

ASH PARISH COUNCIL

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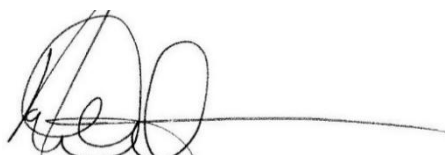
Council Offices
Ash Centre
Ash Hill Road
Ash, Surrey
GU12 5DP

12 May 2026

To Members of Ash Parish Council

Councillors are hereby summoned, and members of the public are invited and have a right to be present at The Annual Meeting of the Parish Council **on Monday 18 May 2026** commencing at **6:30pm**.

Provision will be made for Public Question Time.

A handwritten signature in black ink, appearing to be 'Alison Watmore', with a long horizontal line extending to the right.

Alison Watmore
Clerk to the Council

AGENDA

Part I – Public Session

1. To elect the Chair of the Council for the ensuing year.

2. To receive the Chair’s Declaration of Office.

3. To receive Apologies for Absence.

4. To receive Declarations of Interest.

Declarations of Interest relating to Committee Meetings as at Appendix A.

5. To elect the Vice–Chair of the Council for the ensuing year.

6. To elect Chair and Vice-Chair of the following Committees:

- A. Amenities, Finance and Administration Committee
- B. Planning Committee
- C. Human Resources
- D. Neighbourhood Planning Committee

7. To elect Councillors to serve upon the following Committees:

- A. Amenities, Finance and Administration Committee
- B. Planning Committee
- C. Human Resources
- D. Neighbourhood Planning Committee

8. To elect Chair for the following Working Groups:

- A. Events
- B. Ash Matters
- C. Shawfield Allotment Association
- D. Street Lighting and CCTV
- E. Ash Flood

9. To elect Councillors to serve upon the following Working Groups:

- A. Events
- B. Ash Matters
- C. Shawfield Allotment Association
- D. Street Lighting and CCTV
- E. Ash Flood

10. To nominate Members of the Council or a representative to serve as the Council’s representative on the following bodies:

The Charity of Henry Smith and Others
Citizens Advice Ash Management Committee
Farnborough Aerodrome Consultative Panel
Surrey Association of Local Councils (1 or 2 representatives)
Victoria Hall Management Committee
Ash and District Local History Museum Society
Blackwater Valley Countryside Partnership

11. To consider the payment of Annual Subscriptions (Excl. VAT) to:

Information Commissioners Office	£47.00
Institute of Cemetery and Crematorium Management	£105.00
National Association of Local Councils & Surrey Association of Local Councils	£3385.00
Society of Local Council Clerks	£360.00
Improvement and Development Agency for Local Government - Employers Link	£576.00
RBS Accounting Solutions (Rialtas)	£2127.00
Microsoft 365/Teams/Defender/Call Plan Annual Licences	£4800.00
Annual Azure Plan	£230.00
Training & Development Subscription	
TOTAL	£11,630.00
BUDGET FOR SUBSCRIPTIONS & LICENCES	£20,000.00

12. To consider and approve the payment of the following accounts by variable direct debit:

E-On (Gas Supply) – 2 sites (25/26 Total £4,750.00)
Octopus (Electricity Supply) – 7 sites (25/26 Total £8,875.00)
Castle Water – 7 sites (25/26 Total £5,310.00)
BT (Broadband) (25/26 Total £4,820.00)
Southern Electric (Street Lighting Electricity Supply) (25/26 Total £18,140.00)
Franco Postalia (Franking Postage & Lease) (25/26 Total £386.00 Rent / £100.00 Postage)
British Telecom (Fax & Broadband Usage) (25/26 Total £4820.00)
CF Corporate (Photocopier Lease) (25/26 Total £4590.00)
Land Registry (Searches) (25/26 Total £0.00)
Sage 50 Cloud Payroll (25/26 Total £2574.00)
Krystal Hosting Ltd (Parish Website) (25/26 Total £144.00)
TV Licence (25/26 Total £174.50)

13. Confirmation of the Minutes.

To confirm the Minutes of the previous meeting held on Monday 13 April 2026.

14. Chair's Announcements.**15. Adjournment.**

To consider adjourning the meeting for a maximum period of 25 minutes, to enable members of the public to raise questions.

16. Reports of Committees.

To receive the following committee reports, copies of which have been circulated:

Planning	27 April 2026	86 to 92
Amenities, Finance & Administration	27 April 2026	119 to 133
Human Resources Sub-Committee	23 February 2026	1 to 6
Human Resources Sub-Committee	23 March 2026	7 to 13
Human Resources Sub-Committee	29 April 2026	14 to 20

17. Monthly Payment List.

To receive and approve the monthly payments list giving details of March 2026 payments as attached at Appendix B.

18. Internal Audit Report.

Members to note the internal auditors report.

