

## ASH PARISH COUNCIL

### Minutes of the Meeting of the Council held in the Ash Centre, Ash Hill Road, Ash on Monday 8 December 2025 which commenced at 18:30

Chair of the Council:	Cllr Fiona White	A
Vice Chair	Cllr Carla Morson	✓
	Cllr Philip Bellamy	✓
	Cllr Carl Cookson	✓
	Cllr Mohammad Faisal	x
	Cllr Paul Golding	✓
	Cllr Richard Lucas	✓
	Cllr Nigel Manning	A
	Cllr Michael Moriarty	✓
	Cllr Marsha Moseley	A
	Cllr John Tonks	✓
	Cllr Susan Wyeth-Price	✓
✓ Present	x Not Present	A Apology for Absence

#### **Part I – Public Session**

**93. To receive Apologies for Absence. (agenda item 1)**

Apologies for absence were received from Cllr Fiona White, Cllr Nigel Manning and Cllr Marsha Moseley.

**94. Declarations of Interest. (agenda item 2)**

There were no declarations of interest for this meeting.

**95. Confirmation of the Minutes. (agenda item 3)**

The minutes of the Meeting of the Parish Council held on Monday 10 November 2025 copies of which have been circulated to members, were confirmed as a true record and will be signed by the Vice Chair of the Council.

**96. Chair's Announcements. (agenda item 4)**

Good evening, and welcome to our final Full Parish Council meeting of 2025. Before we all slip into full festive mode, I'd like to share a few important updates:

Surrey County Council consultation is underway regarding a proposed 20mph speed limit on the roads surrounding Shawfield Primary School, Ash. Please note that Shawfield Road and Ash Street are not included in this proposal. You can submit your views until 15 December 2025.

Ongoing roadworks as mentioned last month, roadworks in the area are continuing. Although every effort is being made to minimise disruption, some delays are unfortunately still likely. With the upcoming party season, I'd also like to remind everyone to not drink and drive to help keep our community safe.

Information on waste collection schedules for the Christmas period and for 2026 is now available on the Ash Parish website in PDF format. I have requested printed copies from GBC for residents who cannot access this information online.

Finally, I'm delighted to report that the Christmas Fantasia was once again a great success. Thanks to the hard work of our staff and councillors, the Council's charity support for 2025 amounts to £2,522.00.

**97. Adjournment. (agenda item 5)**

Members considered adjourning the meeting for a maximum period of 25 minutes, to enable members of the public to raise questions and it was:

**Resolved that the meeting be adjourned for a maximum period of twenty-five minutes to enable a public question period to be held (as at Minute Appendix A).**

**98. Reports of Committees. (agenda item 6)**

The following committee reports, copies of which have been circulated were received, considered and the recommendations therein were adopted:

<b>Neighbourhood Planning</b>	<b>October</b>	<b>07</b>	<b>2025</b>	<b>Minute Number</b>	<b>51 to 59</b>
<b>Planning</b>	<b>October</b>	<b>27</b>	<b>2025</b>	<b>Minute Number</b>	<b>41 to 47</b>
<b>A,F&amp;A</b>	<b>October</b>	<b>27</b>	<b>2025</b>	<b>Minute Number</b>	<b>45 to 59</b>

**99. Monthly Payment List. (agenda item 7)**

Members received and approved the monthly payments list giving details of October 2025 payments as at Appendix B.

**100. Final Budget and Precept 2026/27. (agenda item 8)**

Members to approve the final 2026/2027 budget and agree the percentage increase for a Band D property for the Parish precept.

and it was:

**Agreed that the funding for the future Neighbourhood Plan be taken from General Reserves and that £2k be added into the budget yearly for CCTV. Which resulted in members approving the final 2026/2027 budget of £630,338.00 and the Band D equivalent annual council tax of £82.39, which equates to a 4.70% increase in council tax.**

**101. Ash Parish Council Policy Reviews. (agenda item 9)**

Members considered and accepted the following Council policies :

<b>Policy</b>	<b>Adopted Date</b>	<b>Review Date</b>
Publication	8 December 2025	9 November 2026
Community Grants	8 December 2025	9 November 2026
Governance & Risk Register	8 December 2025	9 November 2026

**102. Final Draft of the Neighbourhood Plan for the Parish of Ash. (agenda item 10)**

Members approved the final draft of the Neighbourhood Plan for the Parish of Ash so that it can be submitted to Guildford Borough Council under Regulation 15.

