October 2025.

**6. Bank Reconciliation.**

Members to consider the bank reconciliations ending 31 October 2025.

**7. Sixth Draft Budget and Precept 2026/27.**

Members to consider the sixth draft of the 2026/2027 budget and to continue discussions on the percentage increase for the Parish precept.

**8. Harpers Car Park.**

Members to note the Vice Chair and the Clerk used delegated powers to upgrade the top surface of the new car park surface to bitumen at a cost of £8,000.00 + £1,600.00 VAT = £9,600.00.

**9. Transfer Of Old Street Column To New Metal Type In Carrington Lane.**

Members to note the Vice Chair and the Clerk used delegated powers to approve the works to transfer the old concrete street column to new metal column in Carrington Lane at a cost of £1156.81 + £231.36 VAT = £1388.17.

**10. Hanging Basket Replacement.**

Members to consider the options for the hanging baskets as they have reached end of life.

**11. Summer Bedding and Hanging Baskets 2026.**

Members to consider the options for the summer bedding and hanging baskets for 2026.

**12. Renewal Of Rialtas Gold Package.**

Members to consider the cost to renew the Rialtas Gold Package for 3 years from 1<sup>st</sup> April 2026 at a cost of £1759.00 + £351.80 VAT = £2110.80 per year.

**13. Events Working Group.**

Members to note the minutes of the Events Working Group Meetings held on 17 September 2025 as at Agenda Appendix A.

**14. Street Lighting & CCTV Working Group.**

Members to note the minutes of the Street Lighting & CCTV Working Group Meetings held on 18 August 2025 as at Agenda Appendix B.

**15. Correspondence.**

**16. Date of Next Meeting.**

The date of the next meeting is **Monday 15 December 2025** at 19:00 or following the close of the Planning Committee meeting, if this is later.

**Agenda Appendix A.****ASH PARISH COUNCIL****Minutes of the Events Working Group  
held on 17 September 2025 via Microsoft Teams  
commencing at 14:30**

Present:	Cllr John Tonks	✓
	Cllr Paul Golding	x
	Cllr Richard Lucas	x
	Cllr Michael Moriarty	✓
	Ali Watmore	✓
	Lowan Daley	✓
	Graham Bidwell (Guest)	✓
	Jo Packman (Guest)	x
	Richard Tolley (Guest)	✓
	Len Scott (Guest)	✓
	Pauline Baxter (Guest)	A
	Paula Hunt (Guest)	✓

**1. Apologies for Absence. (agenda item 1)**

Apologies for absence were received from Pauline Baxter.

**2. Declarations of Interest. (agenda item 2)**

There were no declarations of interest to report.

**3. Confirmation of Minutes. (agenda item 3)**

The minutes of the Events Working Group Meeting held on Wednesday 02nd July 2025, copies of which have been circulated to members, were confirmed as a true record.

**4. Ash In Bloom 2025. (agenda item 4)**

Cllr John Tonks advised that four days of voting remain, with the voting period scheduled to close on 21st September. He further noted that the Ash In Bloom entry deadline was extended to the end of August this year. Cllr John Tonks remarked that this revised deadline has proven effective and recommended its continuation in future years. Lowan Daley to push out another post on social media to help increase the number of votes.

Lowan Daley confirmed that we have received over 150 votes so far.

Councillor John Tonks noted that this year's voting was conducted using Microsoft Forms, in contrast to last year when Google Forms was used.

Graham Bidwell said he has submitted his votes and experienced no issues whatsoever.

**5. To Review The Flag & Escort List. (agenda item 5)**

Cllr John Tonks to speak with Miss Bailey (Head Teacher of Ash Manor School) regarding Combined Cadet Force.

Everyone formally agreed that Scouts are to be the Flag Bearer for this year. Cllr John Tonks explained that, after this year, we recycle again.

**6. Remembrance & Christmas Fantasia. (agenda item 6)**

**REMEMBRANCE:**

Cllr John Tonks advised that Father Keith is no longer serving Ash. After speaking with Claire Holt, she confirmed that every other year, she will be with us. So, this will run every odd year starting this year (2025), 2027, 2029 & so on.

Cllr John Tonks explained that there will be one less hymn and we are to try and limit speech length, so the service is less strenuous on Flag Bearers & children involved.

Paula Hunt confirmed that she will push some programs out to try and increase numbers of volunteers.

Graham Bidwell advised that there must be marshals at the end of the service to prevent blockages and congestion.