19. Annual Governance and Accountability Return (AGAR) 2025/2026.

Members to consider and agree the Annual Governance and Accountability Return for the year ending 31 March 2026 :

- i) Section 1: Annual Governance Statement 2025/2026
- ii) Section 2: Accounting Statements 2025/2026

20. Ash Parish Council Policy Reviews.

Members to consider and accept the following Council policies :

Policy	Adopted Date	Review Date
Investment Strategy	19 May 2024	Before End Of May 2026
Retention & Disposal	8 November 2021	8 November 2024
Debtor & Creditor	14 November 2022	14 November 2024
Local Government Pension Scheme	14 November 2022	14 November 2024
Unauthorised Encampment	14 November 2022	14 November 2024
Standing Orders	20 May 2024	Before End Of May 2026
Equality & Diversity	19 May 2025	Before End Of May 2026
Health & Safety Policy	19 May 2025	Before End Of May 2026
Disclosure & Barring	8 April 2024	8 April 2026

21. Code Of Conduct For Councillors.

Members to consider the following :

- i) Adopting in full the new model Code of Conduct for Councillors consistent with the Localism Act 2011.
- ii) The Code shall take effect immediately upon adoption.
- iii) The Proper Officer be authorised to publish the Code and notify the Monitoring Officer of the principal authority of its adoption.

22. Heathcote Memorial.

Members to approve the artwork for the outdoor lectern and the final resting place for the original damaged stone.

23. Tree Works.

Members to note the Chair and the Clerk used delegated powers to approve the tree works at Ash Tennis Club and Harpers Allotment at a cost of £2300.00 + £4530.00 + VAT £1366.00 = £8196.00. The funds will be taken from EMR Tree Works.

24. H&S Online Training.

Members to note the Chair and the Clerk used delegated powers to approve the H&S online training for staff at a cost of £2471.00 + VAT £494.20 = £2965.20. The funds will be taken from EMR Training.

25. Councillor Enhanced Email Protection Licence.

Members to consider adding an enhanced email protection licence for all Councillors at a cost of £17.85 per user per year. Total cost = £257.04 (12 x £17.85 + £42.84 VAT).

26. Correspondence.

27. Next Meeting.

The next meeting is the Meeting of the Council on Monday 8 June 2026 commencing at 18.30pm.

AGENDA APPENDIX A

ASH PARISH COUNCIL

LOCAL CODE OF CONDUCT – DISCLOSURE OF INTERESTS

March 2026

DATE OF MEETING	MEMBER	MINUTE REF & PAGE NO.	TYPE AND NATURE OF INTEREST
COUNCIL 9 March 2026	None.	None.	None.
PLANNING 23 March 2026	Clerk	Min Ref :79 Pg No : 50	26/P/00242 Non-pecuniary declaration of interest as husband is the volunteer grounds person for Ash United Senior Team.
	Cllr Michael Moriarty	Min Ref : 71 Pg No : 45	26/P/00242 Non-pecuniary declaration of interest as he volunteers at Ash United Football Club.
AMENITIES, FINANCE AND ADMINISTRATION 23 March 2026	None.	None.	None.
HUMAN RESOURCES SUB-COMMITTEE 23 March 2026	None.	None.	None.