**103. Totterdown Nursery New Lease. (agenda item 11)**

Members to approve the final draft of the new lease for Totterdown nursery.

and it was:

***Agreed by vote with a 6:1 majority that the new lease be signed and issued.***

***Note : Cllr Carl Cookson voted against, and Cllr Sue Wyeth-Price abstained.***

**104. Car Park Signage. (agenda item 12)**

Members to consider installing car park signage at Harpers Recreation Ground.

and it was:

***Agreed that the Clerk investigates further the correct wording and costs for signage to be installed in all other car parks except the Ash Centre (which already has signage).***

**105. Correspondence. (agenda item 13)**

There was no correspondence to report.

**106. Next Meeting. (agenda item 14)**

The next meeting is on Monday 12 January 2026.

*The meeting closed at 19:22.*

Chair: \_\_\_\_\_

Date: \_\_\_\_\_

**AGENDA APPENDIX A****ASH PARISH COUNCIL****LOCAL CODE OF CONDUCT – DISCLOSURE OF INTEREST****October 2025**

<b>DATE OF MEETING</b>	<b>MEMBER</b>	<b>MINUTE REF &amp; PAGE NO.</b>	<b>TYPE AND NATURE OF INTEREST</b>
<b>NEIGHBOURHOOD PLANNING</b>  <b>07 October 2025</b>	<b>None.</b>	<b>None.</b>	<b>None.</b>
<b>COUNCIL</b>  <b>15 October 2025</b>	<b>Cllr Richard Lucas</b>	<b>Min Ref : 68 Pg No : 38</b>	Non-pecuniary declaration of interest on Agenda Item 14, as he is Cllr for Finance, Property and Land Assets at Guildford Borough Council.
<b>PLANNING</b>  <b>27 October 2025</b>	<b>None.</b>	<b>None.</b>	<b>None.</b>
<b>Administration, Finance &amp; Amenities (A, F&amp;A)</b>  <b>27 October 2025</b>	<b>None.</b>	<b>None.</b>	<b>None.</b>