John Tonks said that he will speak with the Combined Cadet Force beforehand to tell them what our vision is.

Len confirmed that he is happy with the number of people helping guide at the top of the hill.

Cllr John Tonks mentioned that one of the ladies (Sam) who traditionally guides at the top of the hill might not be available this year.

Paula Hunt confirmed that she is happy to assist Len once the Traffic Management company have packed up.

Richard Tolley said that some of the elderly like to get up to the memorial earlier so they can be seated at the back of the War Memorial.

John Tonks advised that we could remind people that they can request accessible seating and this can be broadcasted through the sound system to make all aware.

Ali Watmore suggested that we keep the chairs on the van like last year so that they are available when they are really needed.

Cllr John Tonks also added that we order our own wreath and all groups are to be aware that they are to order their own wreath too, as per APC's process for the last 3 years.

**CHRISTMAS FANTASIA:**

Lowan Daley said that we are more or less filled up in the Main Hall now for Stalls this year.

Lowan Daley to get in touch with Cllr Paul Golding & the Pantomime Company.

Graham Bidwell offered to brief Santa & the Driver of the van (Float).

Cllr John Tonks confirmed he is happy for Graham Bidwell to brief Santa and the Driver of the Float.

Graham Bidwell mentioned that we officially need to delegate 1 or 2 people to assist Ali in the Carpark.

Michael Moriarty confirmed that he is happy to help.

Lowan Daley briefed and referenced what happened last year with Traffic Management and advised that we require more operatives for Christmas Fantasia.

Cllr John Tonks to remind/speak with Cllr Paul Golding about lighting for the band on The Wharf.

Len advised that they have their own battery-powered lights and would be happy if any more lighting is provided.

Cllr John Tonks said last year we identified power constraints and now we have upgraded the power to our external sockets.

Paula Hunt confirmed that she will try and get some volunteers together ready for Saturday 29<sup>th</sup> November for Christmas Fantasia.

Cllr John Tonks advised that the day will be done (broadly speaking for the Community Street Team perspective) around quarter past 5.

Len asked whether the Carol sheets are going to remain the same as last year and the order.

Cllr John Tonks confirmed he is happy for the Carol sheets to remain the same.

Cllr John Tonks also confirmed that this year, we are happy to keep it from 1pm – 4:30. However, if we experience any significant problems this year, perhaps we can review timings for next year.

**7. Date of Next Meeting. (agenda item 7)**

The date of the next meeting was agreed as Wednesday 19th November 2025 at 14:30 via Microsoft Teams.

The meeting closed at 15:36pm

Signed ..... Date .....

**Agenda Appendix B.****ASH PARISH COUNCIL****Minutes of the Street Lighting & CCTV Working Group  
held on Monday 18 August 2025 via Microsoft Teams  
commencing at 19:00**

Present:	Cllr John Tonks	✓
	Cllr Carl Cookson	✓
	Cllr Paul Golding	✓
	Cllr Richard Lucas	✓
	Ali Watmore	✓
	Joel Baker (Guest)	✓

**2. Apologies for Absence. (agenda item 1)**

There were no apologies for absence received.

**2. Declarations of Interest. (agenda item 2)**

Cllr Paul Golding declared a pecuniary declaration of interest, as he works for a company that provides CCTV and security. This company has provided some assistance to Ash Parish Council (APC) and is a regular contractor for Guildford Borough Council (GBC).

Cllr Richard Lucas declared a non-pecuniary declaration of interest, as he is part of the executive board for GBC.

**3. Next Steps. (agenda item 3)**

Members decided that Street Lighting and CCTV are two separate areas and the requirements for CCTV will be discussed first.

Does APC have a Surveillance Code? Yes, APC does have a Surveillance code which will need to be updated as part of the committee's work.

Why does APC have CCTV :

- Security
- Parking Enforcement
- Fly Tipping
- Assist Surrey Police Community

Is the current CCTV system fit for purpose :

- The existing system has come to the end of its life with most of the cameras being obsolete
- Recording quality is low
- Field of view is limited
- No audio facility
- Most cameras are Infrared and not full colour

Members agreed that Joel Baker and Cllr Paul Golding need to have a separate meeting to discuss the systems/options that are available, and they will provide a report to the committee at the next meeting.

**4. Date of Next Meeting. (agenda item 4)**

The date of the next meeting was agreed as Wednesday 8th October 2025 at 18:30 as a face to face meeting at The Ash Centre.

The meeting closed at 20:15.

Signed ..... Date .....