AGENDA APPENDIX B

Payments List

Date: 22/04/2026

Ash Parish Council

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Time: 13:44

Co-op Community Directplus Acc

List of Payments made between 01/03/2026 and 31/03/2026

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
02/03/2026	Krystal Hosting Ltd	BACS 1	132.00		Krystal Hosting Ltd
02/03/2026	G Tomkins Window Cleaning	BACS 2	20.00		Window Cleaning
04/03/2026	Pendletons Body Repairs	BACS 3	84.00		Repairs to Gator Lights
04/03/2026	AquaVent Ltd	BACS 5	225.00		Water Testing Ash Centre
04/03/2026	J & G Drain Services	BACS 6	244.80		Repairs to Pipes in WC
04/03/2026	Glasdon UK Ltd	BACS 7	328.18		Tri locks for Bins
04/03/2026	Ash Road Service Centre Ltd	BACS 8	346.00		MOT & Service FX16YKG Van
04/03/2026	Neil Curtis & Sons	BACS 9	860.00		Grave Digs x 2
04/03/2026	Ellack Cleaning Contractors Lt	BACS 10	1,066.94		Office Cleaning January
04/03/2026	Joel Baker	BACS 11	9,857.85		Office 365/Teams Yearly Fees
04/03/2026	AMBEROL LTD	BACS 12	10,167.17		New Hanging Baskets
04/03/2026	Screwfix	BACS 13	26.94		Rawbolds 5 pk
04/03/2026	HAGS - SMP Ltd	BACS 14	6,000.00		Playground Equip & Install
04/03/2026	Treasured Memories Limited	BACS 15	57.66		Temporary Memorial
04/03/2026	Oasis Electrical Engineers & C	BACS 16	270.00		Annual Lighting Protection
04/03/2026	St Marys Church	TRANS	500.00		Donation to food bank/warm hub
04/03/2026	Expenses Jeanette McKernan	BACS 3	65.96		Door Bell/ Dividers/Descaler
05/03/2026	COOP Bank	TRANS	33.25		Bank Charges
05/03/2026	George Young	BACS	74.00		Hall Deposit Refund
05/03/2026	Adrees Ahmed	BACS	284.00		Hall Deposit Refund
05/03/2026	John B McKernan	BACS 17	702.25		Ground Work Cover
05/03/2026	Viking Direct	BACS 18	98.70		Office refreshments
05/03/2026	HAGS - SMP Ltd	BACS 19A	30,000.00		Playground Equip & Install
05/03/2026	HAGS - SMP Ltd	BACS 19B	30,000.00		Playground Equip & Install
05/03/2026	HAGS - SMP Ltd	BACS 19C	30,000.00		Playground Equip & Install
05/03/2026	Andreas Stihl Ltd	BACS 20	469.00		Leaf Shredder and Vacuum
05/03/2026	COSTCO WHOLESALE UK LTD	BACS 29	175.77		Cleaning material and bin bags
05/03/2026	Basingstoke Canal Society	TRANS	2,522.00		2025 Charity donation
11/03/2026	Octopus Energy	BACS 21	18.25		Electric at Ash Rec
11/03/2026	Octopus Energy	BACS 22	25.65		Electric at Carrington
11/03/2026	Octopus Energy	bacs 23	40.48		F10A-0042/16144/Octopus Energy
11/03/2026	Octopus Energy	bacs 24	151.34		Electric at Harpers Scout Hut
11/03/2026	Octopus Energy	bacs 25	168.75		Electric at Public Toilets
11/03/2026	E-ON	BACS 28	511.12		Gas at Ash Centre
11/03/2026	Octopus Energy	bacs 26	597.50		Electric at APC Office
11/03/2026	Castle Water Ltd	bacs 27	84.63		Water at Scout Hut
17/03/2026	Kebur garden materials	BACS 30	145.44		8 x Bag shingle
17/03/2026	Oasis Building Services	BACS 31	180.00		Repairs to Public Toilet Roof
17/03/2026	J P and S Services	BACS 32	258.79		Fuel for Vans & Equipment
17/03/2026	Maynelines Blinds Ltd	BACS 33	480.00		New Blind Meeting Rm/Office
17/03/2026	John B McKernan	BACS 34	490.25		Temp Ground Work
17/03/2026	GB Sports & Leisure	BACS 35	663.60		climbing wall repairs/bolts
17/03/2026	Shield Security Services Ltd	BACS 36	1,026.00		Mobile Patrols
17/03/2026	Magic signs	BACS 37	280.00		Car Park Signs - Harpers
17/03/2026	Accurate Mechanical Services	BACS 38	180.00		Harpersd Boiler Report
17/03/2026	Hampshire County Council	BACS 39	500.00		BVC Partnership 25/26
17/03/2026	Viking Direct	BACS 40	203.75		Cleaning Mat/Stationary

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Date: 22/04/2026

Ash Parish Council

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Time: 13:44

Co-op Community Directplus Acc

List of Payments made between 01/03/2026 and 31/03/2026

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
17/03/2026	Improvement & Development Agen	BACS 41	576.00		Employer Link Subs
17/03/2026	Wild About Water (UK) Ltd	BACS 42	155.43		Rental of Water Cooler
17/03/2026	Castle Water Ltd	BACS 43	33.68		Water at APC Toilets
17/03/2026	Castle Water Ltd	BACS 45	6.12		Water at Harpes Rec
17/03/2026	Surrey Pensions	TRANS	5,088.76		Pension Contributions
17/03/2026	HMRC	TRANS	6,085.46		PAYE AND NI CONTRIBUTIONS
19/03/2026	Castle Water Ltd	BACS 46	7.74		Water at Shawfield Allots
19/03/2026	Castle Water Ltd	BACS 47	8.14		Water at Cemetery
19/03/2026	Castle Water Ltd	BACS 48	8.65		Water at Carrington Rec
19/03/2026	Castle Water Ltd	BACS 44	4.51		Water Harpers Allotments
23/03/2026	Scottish and Southern Energy	BACS 49	1,825.85		Electric for Street Lights
26/03/2026	VARIOUS	BACS	17,855.95		WAGES FOR MARCH 2026
27/03/2026	Screwfix	BACS 50	44.74		Concrete Brace and Bolts
27/03/2026	Treasured Memories Limited	BACS 51	57.66		Temporary Memorial
27/03/2026	John B McKernan	bacs 52	311.38		Rubbish Collection/Bins
27/03/2026	Wey Glass Ltd	BACS 53	511.20		Window Repairs CAB Office
27/03/2026	Accurate Mechanical Services	BACS 54	836.89		Boiler Repairs
27/03/2026	Zurich Municipal	BACS 55	16,349.61		Insurance
27/03/2026	Milestones Infrastructure Ltd	BASCS 58	949.38		Trench for Electrics Ash Rec
27/03/2026	COSTCO WHOLESALE UK LTD	BACS 57	262.66		Black Sacks and Floor Cleaner
27/03/2026	Amazon UK	BACS 56	31.98		STAFF CAR PARK SIGNAGE
30/03/2026	William Jones	BACS	50.00		Allotment Deposit Refund
Total Payments			181,678.81		