## AGENDA APPENDIX B

Date: 05/11/2025

Ash Parish Council

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Time: 14:52

Co-op Community Directplus Acc

## List of Payments made between 01/10/2025 and 31/10/2025

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
03/10/2025	Coop Bank	DD	28.94		Bank Charges
07/10/2025	Jeanette McKernan Expenses	BACS 3	140.40		Tyre for Gator1
07/10/2025	A&P Services (Surrey) Ltd	BACS 4	143.44		2nd Strimmer Repairs
07/10/2025	AquaVent Ltd	BACS 26	780.00		Legionella Riskj Assessment
07/10/2025	Ash & District History Museum	BACS 5	186.41		Electric for Toilet St Peters
07/10/2025	Ellack Cleaning Contractors Lt	BACS 8	533.47		Office/Hall Cleaning
07/10/2025	The Play Inspection Company	BACS 10	683.64		Playground inspections
07/10/2025	Session Music	BACS 11	792.00		Repairs to sound system
07/10/2025	Shield Security Services Ltd	BACS 12	1,332.00		Security Patrols
07/10/2025	Joel Baker	BACS 13	1,353.20		Laptop Set Up Firewall Install
07/10/2025	rCOH Ltd	BACS 14	3,192.00		Neighbourhood Plan Consultancy
07/10/2025	John B McKernan	BACS 15	318.00		Watering and ground work
07/10/2025	Milestones Infrastructure Ltd	BACS 16	1,388.17		Light Column repairs 3
07/10/2025	Viking Direct	BACS 17	109.57		Sationary & Cleaning Materials
07/10/2025	Viking Direct	BACS 18	16.78		Ethernet Cables
07/10/2025	Quartix Ltd	BACS 19	79.42		Van Tracker Subscription
07/10/2025	Insight Systems Ltd	BACS 20	69.84		Printing cost per page
07/10/2025	J & G Drain Services	BACS 21	100.01		Repairs to Gents Toilets APC
07/10/2025	Milestones Infrastructure Ltd	BACS 22	2,165.28		Replace Column - The Garth
07/10/2025	Air Ambulance Kent	TRANS	500.00		Donation
10/10/2025	Octopus Energy	BACS 9	33.82		Electric at Carrington Rect
10/10/2025	Octopus Energy	BACS 7	76.58		Electric at Ash Rec
10/10/2025	Octopus Energy	BACS 6	121.39		Electric at Harpers Scout Hut
10/10/2025	Octopus Energy	BACS 23	158.84		Electric at APC Toilets
10/10/2025	Amazon UK	BACS 24	36.65		Metal Frame Paint
10/10/2025	Octopus Energy	BACS 25	28.75		Electric at Carrington Toilet
10/10/2025	Octopus Energy	BACS 26	479.63		Electric at APC Offices
10/10/2025	British Telecommunications plc	BACS 27	1,882.05		Phone and Broadband
15/10/2025	CCLA Public Sector Deposit Fun	U00167DX	250,000.00		Reduce Current Acct Balance
15/10/2025	COOP Bank	TRANS	25.00		CHAPS fee for Transfer
15/10/2025	EBAY	BACS	38.00		Wooden slats for Planters
16/10/2025	E-ON	BACS 28	78.56		Gas at Harpers Scout Hut
16/10/2025	Sage (UK) Ltd	BACS 29	3,088.80		Software Subscription - Wages
28/10/2025	TAURUS SKIP HIRE	470.40	470.40		SKIP TO CLEAR CARRINGTON REC
28/10/2025	START TRAFFIC LTD	BACS 31	463.82		Trqffic Road Signs
28/10/2025	Amazon UK	BACS 34	17.31		P/Ledger Electronic Payment
28/10/2025	Scottish and Southern Energy	BACS 33	1,569.23		P/Ledger Electronic Payment
28/10/2025	Mr Hyde	TRANS	9.00		Overpayment Plot SR061
29/10/2025	Cllr John Tonks	BACS 34	38.48		Sweets for Fantasia
29/10/2025	Hampshire Metalcraft Ltd	BACS 35	96.00		Gate Posts
29/10/2025	Christopher Harris	BACS 36	100.00		Bagpipes for Rmembrance
29/10/2025	Fleet Line Markers Ltd	BACS 37	244.99		Line Marker Paint
29/10/2025	EM Friendly Farm	BACS 38	370.00		Mobile Farm for Fantasia
29/10/2025	Jeanette McKernan Expenses	BACS 39	415.48		Small Tools/ Tree / Drain Clea
29/10/2025	Ellack Cleaning Contractors Lt	BACS 40	533.47		Office Clean October
29/10/2025	Neil Curtis & Sons	BACS 41	580.00		Grave Dig - Granville
29/10/2025	Dans Garden Services	BACS 42	1,320.00		Grass Cutting Cemetery

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Date: 05/11/2025

## Ash Parish Council

Page 2

Time: 14:52

## Co-op Community Directplus Acc

## List of Payments made between 01/10/2025 and 31/10/2025

Date Paid	Payee Name	Reference	Amount Paid	Authorized Ref	Transaction Detail
29/10/2025	Buko Traffic and Safety	BACS 43	1,933.08		Traffic Mnt for Remembrance
29/10/2025	DOWNS VIEW NURSERIES LTD	BACS 44	2,006.88		Winter Plants
29/10/2025	Fairway Paving	BACS 45	10,000.00		Deposit on Harpers work
29/10/2025	Safe I S Fire Safety and Train	BACS 46	358.80		Fire Risk Assessments
29/10/2025	Screwfix	BACS 47	170.83		Gloves Clean wipes
29/10/2025	Castle Water Ltd	BACS 48	55.95		Water at Scout Hut
29/10/2025	Castle Water Ltd	BACS 49	150.81		Waster at APC Toilets
29/10/2025	Castle Water Ltd	BACS 50	9.27		Water at Carrington Rec
29/10/2025	Castle Water Ltd	BACS 51	10.75		Water at Cemetery
29/10/2025	Castle Water Ltd	BACS 52	6.57		Water at Harpes Rec
29/10/2025	Castle Water Ltd	BACS 53	7.64		Water at Harpers Allotments
29/10/2025	Treasured Memories Limited	BACS 55	57.66		Temporary Memorial - Granville
29/10/2025	Honey Brothers Limited	BACS 56	61.78		Strimmer Wire and Bold End
29/10/2025	J P and S Services	BACS 57	257.85		Fuel for Vans and Equipment
29/10/2025	J & G Drain Services	BACS 58	481.78		Repairs to disabled toilet
29/10/2025	John B McKernan	BACS 59	596.25		Ground work/Watering
29/10/2025	Quick Shopfront Ltd	BACXS 60	605.89		Roller Shutter Service
29/10/2025	Oxenford Farm Ltd	BACS 61	675.00		Christmas Tree
29/10/2025	RBS Accounting Solutions	BACS 62	738.00		Auditing of Charity Accounts
29/10/2025	Imprint Colour Limited	BACS 63	908.00		Printing of the APC Newsletter
29/10/2025	Blachere Illumination Uk Ltd	BACS 64	3,260.40		PreLoved Xmas Motiffs
29/10/2025	Magic signs	BACS 65	10.00		Black Lettering for Banners
29/10/2025	Kebur garden materials	BACS 66	25.16		Decking Boards
29/10/2025	Viking Direct	BACS 67	189.68		Sationary & Cleaning Materials
29/10/2025	Royal Mail	BACS 68	784.38		Mailing of Newsletter
30/10/2025	Wayne Altham ACA	BACS	74.00		Hall Deposit Refund
30/10/2025	Various	BACS	18,040.46		Wages for October
30/10/2025	Surrey Pensions	BACS	5,066.00		Pension contributions October
30/10/2025	HMRC	BACS	6,224.28		PAYE andf NI Oct Salaries
31/10/2025	Francotyp Postalia Ltd	BACS 1	100.80		Hire of Franking Machine
31/10/2025	CF Corporate Finance Ltd	BACS 2	1,422.00		Rental of Printer/copier
31/10/2025	Julie Bowler	TRANS	284.00		Hall Deposit Refund
31/10/2025	Scottish and Southern Energy	BACS 30	1,349.94		Street Light Electric
31/10/2025	E-ON	BACS 34	1,509.42		Gas APC Centre 3 Months
<b>Total Payments</b>			<b>333,622.13</b>		

Chair.....Clerk.....

Date.....8 December 2025

**MINUTE APPENDIX A**

**PUBLIC ADJOURNMENT.**

***Thank you to everyone involved in getting the Shawfield tunnel painted. However, graffiti has appeared on the walls already.***

*The Vice Chair and Cllr Phil Bellamy confirmed they were aware and are investigating what they can do to resolve this issue.*

***The nine weeks of roadworks on Ash Street didn't happen.***

*The Vice Chair wasn't aware and will investigate.*

***What is happening with the Ash Flood Working Group?***

*The Vice Chair confirmed the Chair has agreed this can proceed and the Clerk along with Cllr Richard Lucas will confirm when the first meeting can be held.*